

State of West Virginia_
County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular session on Monday, February 21, 2022, beginning at 5:00 p.m. The purpose of the meeting was to conduct routine business. The meeting was held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651.

Educating and Preparing Students for Success After High School

Present for the meeting were:

- Dr. Gus Penix, President
- Mr. Fred Amick, Vice-President
- Mr. Phil Berry, Member
- Mrs. Elizabeth Coffman, Member
- Mr. Roy Moose, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order
2. Moment of Silent Reflection & Pledge of Allegiance
3. Approve minutes of meetings held on: January 24, and February 7, 2022

Upon motion by Mr. Fred Amick, seconded by Mrs. Libby Coffman, the board unanimously consented to approve the minutes as presented.

4. Discussion Items & Presentations:
 - a. Construction Update: Skanska and ZMM: Dave Ferguson, Mike Hall, Jason Pack

DESIGN UPDATE:

- Cherry River Site: Currently bidding
- Pre-bid conducted on February 9th
- Six General Contractors with several subcontractors and suppliers ♣
- Bids are due on March 2nd

- Glade Creek Site:
 - Design meetings with staff members were conducted on January 24th and 25th, February 2nd and 4th
 - ZMM will utilize this information to make revisions to the documents in order to proceed to the Design Development Phase
 - ZMM is also working on the auxiliary buildings (field houses, equipment storage, ticket booths, etc.)
 - Expected to have Design Development Documents in April

CONSTRUCTION UPDATE:

- Glade Creek – Mass Grading Package
 - Cut and stocked topsoil
 - Worked on diversion ditches and other ESC measures
 - Set up jobsite trailers
 - Issued blasting notices
 - Hammered rock at detention pond and hauled rock spoils
 - Received deliveries of corrugated pipe, concrete pipe, vaults, manhole materials and ESC materials
 - Placed bedding sand and set F0 vault
 - Hammered rock at 48” storm line
 - Laid 48” concrete pipe from vault to F1 manhole
 - Blasting contractor set off charge on the NW side for witness by the Fire Marshal
Slide 4 Your trusted partner every step of
- b. Recognition of the County Spelling Bee Winners: Dr. Lee and Samantha Murphy
1. Madeline Feinstein, Winner
 2. Abby Childers, Runner Up
- c. Recognition of appreciation:
Dr. Burge-Tetrick along with the Board Members expressed their thanks and appreciation to the City of Summersville and Camden Family Health for all that has been done and continues to be done for the students of this County.
1. Mayor, Robert Shafer
 2. Mr. Gary Withee, Summersville City Recorder
 3. Ms. Meg Hickey, CEO of Camden Family Health
 4. Mr. James Gamble, Board President, Camden Family Health
- d. Presentation on the Adult Education Pre-Service Program ~ Tracy Chenoweth
Mrs. Chenoweth updated the board on the newly developed Adult Education / Preparation Course. Nicholas County Schools are partnering with the WVDE to develop this preparation course to assist with the following Service Personnel positions: Cook, Secretary, Clerk, Custodian, Aides, Maintenance, etc. This will be a self-paced and job specific course based upon the blueprint, standards, and competencies established for the minimum expectations of knowledge needed to apply for the position. This will also include the “hands-on” test training. The entire program will be free of charge, classes will be held at the Family Learning Center, 59 Friends R Fun Drive, Summersville, WV 26651.
- e. Mask Policy Update ~ D.B.T.
Superintendent, Burge-Tetrick updated the board on ending the current provisional mask policy. Effective immediately the County will make masks a parent’s choice. If a student test’s positive for COVID they will stay home until they are asymptomatic
5. Action items:

- a. Approval of the Resolution Declaring that the Distribution of Juul’s E-Cigarette Product has created a public nuisance for the Board of Education, Nicholas County, West Virginia. M.A.
- b. Approval of 20-day comment for NEOLA Policy Section 2000. **Tabled**

Upon motion by Mrs. Libby Coffman, seconded by Mr. Phil Berry, the board unanimously consented to uphold the Superintendent’s recommendations and approved action item (a) as presented. Action item (b) was **tabled**.

6. Consent Items:

- a. Finance:
 - 1. Payment of current invoices
 - 2. Supplements and Transfers
 - 3. Treasurer’s Report
 - 4. Contracts:
 - a. STAR WELD
 - 5. Surplus Property
 - 6. Approval of Independent CPA firm to perform annual Financial Statement audit for FY 2022, FY2023, and FY2024.

