

The regular meeting of the Board of Education of Community Unit School District No. 100 was held Thursday, September 20, 2018 in the office of the Board of Education. The regular meeting was called to order at 6:32 P.M. by Greg Brown, President. Other board members present were Julie Pohlman, Vice President; Stan Kary, Secretary; David Bryden, David Isringhausen, and Peggy Perdun. Board member Josh Evans joined the meeting by phone due to his work schedule taking him out of town. Also in attendance were Brad Tuttle, Superintendent; Alan Churchman, District Administrator; Keri Lakin, Special Education and Early Childhood Coordinator; Lisa Schuenke, Director of Finance and Human Resources; Keith Norman, Director of Technology; Cory Breden, Principal, Jersey Community High School; Jason Brunaugh, Principal, Jersey Community Middle School; Michelle Brown, Principal, Grafton Elementary School; Kim Anderson, Principal, Jerseyville East Elementary School; Kristie Hurley, Principal, Jerseyville West Elementary School; Debbie Trochuck, District Secretary; Chris Skinner and Joe Kallal, District employees; Zeke Waltz and Jill Pohlman, students; James Holtzman, Clean Energy Design; Gordon Schweitzer, Al Willis, and John Lorraine, CTS Group; Paul Riechman, Kyle Graham, Andrea Lamer, and others.

#### **CLOSED SESSION**

A motion was made by Kary, seconded by Bryden to move to closed session for the purpose of discussion regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s); legal counsel, collective negotiating matters or deliberations; board vacancies; evidence or testimony presented in a hearing where authorized by law; purchase or lease of real property; sale or purchase of securities, investments or investment contracts; security procedures; student disciplinary cases or any matter involving an individual student; litigation; self-evaluation, practices and procedures, or professional ethics; minutes of meetings lawfully closed; internal control weaknesses, potential fraud risk areas; establishment of reserves, settlement or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District.

On roll call, Brown, yes; Bryden, yes; Evans, yes; Isringhausen, yes; Kary, yes; Perdun, yes; Pohlman, yes. Motion carried.

The board moved to closed session at 6:32 P.M.

The board returned from closed session at 7:17 P.M.

A motion was made by Bryden, seconded by Isringhausen to resume open session. On roll call, Bryden, yes; Evans, yes; Isringhausen, yes; Kary, yes; Perdun, yes; Pohlman, yes; Brown, yes. Motion carried.

The meeting resumed with the Pledge of Allegiance and reciting of the Mission Statement.

## **RECOGNITION OF GUESTS/WELCOME VISITORS/PUBLIC COMMENT**

### **JCHS Student Report**

Zeke Waltz and Jill Pohlman, representatives of the Student Leadership Council, each reported on activities taking place this school year within the various sports teams, clubs and groups.

There was no public comment.

## **DISCUSSION ITEMS**

### **A. Solar Energy Presentation**

Mr. James Holtzman with Clean Energy Design Group (CEDG) presented a proposal for a renewable energy project. A review of district athletic lighting would also be part of an agreement.

Discussion was held.

Gordon Schweitzer, John Lorraine, and Al Willis with Control Technology and Solutions Group (CTS) presented a proposal for a renewable energy project.

Discussion was held.

## **CONSENT AGENDA**

Mr. Brown noted that the recommendation for the JCHS custodial position is Aaron Lambert and for the East Elementary custodial position is James Lyles.

A motion was made by Pohlman, seconded by Kary to approve the following consent agenda as presented:

### **I. Minutes & Finance**

#### **A. Approve Board Minutes**

1. Open Session(s)
  - a. Regular Meeting – August 16, 2018
  - b. Special Meeting – None
2. Closed Sessions(s)
  - a. Regular Meeting – August 16, 2018 (held)
  - b. Special Meeting – None

#### **B. Bookkeeper's Financial Position/Treasurer's Reports – July 2018**

#### **C. Budget Report**

#### **D. Approve Expenditures – September 2018**

### **II. Personnel Items**

- A. Approve Resignation(s)
  - 1. Lisa Krumwiede, Educator, JCHS, effective the end of the 2019-20 school year for the purpose of retirement
  - 2. Mary Siemer, Educator, West Elementary, effective the end of the 2022-23 school year
  - 3. Jerry Woolsey, Custodian, East Elementary, effective September 15, 2018
  - 4. Kourtnee Hall, 7<sup>th</sup> Grade Girls' Basketball Coach, effective immediately
  - 5. Julie Muenstermann, Head Softball Coach, JCHS, effective immediately
  
