

State of West Virginia_
County of Nicholas to wit:

The Nicholas County Board of Education of the County of Nicholas, West Virginia met in a regular session on Monday, October 4, 2021, beginning at 5:00 p.m. The purpose of the meeting was to conduct routine business. The meeting was held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651.

Educating and Preparing Students for Success After High School

Present for the meeting were:

- Dr. Gus Penix, President
- Mr. Fred Amick, Vice-President
- Mr. Phil Berry, Member
- Mrs. Elizabeth Coffman, Member
- Mr. Roy Moose, Member

Dr. Donna Burge-Tetrick, Superintendent

1. Call to Order
2. Moment of Silent Reflection & Pledge of Allegiance
3. Approve minutes of meetings held on: September 7 and 20, 2021

Upon motion by Mr. Fred Amick, seconded by Mrs. Libby Coffman, the board unanimously consented to approve the minutes as presented.

4. Discussion Items & Presentations:
 - a. Update from ZMM and SKANSKA
 - Mr. Ferguson and Jason Pack updated the board on both project.
 - Glade Creek Site: the Mass Grading Pre-Bids are due on October 19, 2021.
 - The building pad for Glade Creek should be completed in May
 - The design of the Cherry River Campus has been sent to SBA for comments.
 - ZMM now working on the final design for the Glade Creek Campus.
 - b. Update from Lydia Young and Christina Chapman with Special Education Dept. along with Rachel Hendricks, April Clendenin, Sarah Keiper
Special Education Director, Mrs. Young introduced her team:
 - Christina Chapman, Special Education Coordinator
 - Sarah Keiper, Pre-School Coordinator
 - Rachel Hendricks, School Psychologist
 - April Clendenin, Psychologist Intern

Mrs. Young updated the board on her department, currently 614 students are receiving services through having an IEP. The statistics of those 614 are broken down 31% are identified as having a specific learning disability, 22% have a speech impairment. Most of the students are on track

to graduate with a regular diploma. The department’s budget pays in for several professional and service positions throughout the County.

- 5. Action items:
 - a. Approval of the Lease agreement with the Nicholas County Airport Authority
 - b. ~~Approval of the MOU with New River Health~~ Removed
 - c. ~~Approval of the MOU with Camden On Gauley Medical Center~~ Removed

Upon motion by Mrs. Libby Coffman, seconded by Mr. Phil Berry, the board unanimously consented to uphold the Superintendent’s recommendations and approved action items.

- 6. Consent Items:
 - a. Finance:
 - 1. Payment of current invoices
 - 2. Contracts: Mick Souter/Glade Creek
 - 3. Approval of FY 2021 Financial Statements

Upon Motion by Mr. Phil Berry, seconded by, Mrs. Libby Coffman, the board unanimously consented to uphold the Superintendent’s recommendations and approved consent items as presented by Kevin Hess, Board Treasurer.

7. Personnel:

a. **Professional:**

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- Everett Hayhurst Employ in the position of Welding Teacher at Nicholas County Career and Technical Center effective upon WVDE approval. (D. Walker; NCCTC-WLD: Vacating none)

 - Samantha Kalna Employ in the position of Agriculture/Food/Natural Resource Instructor Teacher at Nicholas County Career and Technical Center effective WVDE approval. (NCCTC-FRST: Vacating None)

 - Nancy Long Employ in the position of 6th Grade Teacher at Summersville Middle School effective for the 2022-2023 school year. (M. Cook, SMS G6-6; Vacating Out of County)

 - Troy Spinks Employ in the position of Substitute Teacher for Nicholas County Schools effective upon WVDE approval.

 - Terry Thomas, II Employ in the position of Restricted Substitute Teacher for Nicholas County Schools effective upon WVDE approval.

Service:

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- Matt Morrison Employ in the position of Substitute Bus Operator for Nicholas County Schools effective October 5, 2021.
 - Russell Isabell

- Matthew Roberts Employ in the position of Custodian III at Cherry River Elementary School effective October 5, 2021. (J. Hickman, CRE-CUST EVE 2; Vacating Substitute)
- Tina Lucas Employ in the position of Custodian III at Zela Elementary School effective October 6, 2021. (R. Hanshaw, ZES-CUST SPLIT 1; Vacating NCHS-CUST6).
- Rickey Blankenship Employ in the position of Transportation/Instruction Aide II at Mt. Lookout Elementary School effective October 5, 2021. (K. Legg, MLE-COVID AIDE; Vacating Substitute).
- Janet Davis Employ in the position of Half Time Cook at Richwood High School effective October 5, 2021. (D. Smith, RHS-HT-COOK 3; Vacating Substitute)
- Dusty Summers Employ in the position of Long Term Substitute Custodian III at Summersville Middle School effective October 5, 2021. (D. Springston, SMS-CUST EVE 3; Vacating Substitute)
- JoAnn Hickman Employ in the position of Early Education Classroom Assistant Teacher/Transportation Aide at Cherry River Elementary School effective October 5, 2021. (D. Johnson, CRE-SP-ECCAT 2; Vacating CRE-COVID AIDE 2)
- Tina Brown Employ in the position of Transportation/Instruction Aide II at Mt. Nebo Elementary School effective upon hire of her replacement. (T. Brown, MNE-COVID AIDE; Vacating SES-PK-ECCAT 3/Deitz).