Upon Motion by Mrs. Libby Coffman, seconded by Mr. Phil Berry, the board unanimously consented to uphold the Superintendent’s recommendations and approved consent items as presented.

7. Personnel:

a. **Professional:**

Crystal Clendenin Employ in the position of Substitute Teacher for Nicholas County Schools effective upon WVDE approval.

Service:

Catherine Ward Employ in the position of Cook I at Gauley River Elementary School effective February 23, 2022. (M. Queener; GRE COOK 3, Vacating SMS-HT-COOK 4)

Miriam Martin Employ in the position of Transportation/Instruction Aide II at Panther Creek Elementary School effective February 22, 2022. (J. Stearns, PCE-COVID AIDE II; Vacating Substitute)

Professional Extra Curricular:

Teresa Conrad Employ in the position of Summer SOLE Site Coordinator for Birch River Elementary effective at the direction of the school principal.

Tony Nichols Employ in the position of Summer Boost Site Coordinator for Cherry River Elementary School effective at the direction of the building principal.

- Lauren Jones Employ in the position of Head Track Coach at Richwood Middle School effective upon completion of any applicable WVDE or WVSSAC requirements.

- Tracey Adkins Employ in the position of Summer SOLE Site Coordinator for Richwood Middle School effective upon direction of the building principal.

- Misty Cogar Employ in the position of Summer Boost Site Coordinator for Summersville Elementary School effective at the direction of the building principal.

- Maria Pennington Employ in the position of Summer SOLE Site Coordinator for Summersville Middle School effective upon direction of the building principal.

- Leatha Preast
Crystal Moses
Delia Tinney Employ in the position of After School Tutor for Mt. Lookout Elementary effective at the direction of the school principal.

- Amanda Perry Employ in the position of Summer Boost Coordinator for Gauley River Elementary School effective at the direction of the building principal.

- Leigh Anne Shelton Employ in the position of Summer SOLE Site Coordinator for Zela Elementary School effective at the direction of the building principal.

- Jeremy Garrett Employ in the position of Assistant Soccer Coach at Summersville Middle School effective upon completion of any applicable WVDE or WVSSAC requirements.

Consent:

Ronald Williams resigns his position as Substitute Teacher with Nicholas County Schools effective February 11, 2022.

Tim Deal resigns his position as Assistant Track Coach for Richwood Middle School effective February 15, 2022.

Cheryle Bailes resigns her position as Interventionist at Mt. Lookout Elementary School effective February 15, 2022.

Heather Shifflett resigns her position as Cook at Richwood High School effective March 3, 2022.

Permission to post and hire the following summer positions to be paid for with grant funds and based on student enrollment:

Up to 8 Tutors for schools operating a Summer SOLE Program (BRE, ZES, SMS, RMS)
 One Summer Sole Tutor/Counselor for each BRE, ZES, SMS, RMS
 One Credit Recovery Instructor for each NCHS and RHS
 2 GIRP/RavFL/Enrichment Tutors for each CRE, GRE, SES
 2 Math/Stem/Enrichment Tutor for each CRE, GRE, SES
 1 Healthy Choices/Enrichment Tutor for each CRE, GRE, SES
 1 Journey of Hope Counselor for each CRE, GRE, SES
 Up to 13 Kinderboost Teachers
 Up to 13 Kinderboost Aides
 Up to 2 six-week cooks each for CRE, GRE, SES, MLE
 Up to 2 four-week cooks for each BRE, ZES, SMS, RMS
 Up to 1 one-week cook for each GCE, MNE, PCE
 Up to 13 Pro-Start Kitchen Assistants
 Up to 12 Bus Operators
 1 six-week custodian for each GRE, CRE, SES, MLE
 1 four-week custodian for each BRE, ZES, SMS, RMS

Approved Leave Requests

Ann Bishop seeks to be absent from her position as Physical Therapist for Nicholas County Schools effective March 23, 2022, through March 28, 2022, using personal leave.

Kelly Braun seeks to be absent from her position as Teacher at Panther Cree Elementary School effective March 11, 2022, and continuing through March 17, 2022, using 4 personal days.

Leta Berry seeks to be absent from her position as Cafeteria Manager for Summersville Elementary School on an as needed basis using Family Medical and unpaid leave.

Upon motion by Mr. Fred Amick, seconded by Mrs. Libby Coffman, the board unanimously consented to uphold the Superintendent's recommendations and approved personnel as presented by Personnel Director, Melissa Adkins.