- B. Approve Extra-Curricular Assignment(s)
  - 1. Terri Taake, Assistant Girls' Basketball Coach, 7<sup>th</sup> Grade, effective for the 2018-19 school year
  - 2. Robert Dunn, Volunteer Assistant Football Coach, JCHS, effective for the 2018-19 school year
  - 3. Curtis Klunk, Volunteer Assistant Football Coach, JCMS, effective for the 2018-19 school year
  
- C. Approve Leave of Absence
  - 1. Monica Bell, Maternity Leave
  - 2. Christine Smith, Maternity Leave
  
- D. Approve Non-Certified Personnel
  - 1. Aaron Lambert, Custodian, JCHS
  - 2. James Lyles, Custodian, East Elementary
  - 3. Joe McKinnon, Bus Driver, effective September 21, 2018
  - 4. Brady Young, Bus Driver, effective September 21, 2018
  
- E. Approve Temporary Disability Leave – None
  
- F. Employ Certificated Personnel - None
  
- G. Employ Educational Support Personnel - None

On roll call, Isringhausen, yes; Kary, yes; Perdun, yes; Pohlman, yes; Brown, yes; Bryden, yes. Motion carried.

Mr. Evans was no longer connected by phone by the time the above action was taken.

**ACTION ITEMS**

1. FY19 Budget Adoption

A motion was made by Kary, seconded by Pohlman to adopt the following resolution:

WHEREBY the Board of Education of Community Unit School District #100, counties of Jersey and Greene, State of Illinois caused a budget to be prepared in tentative form, and the same has been made conveniently available for public inspection for at least thirty days prior to final action thereon;

AND WHEREAS as public hearing was held as to such budget on the 20<sup>th</sup> of September, 2018; notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied within;

NOW THEREFORE BE it resolved by the Board of Education of said District as follows:

Section 1: That the fiscal year of this School District be and the same as fixed and declared to be beginning July 1, 2018 and ending June 30, 2019.

Section 2: That the following budget containing an estimated amount available is hereby adopted as the budget of the School District for said fiscal year:

FUND	Estimated Revenue/Transfers	Estimated Expenses/Transfers
Educational	\$17,222,028	\$17,320,155
Operations/Maintenance	\$ 1,841,395	\$ 1,891,667
Debt Service	\$ 3,705,429	\$ 3,656,940
Transportation	\$ 1,787,418	\$ 2,205,382
IMRF/Social Security	\$ 1,121,723	\$ 1,169,089
Capital Projects	\$ 447,850	\$ 5,523,093
Working Cash	\$ 154,279	\$ 175
Tort Immunity	\$ 1,504,300	\$ 1,842,750
Fire Prevention	\$ 153,979	\$ 5,945,672
Grand Total	\$27,938,401	\$39,554,923

Adopted this day September 20, 2018

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President, Board of Education

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Secretary, Board of Education

On roll call, Kary, yes; Perdun, yes; Pohlman, yes; Brown, yes; Bryden, yes; Isringhausen, yes. Motion carried.

2. Agreement – Bushue Human Resources, Inc.  
After discussion a motion was made by Pohlman, seconded by Bryden to approve an agreement between the District and Bushue Human Resources, Inc. as presented. On roll call, Perdun, yes; Pohlman, yes; Brown, yes; Bryden, yes; Isringhausen, yes; Kary, yes. Motion carried.
3. Agreement – Region III Special Education Cooperative  
A motion was made by Isringhausen, seconded by Pohlman to approve a Building Use Lease Agreement between the District and Region III Special Education Cooperative as presented. On roll call, Pohlman, yes; Brown, yes; Bryden, Abstain; Isringhausen, yes; Kary, yes; Perdun, yes. Motion carried.
4. Program Paid Compensation  
A motion was made by Bryden, seconded by Isringhausen to approve program paid compensation to Julie Muenstermann and Chelsey Crnokrak for the Jersey Community Middle School softball program for the 2018-19 school year. On roll call, Brown, yes; Bryden, yes; Isringhausen, yes; Kary, yes; Perdun, yes; Pohlman, no. Motion carried.
5. Fundraisers  
A motion was made by Perdun, seconded by Pohlman to approve the following fundraisers:
  - a. East Elementary
    - T.J. Pizza Sales – Fall 2018
    - Walk-A-Thon – Spring 2019
  - b. West Elementary
    - Charleston Wraps – Fall 2018
    - T.J. Pizza Sales – Spring 2019
  - c. JCHS Student Council
    - 31 Bags
    - Wrapping Holiday Gifts

On roll call, Bryden, yes; Isringhausen, yes; Kary, yes; Perdun, yes; Pohlman, yes; Brown, yes. Motion carried.

