

State of West Virginia\_  
County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular session on Monday, January 3, 2022, beginning at 5:00 p.m. The purpose of the meeting was to conduct routine business. The meeting was held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651.

**Educating and Preparing Students for Success After High School**

Present for the meeting were:

Dr. Gus Penix, President  
Mr. Fred Amick, Vice-President  
Mr. Phil Berry, Member  
Mrs. Elizabeth Coffman, Member  
Mr. Roy Moose, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order
2. Moment of Silent Reflection & Pledge of Allegiance
3. Approve minutes of meetings held on: December 20, 2021

Upon motion by Mr. Fred Amick, seconded by Mrs. Libby Coffman, the board unanimously consented to approve the minutes as presented.

4. Discussion Items & Presentations:
  - a. Discussion on the renewal of the MOU with the Nicholas County Airport Authority concerning the Air Evac site at Glade Creek.  
Superintendent Burge-Tetrick updated the board on the need to extend the contract with the NCAA which leases to the Air Evac group. This contract will extend the lease until the 6<sup>th</sup> day of April, 2022 ending at midnight.
5. Action items:
  - a. Approval of the MOU with the Nicholas County Airport Authority concerning the Air Evac site at Glade Creek.

Upon motion by Mrs. Libby Coffman, seconded by Mr. Fred Amick, the board unanimously consented to uphold the Superintendent's recommendations and approved action item's as presented.

6. Consent Items:
  - a. Finance:
    1. Payment of current invoices

Upon Motion by Mr. Phil Berry, seconded by Mr. Fred Amick , the board unanimously consented to uphold the Superintendent’s recommendations and approved consent items as presented.

7. Personnel:

a. **Professional:**

Julia Duffield            Employ in the position of Principal at Mt. Lookout Elementary School effective January 10, 2022. (R. Thomas MLE-RPIN; Vacating PCE-F-SI/C)

**Service:**

Emily Miller            Employ in the position of Substitute Aide for Nicholas County Schools pending return of satisfactory background check.

Alan Nichols            Employ in the position of Substitute Custodian for Nicholas County Schools pending return of satisfactory background check.

Kaitlyn Cochrum  
Gary Roach  
William Walkup III

Amy Hinkle            Employ in the position of Cook III at Richwood Middle School effective January 4, 2022. (L. Boggs, RMS-COOK 1; Vacating RMS-HT-COOK 3)

**Consent:**

Jessica Crowder resigns her position as Journey of Hope After School Counselor for Gauley River Elementary School effective December 21, 2021.

Permission to post and hire one Behavioral Specialists to be paid for with grant funds.

James Marty Akers resigns his position as JROTC Instructor effective January 14, 2022.

Upon motion by Mrs. Libby Coffman, seconded by Mr. Fred Amick, the board unanimously consented to uphold the Superintendent’s recommendations and approved personnel as presented by Personnel Director, Melissa Adkins.

8. Superintendent’s Information:

a. Construction Planning/Architectural Update ~ No update at this time due to Holiday.

COVID update, the CDC has changed the quarantine requirements from 10 days to 5 days, wearing a mask the next 5 days unless showing symptoms.

9. Reports:

a. SESC ~ Dr. Penix ~ nothing at this time due to Holiday.

b. Bright Horizons ~ Board Member, Coffman ~ nothing at this time due to Holiday.

10. Delegations: None

11. Items for Future Agendas:

a. Lighting at the Red Brick Gym

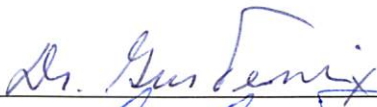
b. PCE parking lot

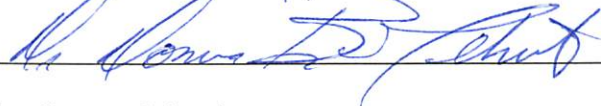
- 12. Future Meeting Dates:
  - a. LSIC Meeting ~ Tuesday, January 11, 2022, at Mt. Lookout Elementary, 1945 Mt. Lookout Road, Mt. Lookout, WV 26678, starting at 5 pm (MLE, MNE, ZES, BRE and SES)
  - b. Regular Meeting ~ Tuesday, January 18, 2022, at NCBOE Office at 5 pm

13. Adjournment:

Upon motion by, Mr. Phil Berry, second by Mr. Roy Moose, the Board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 5:51 p.m.

The next meeting will be a special LSIC meeting which will be held on Tuesday, January 11, 2022. The meeting will be held at the Mt. Lookout Elementary School, 1945 Mt. Lookout Road, Mt. Lookout, WV 26678, beginning at 5:00 p.m. The purpose of the meeting will be to conduct LSIC Reports from MLE, MNE, ZES, BRE, and SES, along with an out of state travel requests.

Dr. Gus Penix, President NCBOE 

Dr. Donna Burge-Tetrick, Superintendent 

Kim Belletto, Recording Secretary Nicholas County Schools