

State of West Virginia\_  
County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular session on Monday, December 6, 2021, beginning at 5:00 p.m. The purpose of the meeting was to conduct routine business. The meeting was held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651.

**Educating and Preparing Students for Success After High School**

Present for the meeting were:

Dr. Gus Penix, President  
Mr. Fred Amick, Vice-President  
Mr. Phil Berry, Member  
Mrs. Elizabeth Coffman, Member  
Mr. Roy Moose, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order
2. Moment of Silent Reflection & Pledge of Allegiance
3. Approve minutes of meetings held on: November 9 and 15, 2021

Upon motion by Mr. Fred Amick, seconded by Mrs. Libby Coffman, the board unanimously consented to approve the minutes as presented.

4. Discussion Items & Presentations:

5. Action items:

- a. Approval of the Amended NCBOE Policy BD-R School Board Meetings, M.A. & repeal current policy BC-E the current policy on executive session.
- b. Approval of the contract with David Shephard for PD and Student Services. S.L.
- c. Approval of the grant of authority to the superintendent to authorize the payment of utilities, bills paid on regular basis or any other bill that would negatively impact the board if payment is delayed to avoid late payment fees; any actions taken under this authority will be ratified at the next board meeting.
- d. Approval of the contract with Kayla Benson on behalf of Edventure Group. S.L.

Upon motion by Mr. Phil Berry, seconded by Mr. Fred Amick, the board unanimously consented to uphold the Superintendent's recommendations and approved action item's as presented.

6. Consent Items:

- a. Finance:
  1. Payment of current invoices

2. Transfers and Supplements
3. Treasurers Report
4. Contracts: Kanawha Stone Change order #4 and #5
5. Bids:
  - a. Lifetouch – Cherry River Elementary
  - b. HEC – RHS Canopy Repair
  - c. BSN Sports – Pole Vault set for RHS

Upon Motion by Mrs. Libby Coffman, seconded by Mr. Fred Amick, the board unanimously consented to uphold the Superintendent’s recommendations and approved consent items as presented.

7. Personnel:

**a. Professional:**

- |   |   |
|---|---|
| Sawyer Lemon                                      | Employ in the position of Welding Instructor for Nicholas County Schools effective upon WVDE approval. (D. Walker, NCCTC-WELD; Vacating None) |
| Regina Thomas                                     | Employ in the position of Principal at Gauley River Elementary School effective February 1, 2022. (P. Metheny; GRE PRIN; Vacating MLE PRIN)   |
| Kayla Legg<br>Lindsey Skidmore<br>Kaitlin Mullins | Employ in the position of Substitute Teacher for Nicholas County Schools effective upon WVDE approval.  |

**Service:**

- |                |   |
|----------------|---|
| Dustin Summers | Employ in the position of Custodian III at Gauley River Elementary School effective December 8, 2021. (D. Skipper, GRE-CUST EVE 1; Vacating Substitute) |
| Scott Queener  | Employ in the position of Long Term Substitute Bus Operator for Bus 128 effective December 7, 2021. (G. Amick, GAR-128)                                 |

**Professional Extra-Curricular:**

- |                  |  |
|------------------|--|
| Mark O’Dell      | Employ in the position of ACE Instructor at Nicholas County Career and Technical Center effective at the direction of the CTE Director.          |
| Deborah McGeeney | Employ in the position of After School COVID Recovery Tutor effective at the direction of the of the Special Education Director.                 |
| Kara Rose        | Employ in the position of Assistant Softball Coach at Richwood High School effective upon completion of any applicable WVDE/WVSSAC requirements. |

David Dillard           Employ in the position of Temporary Support Staff—Girls Basketball at Richwood High School effective upon completion of any applicable WVDE/WVSSAC requirements.

Mike McKinney       Employ in the position of Head Baseball Coach at Richwood High School effective upon completion of any applicable WVDE/WVSSAC requirements.

David Dillard           Employ in the position of Temporary Support Staff—Track at Richwood High School effective upon completion of any applicable WVDE/WVSSAC requirements.

Stephen Taylor       Employ in the position of Temporary Support Staff—Wrestling at Richwood High School effective upon completion of any applicable WVDE/WVSSAC requirements.

**Service Extra-Curricular:**

Melisa Ervin           Employ in the position of After School Cook at Gauley River Elementary School effective December 7, 2021.

**Consent:**

Permission to post and hire one Academic Tutor for the Faltis Shelter to be paid for with grant funds.

Barbara Keiper resigns as Substitute Bus Operator for Nicholas County Schools effective December 1, 2021.