Professional Extra-Curricular:

- Donna Dever Employ in the position of Journey of Hope After School Counselor at Summersville Elementary School effective at the direction of the program coordinator

Service Extra-Curricular:

- Angela Breedlove Employ in the position of Parent Coordinator for Zela Elementary School effective at the direction for the building principal.

Consent:

Levi Brake resigns his position as Assistant Wrestling Coach for Summersville Middle School effective September 22, 2021, due to enlistment in the United State Air Force.

Kelly Manor resigns her position as Social Worker with Nicholas County Schools effective September 30, 2021.

Vanessa McClung resigns her position as After School Cook for Summersville Elementary School effective September 24, 2021.

Eric Frame resigns his position as Teacher at the Nicholas County Learning Center effective October 2, 2021.

Pursuant to W. Va. Code §18A-4-7a(u) and upon recommendation of the building principal, approve the voluntary transfer of Raevin Swiger from Pre-School Teacher at Panther Creek Elementary to 1st Grade Teacher at the same school effective October 22, 2021. (T. Scruggs, PCE—G1-2; Vacating PCE-PK-1)

Permission to post and hire one Half Time Bus Operator to service the Richwood area.

Permission to post and hire a Transportation/Instruction Aide for Richwood Middle School.

Permission to post and hire eight itinerant tutors to be paid for with federal funds.

Approve the following volunteers:

Abby Acree	Amy Acree	Samantha Boyce	Jesse Currence
Judy Davis	George Dotson	Michelle Dotson	Ashley Freeman
Susan Greene	Robert Carl Johnson	Stephanie Keffer	Betty Kelley
Chrissy Murphy	Traci Musak	Kara Shaver	Kim Tarter
Linda Wright	Misty Wright	Alicia Alcott	Brier Boggs
Dan Bragg	Eric Blankenship	Esta Amick	Ian Gladwell
James Hamrick	Jennifer Evans	Jennifer Phillips	Jenny Taylor
John Kessler	Keith Amick	Kelly Perrine	Melody Blankenship
Phillip Perrine	Rosa Seabolt	Sandra Gladwell	Steve Bailey
Tiffany Russell	Teresa McMillion	Richard Caplinger	

Approve the job shadowing placement of Makaila Browning, social work student at Marshall University.

Leave Requests

Stacy Jarvis seeks to be absent from her position as Teacher with Mt. Nebo Elementary School beginning approximately November 29, 2021, and continuing until approximately February 7, 2022, for parental leave using sick days.

Carrie Mullens seeks to be absent from her position as Teacher at Richwood High School beginning December 6, 2021, and continuing until December 13, 2021, using four personal days and one day without pay.


Andrew Gilson seeks to be absent from his position as Teacher/Assistant Principal at Richwood High School beginning December 6, 2021, and continuing until December 13, 2021, using four personal days and one day without pay.

Upon motion by Mr. Fred Amick, seconded by Mr. Phil Berry, the board unanimously consented to uphold the Superintendent’s recommendations and approved personnel as presented by Personnel Director, Melissa Adkins.

- 8. Superintendent’s Information:
 - a. Construction Planning/Architectural Update
 - Canopies at RHS ~ our maintenance dept. is working on them
 - NCHS turf meets standards (Gmax rating)
 - NCCTC recently attended and presented at the National Conference in TX; they were amazed at the boxed activities that our students worked on at home during the pandemic.
- 9. Reports:
 - a. SESC ~ Dr. Penix ~ general business meeting
 - b. Bright Horizons ~ Board Member, Coffman ~ no meeting yet
- 10. Delegations: none
- 11. Items for Future Agendas:
 - Departmental Update
 - Preliminary enrollment numbers
- 12. Future Meeting Dates:
 - a. Regular Meeting ~ Monday, October 18, 2021, at NCBOE Office at 5 pm
 - b. Special Meeting (Superintendents Goals) ~ Tuesday, October 19, 2021, at NCBOE Office at 9 am
 - c. Regular Meeting ~ Monday, November 1, 2021, at NCBOE Office at 5 pm
 - d. LSIC Meeting ~ Tuesday, November 9, 2021, at Cherry River Elementary, 190 Riverside Drive, Richwood, WV 26261, starting at 5 pm (RHS, RMS & PCE)
 - e. Regular Meeting ~ Monday, November 15, 2021, at NCBOE Office at 5 pm
- 13. Adjournment:

Upon motion by, Mr. Phil Berry, second by Mrs. Libby Coffman, the Board unanimously consented to adjourn this regular meeting of the Nicholas County Board of Education. The meeting adjourned at 7:12 p.m.

The next meeting will be a regular meeting which will be held on Monday, October 18, 2021. The meeting will be held at the Nicholas County Board Office, 400 Old Main Drive, Summersville, WV 26651, beginning at 5:00 p.m. The purpose of the meeting will be to conduct routine business.

Dr. Gus Penix, President NCBOE 

Dr. Donna Burge-Tetrick, Superintendent 

Kim Belletto, Recording Secretary Nicholas County Schools