8. Superintendent's Information:
 - a. Construction Planning/Architectural Update ~ update given at the beginning of meeting.
9. Reports:
 - a. SESC ~ Dr. Penix: routine business meeting.
Board President, Penix updated the Board on the WVSBA meeting:
 1. Presentation by Mitch Carmichael, Secretary Department of Economic Development of the Governor's Office.
 - a. WV has a 40-year low unemployment rate at 4%.
 - b. FY21 WV saw a historic revenue surplus of 413M, and it is expected to be over 700M for FY22.
 - c. Tourism is breaking all records for visits and revenues.

2. The Association voted in General Assembly to Disaffiliate with the National School Board Association.

“At its FY23 Annual Business Meeting, the West Virginia School Board Association voted to disassociate with the National School Boards Association (NSBA) for the year beginning July 1, 2022. The vote of Delegates at WVSBA’s Annual Business Meeting was unanimous. The Delegate Assembly vote, which binds the association to its actions, stems from communications forwarded to the Department of Justice in September 29, 2021, wherein NSBA requested “Federal Assistance to Stop Threats and Acts of Violence Against Public Schoolchildren, Public School Board Members, and Other Public School District Officers and Educators.”

The resulting communication, which garnered considerable criticism, was not vetted prior to release by NSBA federation member executive directors or other federation officials from across the nation.

For those reasons, state school boards associations found themselves unable to support this action.

Accordingly, the heightened criticism resulted in considerable loss of faith in NSBA’s organizational leadership since vetting protocol was not followed.

Thus, the West Virginia School Board Association voted not to join NSBA by payment of NSBA dues for FY23.

We will reassess our decision next year.

3. The Executive Committee finalized procedures for seeking a replacement for Dr. O’Cull who is retiring as Executive Director of the Association after 44 years of service. We hope to have a new Executive Director employed by mid-May.

4. Future Meeting Dates:
 - a. Regional WVSBA meeting, April 7th, Summersville Arena & Conference Center.
 - b. Orientation for **new** board members, June 24/25, Canaan Valley Resort, Davis WV.
 - c. Fall Conference (training hours), Sept. 9/10, Town Center Marriott, Charleston, WV.

- b. Bright Horizons ~ Board Member, Coffman,
Mrs. Coffman updated the board on the Director of Bright Horizons resignation, effective August 1, 2022.

10. Delegations:

- a. Mary Jane Williams
- b. Ed Williams, gave his (3) minutes to Mrs. Williams
- c. Marla Short

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11. Items for Future Agendas:

12. Future Meeting Dates:

- a. Regular Meeting ~ Monday, March 7, 2022, at NCBOE Office at 5 pm. Board President asked the Board to reschedule the March 7th meeting for March 14th due to Dr. Tetrick being unavailable on the 7th. The Board agreed unanimously to change the meeting.
- b. Regular Meeting ~ Monday, March 14, 2022, at NCBOE Office at 5 pm
- c. Regular Meeting ~ Monday, March 21, 2022, at NCBOE Office at 5 pm
- d. Regular Meeting ~ Monday, April 4, 2022, at NCBOE Office at 5 pm
- e. Regular Meeting ~ TUESDAY (per WV Code), April 19, 2022, at NCBOE Office 5

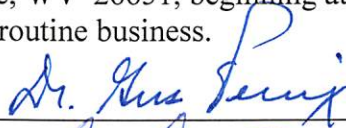
Dr. Penix reminded the Board of the Bus Driver Appreciation Day, Wednesday, February 23, 2022 starting at 11:30 am. The event will be held at the Nicholas County Career & Technical Center, hosted by Pro-Start.

13. Adjournment:

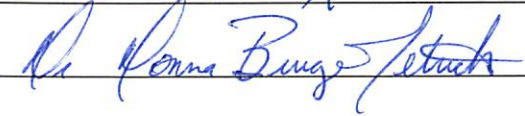
Upon motion by, Mr. Phil Berry, second by Mrs. Libby Coffman, the Board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 7:06 p.m.

The next meeting will be a regular meeting which will be held on Monday, March 14, 2022. The meeting will be held at the Nicholas County Board of Education Office, 400 Old Main Drive, Summersville, WV 26651, beginning at 5:00 p.m. The purpose of the meeting will be to conduct routine business.

Dr. Gus Penix, President NCBOE



Dr. Donna Burge-Tetrick, Superintendent



Kim Belletto, Recording Secretary Nicholas County Schools