Gary Adams resigns his position as Custodian at Richwood High School effective January 7, 2022, due to retirement.

Pam Toburen resigns her position as Special Education Teacher at Cherry River Elementary School effective June 30, 2022, due to retirement.

Cathlene Tincher resigns her position as Cafeteria Manager at Summersville Elementary School effective December 31, 2021, due to retirement.

Eric Blankenship resigns his position as Wrestling Coach at Richwood Middle School effective November 29, 2021.

Approve the following volunteers for Nicholas County Schools:

Kylie Faulkner  
Santanna Boggs  
Gary Williams  
Megan Kinser  
Dewayne Tacy  
Melissa Russell

Maranda Rose  
Carrie Kyer  
Lisa Dorsey  
Ami Cook  
Pam Tacy

Sabrina Woodard  
Chad Fields  
Rechanda Ritchie  
Brandy Lough  
Julieta Zarate

**Approved Leave Requests**

Brandi Baker seeks to be absent from her position as Teacher from Nicholas County Schools on an as needed basis using Family Medical Leave.

Leatha Preast seeks to be absent from her position as Teacher at Mt. Lookout Elementary School from February 28, 2022, to March 7, 2022, using unpaid leave.

Upon motion by Mrs. Libby Coffman, seconded by Mr. Phil Berry, the board unanimously consented to uphold the Superintendent’s recommendations and approved personnel as presented by Personnel Director, Melissa Adkins.

8. Superintendent’s Information:
  - a. Construction Planning/Architectural Update
    - The company received their bond on Thursday and started moving the equipment in immediately at the Glade Creek site.
    - Started tearing up the pavement today
    - We are installing three cameras at the Glade Creek site so that everyone can watch the progress. There will also be cameras put at the Richwood site as well.
    - Per Mike Hall from Skanska: the asphalt and the guardrails were being removed today.
    - The gas line has been mapped out, and the silt fencing.
    - The job trailers should be delivered on Weds. or Thursday this week.
    - Construction meeting was held on Friday, December 3, 2021.
    - ZMM will be here on December 20, 2021 to present the photos of the Glade Creek school.
    - If any board member would like to tour the area, you must wear the white hard hat and the bright vest provided by ZMM, contact Rocky Roberts or Chris Hanshaw to facilitate.
9. Reports:
  - a. SESC ~ Dr. Penix ~ presentations by Apptegy, My Shield (disaffecting product) and Proximity Learning. (per Tammi Gregory)~we currently have 40 students enrolled, and most all are doing very well in the program.
  - b. Bright Horizons ~ Board Member, Coffman
  - c. WVU Extension Meeting ~ Mr. Berry
10. Delegations: None
11. Items for Future Agendas:
12. Future Meeting Dates:
  - a. LSIC Meeting ~ Tuesday, December 14, 2021, at Gauley River Elementary, 100 School Road, Craigsville, WV 26205, starting at 5 pm (GRE, GCE, SMS, NCHS and NCCTC)
  - b. Regular Meeting ~ Monday, December 20, 2021, at NCBOE Office at 5 pm
  - c. Regular Meeting ~ Monday, January 3, 2022, at NCBOE Office at 5 pm

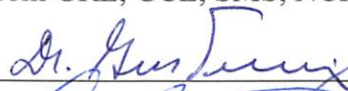
- d. LSIC Meeting ~ Tuesday, January 11, 2021, at Mt. Lookout Elementary, 1945 Mt. Lookout Road, Mt. Lookout, WV 26678, starting at 5 pm (MLE, MNE, ZES, BRE and SES)
- e. Regular Meeting ~ Tuesday, January 18, 2022, at NCBOE Office at 5 pm

13. Adjournment:

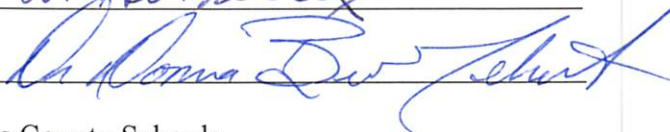
Upon motion by, Mr. Phil Berry, second by Mrs. Libby Coffman, the Board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 6:36 p.m.

The next meeting will be a regular meeting which will be held on Tuesday, December 14, 2021. The meeting will be held at Gauley River Elementary School, 100 School Street, Craigsville, WV 26205, beginning at 5:00 p.m. The purpose of the meeting will be to conduct LSIC meetings from GRE, GCE, SMS, NCHS, and NCCTC.

Dr. Gus Penix, President NCBOE



Dr. Donna Burge-Tetrick, Superintendent



Kim Belletto, Recording Secretary Nicholas County Schools