

State of West Virginia_
County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular session on Monday, March 21, 2022, beginning at 5:00 p.m. The purpose of the meeting was to conduct routine business. The meeting was held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651.

Educating and Preparing Students for Success After High School

Present for the meeting were:

Dr. Gus Penix, President
Mr. Fred Amick, Vice-President
Mr. Phil Berry, Member
Mrs. Elizabeth Coffman, Member
Mr. Roy Moose, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order
2. Moment of Silent Reflection & Pledge of Allegiance
3. Approve minutes of meetings held on: March 14, 2022

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board unanimously consented to approve the minutes as presented.

4. Discussion Items & Presentations:
 - a. Update on LevelSet Assessment ~ Dr. Sarah Lee along with Samantha Murphy, Amy Webb and Leslie Baughman
"What is LevelSet? A Computer Adaptive Assessment/Determines reading level and reported as a Lexile Level." (CCR-College & Career Ready). Results as of February 8, 2022 per school: NCHS: CCR-162, Growth-240, Total Assessed-600, RHS: CCR-57, Growth-111, Total Assessed-227, RMS: CCR-36, Growth 116, Total Assessed-195, SMS: CCR-95, Growth-278, Total Assessed-549.
5. Action items:
 - a. Take action on the Cherry River project bid.
Dr. Burge-Tetrick came before the board and asked that the Cherry River project bid be rejected due to the bid coming in almost \$17 million dollars over the projected cost. Dave Ferguson and Chris Campbell from ZMM, along with Marissa Norts with Step Toe and Johnson explained to the board that if the bid is accepted the possibility of building a school at the Glade Creek site would be nearly impossible. The following handout was given to the board members: (the figures were based on 2018 market conditions and future market projections).

Cherry River and Glade Creek Construction Progress

- Nicholas County Board of Education (“Board”), School Building Authority of West Virginia (“SBA”), West Virginia Emergency Management Division (“EMD”), and Federal Emergency Management Agency (“FEMA”) entered into the 428 Agreement, which capped federal funding at \$177,513,582.
- Pursuant to the 428 Agreement, the Board agreed that all project costs would fall within this capped award, or the Board would bear the responsibility for additional costs.
- In reliance on this award, the Board requested that its project experts, ZMM and Skanska, prepare a conceptual design of both the Glade Creek and Cherry River projects. This conceptual design projected the following project budgets, which were based on then-current (2018) market conditions and future market projections:

1. Cherry River

▪ Construction	~\$23,083,060
▪ Architect/Engineering Fees	~\$2,336,910
▪ Construction Contingency	~\$1,154,153
▪ <u>Other Project Costs</u>	<u>~\$3,425,877</u>
▪ Total	~\$30,000,000

2. Glade Creek

▪ Construction	~\$103,379,730
▪ Architect/Engineering Fees	~\$5,551,166
▪ Construction Contingency	~\$5,168,987
▪ <u>Other Project Costs</u>	<u>~\$11,746,209</u>
▪ Total	~\$125,846,086

- The total cost of both projects was estimated within the conceptual design document at approximately \$155, 846, 086. This estimate was used to support the Board’s application for federal funding which resulted in an award of \$ 177, 513, 582.00.
- Upon receipt of this funding, the Board later allocated the additional funding to both projects which has been used to account for additional soft costs and the retro fit of Summersville Elementary.
- In continuing with project progress, the Board recently completed the public bidding process for Cherry River, which resulted in a low bid of \$46,742,000.00 approximately ~\$16,742,000 above the projected project budget of \$30,000,000. Further, this low bid does not account for additional soft costs, which are expected to increase this total by approximately 20%. This bidding result reveals that the square footage cost for Cherry River is approximately \$430.92/sq. foot.

