

State of West Virginia_
County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular session on Monday, October 4, 2021, beginning at 5:00 p.m. The purpose of the meeting was to conduct routine business. The meeting was held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651.

Educating and Preparing Students for Success After High School

Present for the meeting were:

Dr. Gus Penix, President
Mr. Fred Amick, Vice-President
Mr. Phil Berry, Member
Mrs. Elizabeth Coffman, Member
Mr. Roy Moose, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order
2. Moment of Silent Reflection & Pledge of Allegiance
3. Approve minutes of meetings held on:
4. Discussion Items & Presentations:
 - a. National First Responders Week ~ “A Celebration of Hero’s” ~ Tracy Chenoweth
Attendees:
 - WV House of Delegates, Heather Tully
 - Mayor Shaffer
 - John McGinnis, Director of Nicholas County Division of Homeland Security & Emergency Management
 - Jay Nowak, Chief of City of Summersville Police Dept.
 - Martha Roop, Head Nurse for Nicholas County Schools
 - Lt. Gene Ferguson, Summersville Fire Dept.

National first responders’ day is October 28, 2021. Nicholas County Schools will be celebrating for an entire week at each school. Oct. 25-29. Students will be participating in coloring contests, drawing contests, poster contests and a writing contest. The artwork will be displayed at the Summersville Arena and Conference Center through November 20th. Additionally, on site visits from first responders will take place at N.C. Schools all week. Students will also be studying careers and duties to be a first responder.

- b. Update from Rocky Roberts, Director of Transportation/Maintenance:

- Mr. Roberts introduced his staff that was in attendance: Mr. Ralph Zangari, Larry Conard, Dave Bell, Howard Dotson, Steve Herndon, Larry Thomas, Larry Neff, Chad Hanks, and Connie Roberts.
 - Mr. Roberts updated the board on all the tasks that each of his staff is responsible for, along with the completed projects.
 - Handout attached to supporting documents.
- c. Address the proposed scope of work changes for Glade Creek project
- Superintendent Donna Burge-Tetrick along with Marissa Nortz from Steptoe & Johnson Law Firm updated the board on the new Scope of Work for the Glade Creek Site. The original Scope of Work was sent in to qualify for the 428 plan. That preliminary configuration did not include the athletic fields.

5. Action items:

- a. Approval of the MOU Agreement with Marshall University College of Health Professions (students in the Marshall University Social Work BSW and MSW Programs).
- b. Approval of a one-time stipend of \$3,240. For Peggy Gregory (for extra duties assumed after resignation of Payroll Assistant).
- c. Approval of the City of Summersville Utilities right-of-way easement ~ Glade Creek Site.
- d. Approval of the proposed scope of work changes for Glade Creek project.

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board unanimously consented to uphold the Superintendent’s recommendations and approved action items.

6. Consent Items:

- a. Finance:
 - 1. Payment of current invoices
 - 2. Supplements and Transfers
 - 3. Bids: Food Service Refrigerator Repair

Upon Motion by Mrs. Libby Coffman, seconded by, Mr. Phil Berry, the board unanimously consented to uphold the Superintendent’s recommendations and approved consent items as presented by Kevin Hess, Board Treasurer.

7. Personnel:

Professional:

Tania Gyurek	Employ in the position of Substitute Teacher for Nicholas County Schools
Tyler Jarrett	effective upon WVDE approval.
Pam Poff	
Cordell McClung	
Cloey Hawkins	

Taylor Keenan Employ in the position of Pre-K Teacher at Panther Creek Elementary School effective October 25, 2021, (R. Swiger, PCE-PK-1; Vacating Out of System)

Cynthia Carpenter Employ in the position of Special Education 6th / 12th Grade Teacher at Nicholas County Learning Center effective October 19, 2021. (S. Frame, NCLC-LD/MI/BD/AU 1; Vacating Substitute)

Service:

Charlene Morrison Employ in the position of Early Education Classroom Assistant Teacher/Transportation Aide for Summersville Elementary School effective upon WVDE approval. (A. Butcher/T. Brown, SES-PK-ECCAT 3/Deitz; Vacating Substitute)

Casandra Thomas Employ in the position of Transportation/Instruction Aide II for Cherry River Elementary effective October 20, 2021 (J. Hickman, CRE-COVID AIDE 2; Vacating Substitute).

Dustin Summers Employ in the position of Custodian III at Nicholas County High School effective October 20, 2021. (T. Lucas, NCHS CUST 6; Vacating Substitute)

Lori Tyree Employ in the position of Half Time Bus Operator for the Richwood Area effective October 21, 2021. (New, GAR-NEW; Vacating None).

