

**NEW FAIRFIELD HIGH SCHOOL STATE PROJECT NO. 091-0044N
NEW FAIRFIELD, CONNECTICUT**

1. All bid proposals for the technology packages listed below shall be sent electronically and must be received prior to the close of the bid period at 11:00 a.m. local time on the date listed below, and then immediately following, all bids will be opened publicly via video conference and read aloud. The video link will be made available to all bidders. Emailed bids received after the specified closing time will not be accepted. Bids are due on the dates listed in the chart below.

One (1) signed copy of the bid using the Bid Form shall be submitted in PDF format electronically via email.

It is mandatory that all bids be emailed to the following email addresses **at the time of original bid submission in order to be a valid bid:**

- Town of New Fairfield Bid – schoolbids@newfairfieldschools.org

All bidders must include the following information in the subject line of their email:

State Project Number: **091-0044N**

Town of New Fairfield: Bid **#HSTECH1**

District: **New Fairfield**

Project Name: **New Fairfield High School**

Bid Package Number and Description:

- **BP#1 – Audio Visual Equipment and Installation Services**
- **BP#2 – Computer Hardware**
- **BP#3 – Network Equipment**
- **BP#4 – Professional Services – Mac PC Setup and Configuration**
- **BP#5 – Professional Services – Network Reconfiguration**

Contractor Qualifications:

- All BP#1 bidders shall be certified as a reseller and installer of Smart Technologies interactive LED's.
- All BP#4 bidders shall be certified by Apple.
- All BP#5 bidders shall be certified by Extreme Networks.
- All bidders shall have a minimum of 5 years successful installation experience with systems similar to those specified for this project.

For questions regarding Addenda, or to confirm the bid date, contact: Patty Mota at the Town of New Fairfield (203) 312-5653 or email pmota@newfailfield.org

Technical questions, specific questions regarding bidding procedures, project scope may be directed to Bo Laraia at Newcomb & Boyd (rlaraia@newcomb-boyd.com) and Patty Mota at the Town of New Fairfield (pmota@newfailfield.org).

CTDAS Pre- Qualification Necessary	<u>Bid Package</u>	<u>Bid Due Date</u>
No	BP#1 - Audio Visual Equipment and Installation Services	March 28, 2023
No	BP#2 - Computer Hardware	March 28, 2023
No	BP#3 - Network Equipment	March 28, 2023
No	BP#4 - Professional Services – Mac PC Setup and Configuration	March 28, 2023
No	BP#5 - Professional Services – Network Reconfiguration	March 28, 2023

*** Note: Any bid in excess of \$500,000 IS REQUIRED to be accompanied by the Bidder's CTDAS Update (Bid) Statement, as noted hereafter.**

In accordance with C.G.S. 4a-100, 4b-91, and 4b-101, any contractor or subcontractor submitting a bid greater than \$500,000 is required to submit their DAS Update (Bid) Statement with their bid. Failure to submit this item with the bid will result in disqualification of the bidder. All subcontractors must be pre-qualified at the time of performance of their work. If you have any questions regarding these requirements contact CTDAS, at telephone number (860) 713-5280 or visit their web site at www.das.state.ct.us.

2. A Non-Mandatory Prebid meeting will be held virtually for all contractors at 11:00 a.m. on March 3, 2023. Link to pre-bid meeting: <https://bit.ly/3D8cRJh>
3. Plans and specifications are available and may be viewed and downloaded free of charge from Newcomb & Boyd at the following address:

<https://newcomb-boyd.sharefile.com/f/fobbf543-5a74-4f0d-9d7f-538150dba4f1>
4. Bidders will be held accountable for the requirements of all documents made available including subsequently issued Addenda and Memoranda, if any. Although efforts will be made to make bidders aware of all Addenda and Memoranda, bidders are advised to contact Patty Mota at the above number to verify they have all Addenda and Memoranda.
5. No oral, telephone, telegraphic or hard copy proposals will be considered. All bids shall stand available for acceptance for a period of forty-five (45) days from the date proposals are received.
8. No bid shall be accepted from any person/company who is in arrears to the Owner upon debt, or contract, or who is a defaulter as surety or otherwise upon obligations to the Owner.
9. The Owner or its Designee reserves the right to reject any or all bids, without stating reasons therefor, including without limitation the right to reject any or all nonconforming, non-responsive, unbalanced, or conditional bids and to reject the bid of any bidder if the Owner or its Designee believes that it would not be in the best interest of the Owner or the project to make an award to that bidder, whether because the bid is not responsive or the bidder is unqualified or of doubtful financial ability or fails to meet any other pertinent standard or criteria established by the Owner or its Designee. The Owner or its Designee reserves the right to waive informalities and to negotiate contract terms with one or more bidders without reopening the bidding process insofar as such negotiations are not violative of applicable competitive bidding statutes or law.

In evaluating bids, the Owner or its Designee will consider the qualifications of bidder, whether or not the bids comply with the prescribed requirements, and such alternates, unit prices, and other data, as may be requested in the Form of Proposal or prior to Notice of Award.

The Owner or its Designee may consider the qualification and experience of subcontractors and other persons and organizations proposed for those portions of the work as to which the identity of subcontractors and other persons and organizations must be submitted as provided by the bid documents.

The Owner or its Designee reserves the right to require, prior to Notice of Award, a statement of facts in detail of the business and technical organization and plant of the bidder available for the contemplated work, including financial resources, present commitments, and experience of the bidder in performance of comparable work.

10. Payment and Performance Bonds will be required for all bid packages.
11. Bidders should note Town of New Fairfield's insurance requirements.
12. Out-of-state bidders without a permanent office in the State of Connecticut are required by the Connecticut Department of Revenue Services to obtain an Out-of-State Contractors "Guarantee Bond" if awarded the contract.