- As a result of this bidding process, the Board can project that the Glade Creek project bid will likely be \$148,530,798 before the inclusion of soft costs, which is approximately \$22,684,712 over budget.
- Based on the results of the Cherry River bid, the total project costs can be estimated at \$195,272,798, which is \$39,426,712 over the previously projected project totals and \$17,759,216 over the FEMA capped funding award.
- The outcome of the Cherry River bid process can be attributed to the unforeseen and unprecedented current market volatility that our country is experiencing as a result of: (1) the ongoing COVID-19 global pandemic and the resulting supply chain shortages; (2) the record-setting inflation levels we are currently experiencing; and (3) the impact and continued uncertainties of the market as a result of the Russia-Ukraine conflict.
- Thus, the Board must engage in cost-saving measures to reduce this projected project deficit to remain within the confines of the FEMA award.
- The Board will be required to reevaluate construction and design of both projects to ensure conformance with Policy 6200. The result of this evaluation will require a Scope of Work change for both projects to ensure project consistency.

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, along with members Penix, and Coffman the board voted to uphold the Superintendent's recommendation of rejecting the bid for the Cherry River Project. Board member Moose voted no. (4-1)

b. Consideration of project progress due to current market conditions. Superintendent, Burge-Tetrick updated the board on the need and the requirement to reevaluate construction and design of both projects to ensure conformance with Policy 6200. The result of this evaluation will require a Scope of Work change for both projects to ensure project consistency.

Upon motion by Mr. Fred Amick, seconded by Mrs. Libby Coffman, along with members Berry, and Penix the board voted to uphold the Superintendent's recommendation of applying for a Scope of Work change for both projects. Board member Moose voted no. (4-1)

- c. Approval of the MOU with Glenville State University for the Clinical Teacher of Record (CTR) program.
- d. Approval with an effective date of July 1, 2022, NEOLA Policy Section 0000 By Laws.

Upon motion by Mr. Fred Amick, seconded by Mrs. Libby Coffman, the board unanimously consented to uphold the Superintendent’s recommendations and approved action items (c and d) as presented.

- 6. Consent Items:
 - a. Finance:
 - 1. Payment of current invoices
 - 2. Contracts:
 - a. RHS/Pitney Bowes
 - b. New River Health/Transportation driver physicals
 - b. Out of State Travel Request:
 - 1. NCCTC ~ SREB Conference ~ Gaylord Hotel and Conference Center, Dallas, TX ~ Tom Bayless, Cody Murphy, Brian Francisco, Brian McPherson, and Kimberley McPherson ~ July 19-23, 2022

Upon Motion by Mrs. Libby Coffman, seconded by Mr. Phil Berry, the board unanimously consented to uphold the Superintendent’s recommendations and approved consent items as presented.

7. Personnel:

a. **Service:**

Melissa Russell	Employ in the position of substitute Secretary Accountant for Nicholas County Schools effective March 22, 2022.
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Service Extra Curricular

Cathy Maloney	Employ in the position of Kinderboost Aide for Glade Creek Elementary effective with the start of the program.
Joyce Hamrick	Employ in the position of Kinderboost Cook for Mt. Nebo Elementary effective with the start of the program.
Melissa Irvin	Employ in the position of Boost Custodian for Gauley River Elementary effective with the start of the program.
Tammy Huffman	Employ in the position of Kinderboost Cook for Panther Creek effective with the start of the program.
Sabrina Moore	Employ in the position of Summer Sole Cook for Summersville Middle School effective with the start of the program.
Janet Davis	Employ in the position of Kinderboost Cook for Glade Creek Elementary effective with the start of the program.
Jackie Knight	Employ in the position of Kinderboost Aide for Mt. Nebo Elementary effective with the start of the program.