#### **OTHER BUSINESS**

None

#### **BOARD COMMITTEE REPORTS**

Mr. Tuttle informed the Board that Mrs. Perdun had attended the Region III meeting to approve the budget last night. Information from the meeting is available if interested. He expressed the

need for a facility committee meeting and the creation of a goal setting committee. He informed them that the Public Relations committee is continuing to meet.

## **ADMINISTRATIVE REPORTS**

### **Enrollment and Suspension and Expulsion Reports**

First Day Attendance and Sixth Day Enrollment reports were provided for informational purposes.

### **Principals' Reports**

Mrs. Michelle Brown, Principal, Grafton Elementary School reported that they had a well-attended Grandparent's Day with students performing songs under the direction of Mrs. Kim Wackerly. Grandparents were impressed with the lunch options. She also reported that the teacher evaluation process has begun and that work on the Title I Budget is beginning.

Mrs. Kristie Hurley, Principal, West Elementary School expressed how thankful they are for air conditioning and room to house the various professionals who work with children in their building. She expressed her excitement about having elementary music back in the building, which has been wonderful for the students.

Mrs. Kim Anderson, Principal, East Elementary School shared that they had a very well attended grandparent evening and book fair. She is also excited about having elementary music back in the building.

Dr. Jason Brunaugh, Principal, Jersey Community Middle School also expressed his thanks for the building renovations. He has received many positive comments. Traffic flow has improved. He also informed the Board about the Regional Institute to be held on October 9<sup>th</sup> at JCHS.

Mr. Cory Breden, Principal, Jersey Community High School reported that the safe school is going well. He also reported that the new secured entrance is going well and that automatic locks have been installed on doors. Mr. Breden reviewed the various activities planned for homecoming.

### **Directors' Reports**

#### **District Administrator**

Mr. Alan Churchman reported the following:

- October 17<sup>th</sup> from 5:30–7:00 open house at West Elementary School and Jersey Community Middle School
- Cafeteria at West Elementary School is on schedule
- Shortage of substitute bus drivers
- Sealed bids will be taken for used buses
- LED lighting opportunity through Ameren
- Possible kitchen grant through Ameren for Jersey Community Middle School and East Elementary
- Finishing touches on building remodel projects

### **Special Education Coordinator and Early Childhood Director**

Mrs. Keri Lakin reported on the following:

- Blended Pre-K classroom at Grafton Elementary going well
- Received Birth-to-Three Grant and 45 families are receiving services
- Presbyterian Church donation of a truckload of diapers and wipes
- Dairy Queen donation of an ice cream treat during a Birth-to-Three outing

### **Director of Finance and Human Resources**

None

### **Director of Technology**

Mr. Norman reported on the following:

- Adjustments to be made to JCHS speakers
- Play on Sports camera system purchase allowing the streaming of events in the high school gym

Julie Pohlman exited the meeting at 8:43 P.M. and re-entered the meeting at 8:45 P.M.

Discussion was held about the JCHS auditorium sound system.

### **Superintendent Report**

Mr. Tuttle reported on the following:

- CEO Program
- Open House October 17th
- Customer Service
- Unified Services
- Partnering with city and county law enforcement for the ability to view video from the schools
- Knox box placement on buildings for access in the event of a fire or other emergency

Mr. Brown made the following announcements:

October 8	Columbus Day – No School
October 9	Regional Institute – No School for Students
October 18	Regular Board of Education Meeting – 6:30 P.M.

### **ADJOURNMENT**

A motion was made by Kary, seconded by Pohlman to adjourn. On roll call, Isringhausen, yes;

Kary, yes; Perdun, yes; Pohlman, yes; Brown, yes; Bryden, yes. Motion carried.

The regular meeting of September 20, 2018 adjourned at 8:56 P.M.