Audrey Williams
Jamie Bodiford
Maura Lawson Employ in the position of Substitute Aide for Nicholas County Schools effective upon appropriate background check.

Scott Queener Employ in the position of Substitute Cook for Nicholas County Schools effective upon appropriate background check.

Professional Extra-Curricular:

Jessica Crowder Employ in the position of Journey of Hope After School Counselor at Gauley River Elementary School effective at the direction of the program coordinator.

Lawrence Bailes II Employ in the position Assistant Wrestling Coach at Summersville Middle School effective upon completion of any applicable WVSSAC/WVDE requirements.

Shana Mullins Employ in the position Assistant Girls Basketball Coach at Richwood Middle School effective upon completion of any applicable WVSSAC/WVDE requirements.

Doris Smith Employ in the position Head Softball Coach at Richwood High School effective upon completion of any applicable WVSSAC/WVDE requirements.

Ashleigh Wall Employ in the position of Temporary Support Staff-Girls Basketball at Summersville Middle School effective upon completion of any applicable WVSSAC/WVDE requirements.

Service Extra-Curricular:

Kiley Alderman Employ in the position of Parent Coordinator for Cherry River Elementary School effective upon direction of the building principal.

Leta Boggs Employ in the position of 21st Century After School Cook at Summersville Elementary School effective upon direction of the building principal.

Consent:

Approve the field placement of social work student Madison Berg with Nicholas County Schools.

Ken Altizer resigns his position as Substitute Teacher with Nicholas County Schools effective October 8, 2021.

Mary Griffith resigns her position as Interventionist at Gauley River Elementary School effective September 15, 2021.

Tammy Rader resigns her position as Morning Vo-Tech Driver for Nicholas County Schools effective October 18, 2021.

Wendy Mays resigns her position as Speech Pathologist for Nicholas County Schools effective June 30, 2022, due to retirement.

Faith Woods resigns her position as Teacher at Summersville Middle School effective October 12, 2021.

Patricia Smallwood resigns her position as Teacher at Summersville Middle School effective January 30, 2022, due to retirement.

Rescind the hiring of Everett Hayhurst as Welding Instructor for Nicholas County Career and Technical Center.

Approve the following volunteers for Nicholas County Schools:

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|------------------|-----------------|--------------------|---------------|
| Amanda Clark | Amy Bush | Elaine Ennis | Emily Gregory |
| Ginger McQueen | Jasmine Johnson | Linda Angus | Nikki Bailes |
| Pam Tyree | Rhonda Baier | Sarah Vogel | Amie McCarthy |
| Kristi Arthur | Lori Nutter | Marianne Fitzwater | Mat Buckner |
| Rachel McMillion | Star Buckner | Sue (Sissy) Neal | Tammy Bailes |
| Teresa McMillion | | | |

Approved Leave Requests

Chris Potasnik seeks to be absent from his position as Bus Operator for Nicholas County Schools beginning October 27, 2021, and continuing to November 2, 2021, using four personal days and one-day unpaid leave.

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, along with Moose, and Penix the board consented to uphold the Superintendent's recommendations and approved personnel as presented by Personnel Director, Melissa Adkins. Abstaining from the vote member Coffman.

8. Superintendent's Information:
 - a. Construction Planning/Architectural Update
 - Bid opening at 1pm
9. Reports:
 - a. SESC ~ Dr. Penix ~
 - b. Bright Horizons ~ Board Member, Coffman
10. Delegations:
11. Items for Future Agendas:
 - Enrollment numbers ~ Chris Hanshaw
12. Future Meeting Dates:
 - a. Regular Meeting ~ Monday, November 1, 2021, at NCBOE Office at 5 pm
 - b. LSIC Meeting ~ Tuesday, November 9, 2021, at Cherry River Elementary, 190 Riverside Drive, Richwood, WV 26261, starting at 5 pm (RHS, RMS & PCE)
 - c. Regular Meeting ~ Monday, November 15, 2021, at NCBOE Office at 5 pm
13. Adjournment:

Upon motion by, Mr. Phil Berry, second by Mrs. Libby Coffman, the Board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 7:11 p.m.

The next meeting will be a special meeting which will be held on Tuesday, October 19, 2021. The meeting will be held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651, beginning at 9:00 a.m. The purpose of the meeting will be to set the Superintendent's goals for 2021-22 school year.

Dr. Gus Penix, President NCBOE



Dr. Donna Burge-Tetrick, Superintendent



Kim Belletto, Recording Secretary Nicholas County Schools