Tim Deal Wendy Trillo	Employ in the position of Kinderboost Aide for Gauley River effective with the start of the program.
Billy Cochrum II	Employ in the position of Energy Express Custodian for Mt. Lookout Elementary effective with the start of the program.
Teresa Champe	Employ in the position of SOLE Cook for Zela effective with the start of the program.
Leta Boggs	Employ in the position of BOOST Cook for Summersville Elementary effective with the start of the program.
Patricia Hanshaw	Employ in the position of Kinderboost Aide for Mt. Lookout Elementary effective with the start of the program.
Rebecca Johnson Tammy Hartley	Employ in the position of Kinderboost Aide for Panther Creek Elementary effective with the start of the program.
Alicia Keiffer Tammy J. Rader	Employ in the position of Kinderboost Aide for Summersville Elementary effective with the start of the program.
Robin Short	Employ in the position of Kinderboost Aide for Zela Elementary effective with the start of the program.
Josh Young	Employ in the position of Boost Custodian for Cherry River Elementary effective with the start of the program.
Lisa Pritt	Employ in the position of Boost Cook for Mt. Lookout Elementary effective with the start of the program.
Mellonie Spencer	Employ in the position of SOLE Custodian for Birch River Elementary effective with the start of the program.
Connie Davis	Employ in the position of SOLE Cook for Birch River Elementary effective with the start of the program.
Kathi Johnson	Employ in the position of SOLE Custodian for Zela Elementary effective with the start of the program.
Amy Roberts	Employ in the position of SOLE Custodian for Richwood Middle effective with the start of the program.
Laura Bever	Employ in the position of Boost Cook for Richwood Middle effective with the start of the program.

Barbara Boyce Employ in the position of Boost Cook for Cherry River Elementary effective with the start of the program.

Goldie O’Quinn Employ in the position of Boost Cook for Gauley River Elementary effective with the start of the program.

Professional Extra Curricular:

Kaitlyn Simms Employ in the position of Summer Boost Tutor for Cherry River Elementary effective with the start of the program.

Afton Kwiecinski Employ in the position of Summer SOLE Tutor/Journey of Hope Counselor for Zela Elementary effective with the start of the program.

April Davis Employ in the position of Summer SOLE Tutor for Birch River Elementary effective with the start of the program.

Theresa Dennison
Penny Beam Employ in the position of Kinder Boost Teacher for Panther Creek Elementary School effective with the start of the program.

Candace Key Employ in the position of Kinder Boost Teacher for Mt. Lookout Elementary School effective with the start of the program.

Carla Starcher Employ in the position of Kinder Boost Teacher for Zela Elementary School effective with the start of the program.

Jessica Summers Employ in the position of Summer SOLE Tutor for Summersville Middle School effective with the start of the program.

Consent:

Annette Barnett resigns her position as Secretary III/Accountant III for Nicholas County School effective April 8, 2022.

Leave Requests

Lauren Jones seeks to absent from her position as Teacher at Richwood High School beginning March 28, 2022, and continuing to April 11, 2022, using sick days.

Brian Phipps seeks to be absent from his position as Teacher at Nicholas County High School beginning May 23, 2022, and continuing until May 28, 2022, using four personal days and one day without pay.

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board unanimously consented to uphold the Superintendent’s recommendations and approved personnel as presented by Personnel Director, Melissa Adkins.

- 8. Superintendent’s Information:
 - a. Construction Planning/Architectural Update

- 9. Reports:
 - a. SESC ~ Dr. Penix ~ Just routine business meeting.
 - b. Bright Horizons ~ Board Member, Coffman ~ Just routine business meeting.
- 10. Delegations: None
- 11. Items for Future Agendas:
- 12. Future Meeting Dates:
 - a. Regular Meeting ~ Monday, April 4, 2022, at NCBOE Office at 5 pm
 - b. Special Personnel Hearing Meeting ~ Monday, April 18, 2022, at NCBOE Office starting at 5 pm
 - c. **Reconvene March 14th Meeting (per WV Code) ~ TUESDAY, April 19, 2022, at NCBOE ~ START TIME 2:00 pm**
 - d. Regular Meeting ~ TUESDAY (per WV Code), April 19, 2022, at NCBOE Office **START TIME 2:00 pm**

13. Adjournment:

Upon motion by, Mr. Phil Berry, second by Mrs. Libby Coffman, the Board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 6:32 p.m.

The next meeting will be a regular meeting which will be held on Monday, April 4, 2022. The meeting will be held at the Nicholas County Board of Education Office, 400 Old Main Drive, Summersville, WV 26651, beginning at 5:00 p.m. The purpose of the meeting will be to conduct routine business.

Dr. Gus Penix, President NCBOE



Dr. Donna Burge-Tetrick, Superintendent



Kim Belletto, Recording Secretary Nicholas County Schools