

**Blytheville Primary School
Parental Involvement Plan
2018-2019**

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Blytheville Primary School

Parental Involvement Plan

The Blytheville School District understands the importance of involving parents and the community as a whole in promoting higher student achievement and general goodwill between the district, its schools and those it serves. Therefore, the Blytheville School District shall strive to develop and maintain the capacity for meaningful and productive parental and community involvement that will result in partnerships that are mutually beneficial to the school, students, parents, and the community.

A certified staff member is appointed at each school in the district to serve as a parent facilitator within that school. The parent facilitators serve on the district committee to annually review the district's parental involvement plan and actively engage parents and community leaders when appropriate. Parents will be informed of what the children are learning, how they are assessed, what the expectations are, and how as a parent they can help.

Each school in the Blytheville School District will implement a parental involvement plan including programs to enhance parental involvement and reflect the specific needs of students and their families. The Blytheville School District will give the schools in the district the support necessary to enable them to plan and implement effective parental involvement activities.

Certified staff members in the Blytheville School District will receive no fewer than two hours of professional development opportunities that are designed to enhance understanding of effective parental involvement strategies. Administrators will receive no fewer than two hours of professional development that are designed to enhance the understanding of effective parental involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.

The Blytheville Primary School's Parental Involvement Plan includes but is not limited to the following activities:

Goal 1: List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.

- The school will distribute a monthly newsletter to parents that is developed with participation of the parent school organization (PTO), principal, staff, and parent volunteers. It includes school news, a calendar of school activities, and parenting tips related to school achievement, such as homework tips, organizational skills, and study skills. Michelle Hepler Brooke Aldridge Jana Wilson 763-6916
- Teachers will routinely distribute weekly newsletters to parents discussing what their child is learning in class.
- Teachers will routinely contact parents on an individual basis to communicate about their child's progress.
- The school will provide to parents progress reports/report cards every five

weeks with information regarding their child's academic progress and upcoming classroom and school events.

- The school will send brochures home with students, post notices in school facilities and public buildings, school Facebook page, school twitter account, call out to parents using school messenger. Michelle Hepler, Brooke Aldridge, Melissa Moriarty, Jana Wilson, Allison Turner 763-6916

- The school will use the online student handbook, school Web site, signage at the school entrance, lobby of main building, and PTO to provide valuable information about school involvement opportunities to parents. Brooke Aldridge, Michelle Hepler 763-6916

- The district-wide calendar will be made available to parents/guardians and provides information concerning the various schools and school activities. David Cooke 762-2053

- Parents will be provided with informational packets containing a variety of resources. These kits may include the following items:

- - School Compact with the recommended role of parent, student, teacher and school;
 - Ways for the parent to become involved in the school and his or her child's education;

- Calendar of Events
- Supply list
- Learning expectations,
- Tips for parents.

- These packets will be given to parents at registration, evening open houses, or during conference times.

Responsible Party: Michelle Hepler Brooke Aldridge 870-763-6916

Goal 2: List the proposed parent meeting, conferences, and activities regularly throughout this year and dates provided flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts (must include the two state mandated parent teacher conferences each year).

- These meetings will include information regarding parent training to help parents understand how to enhance their child's education. Michelle Hepler Brooke Aldridge 763-6916

- These meetings will include family night that provides an opportunity for parents and their children to experience the school situation in a positive and helpful manner while school faculty may provide any needed assistance or encouragement. Michelle Hepler Brooke Aldridge 763-6916

- The meetings will be held at various times during the day or evening to better accommodate parents. Michelle Hepler Brooke Aldridge Jennifer Lovell 763-6916

- Outside speakers will provide parents with more information concerning ways to make their child's academic life more successful. Michelle Hepler Brooke Aldridge 763-6916

- Teachers will hold conferences individually with parents of children in their classroom. Parents will be given a summary of their students test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion in how they can

support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures.

- Provide opportunities to utilize existing parent centers. Resources will be made available to parents such as books and magazines on effective ways to work with their children and responsible parenting. Brooke Aldridge, Michelle Hepler, Allison Turner; District 762-2053
- The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning:
 - Reading buddy
 - Special parent lunches
 - Awards day presentations
 - Field trip volunteers
 - Family Literacy Day
 - Parent Education Workshops
 - Open House
 - PTO
 - Step Up Night
 - Birthday Lunches
 - Math and Science Night
 - Literacy Fall Festival

Parent Teacher Conference Dates:
September 13 and 18 (3:30-6:30)
November 13 and 15 (3:30- 6:30)
February 7 and 12 (3:30-6:30)
April 30 and May 2 (3:30-6:30)

PTO Meetings- Yadira Morin, President 763-6916

Parental Involvement Committee Meetings - Michelle Hepler and Brooke Aldridge
763-6916

September 17, 2018
October 15, 2018
November 12, 2018
December 17, 2018
January 14, 2019
February 11, 2019
March 11, 2019
April 15, 2019

Goal 3: How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

- Each school within the district has as part of its parental involvement plan a

written school-parent compact outlining how parents, the staff, and students share in the responsibility of improved student academic achievement, and the means by which the school and parents will build and develop a partnership to help children achieve high standards. Jana Wilson 763-6916

The plan includes:

- Ways to assist parents in understanding content; how to monitor a child's progress, standards, and academic assessments.
 - What materials and training are available to parents to help them work with their children to improve academically
 - Train teachers, principals, and other staff in the importance of effective communication and value the contributions of parents.
 - Ways to coordinate and integrate parent involvement programs and activities.
 - Information to be sent out in practical language that parents can understand.
 - Ways support will be provided for parental involvement activities that is reasonable and upon request.
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- Establish procedures for each school to assure appropriate use of class time and promote the health and safety of the students. These procedures will be provided to the parent/guardian. Brooke Aldridge Michelle Hepler 763-6916
 - Publish a volunteer resource book to be placed in each school including the parent check sheet regarding parent's special interests and times of availability. Brooke Aldridge Michelle Hepler 763-6916
 - The school district will provide annual training for volunteers who assist in an instructional program for parents. Brooke Aldridge Michelle Hepler 763-6916
 - Each school in the district will form a Parent-Teacher Organization (PTO). Brooke Aldridge Michelle Hepler 763-6916
 - The school will provide opportunities for volunteers to participate in activities such as, but not limited to:
 - Career Day/Community Helper Week
 - National Family Literacy Day
 - Read Across America
 - The school will provide opportunities for parents to participate in activities such as, but not limited to:
 - Pastries for Parents
 - Goodies & Games for Grandparents
 - Family Fun Dance
 - Crafty Christmas
 - Fall Literacy Festival
 - Math and Science Night
 - Fun Day
 - Student Enrichment Programs (Tenaris)

Goal 4: How will your school work with parents to create a school-parent-compact?

Responsible Party: Michelle Hepler, Brooke Aldridge, Jana Wilson 763-6916

- Address the school's processes for resolving parental concerns. It is a goal of the Blytheville School District to be responsive to the community and to continuously improve the educational program offered in its schools.
- Provide parents the opportunity to voice concerns, needs and praises through a variety of means, including but not limited to:
 - Surveys
 - PTO
 - Involvement on school leadership and parental involvement teams
 - State of the School Address with the Superintendent
- The School District will provide training on building effective partnerships with parents through a variety of means including, but not limited to:
 - Parent-Teacher Conferences
 - Positive Contacts
 - Strategies for involving parents
 - Common Core information
- Parent Center located in the Primary Building, open all day:
 - Unit materials
 - Games for literacy and math
 - Common Core information
 - Computer with internet access and printer
 - List of websites for worksheets and teaching aids
- Survey parents annually, including questions to identify barriers to parental involvement. Parents will be surveyed annually through the use of a free online survey tool 'Survey Monkey.' Parents who are unable to access the internet will be provided the same survey on paper. The survey will include questions to identify barriers to parental involvement, parent needs and desires for their child's education, events and times as well as other topics related to each school's program. The results of the survey will be used to inform the plans for the following year as well as used to reach out to other parents.

Goal 5: How will your school provide opportunities for parents to be involved in the development, implementation, and evaluation of the schoolwide school improvement plan, and the Annual Title I meeting to engage them in the decision making processes regarding the school's Title I Part A program?

- Parental Involvement Facilitators will be responsible to recruit parents to serve on district ACSIP committee to develop the Title I Application. Building administrators and instructional facilitators will ensure parents are educated in Title I/ACSIP expectations and will ensure parent input is received, honored and utilized. Blytheville Primary School: Principal Jana Wilson, Vice Principal Eileen Garris, Diane Jenkins, Michelle Hepler, Brooke Aldridge [(870)763-6916]

- The school will involve parents on building leadership committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.
- The school will ask parents to serve on curricular and instructional review committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.
- STATE REQUIREMENT- To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.
- STATE REQUIREMENT- The school shall enable the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school.

Responsible Party: Brooke Aldridge Michelle Hepler Jana Wilson 763-6916

Goal 6: How will your school provide resources for parents?

- Parents may check out materials, use the computer to check grades, and visit education Web sites as well as using the internet for job search purposes. Parents will be encouraged to view the Title I Plan located in the parent resource center or media center. A suggestion sheet will also be available for parent input. The school will open the resource center at hours that are convenient to parents.
- STATE REQUIREMENT-The school will distribute informational packets each year that includes a copy of the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, email, etc).
- STATE REQUIREMENT- To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review.
- Maintain a parent center.
- STATE REQUIREMENT- Include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.
- STATE REQUIREMENT- The principal of each school in a school district shall delegate (2) certified staff members who is willing to serve as a parent facilitator.

Responsible Party: Michelle Hepler Brooke Aldridge Jana Wilson 763-6916

Goal 7: How will your school engage parents in the evaluation of your parental involvement efforts?

- The school will engage parents in the annual evaluation of the Title I, Part A Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents, and school staff. The Title I Parental Involvement Committee, made up of teachers,

parents, and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.

Responsible Party: Brooke Aldridge Michelle Hepler Jana Wilson 870-763-6916

Goal 8: How will your school use the parent interest surveys to select, plan, and implement parental involvement activities that will be offered throughout the year?

- The school will ask parents to fill out a parent interest survey at registration or at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically.
- The school will use the results of the parent interest survey will be used to plan the parental involvement activities for the year. .
- The school will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation.

Responsible Party: Brooke Aldridge Michelle Hepler Jana Wilson 870-763-6916

Goal 9: When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)

- The school will conduct an Annual Title I Meeting for parents of the students who participate in the Title I, Part A Program.
- The school will hold their annual Title I meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet.
- For each Title I, Part A School, an Annual Title I Meeting must be conducted. The agenda, the sign-in sheet and minutes for this meeting must be generated separately from any other events and kept on file in the school's office. Annual Title I Meeting will be directly prior to the August School Board meeting each year.

Responsible Party- Kris Williams, District Facilitator, 870-762-2053, Brooke Aldridge and Michelle Hepler, 870-763-6916.