

Official Board Minutes September 24, 2018

Agenda Item I. – Opening:

A. Call to Order

On the above mention date, Board Member, Ryan Medford called the regular meeting of the Brinkley Public Schools Board of Directors to order at 7:01 p.m. Other members present were Tandra Conyears, Eric Harrell, Tim Harvey, Carolyn Dillard and Richard Ray. Also present was Superintendent Brenda Poole, and other members of the staff and community.

B. Establish a Quorum

A quorum was established.

C. Approval of Agenda

A motion was made by Director Harvey and seconded by Director Harrell to approve the agenda. Motion Carried. Vote 6-0.

D. Approval of minutes of previous meeting(s)

A motion was made by Director Harvey to approve the minutes from the previous meeting and seconded by Director Harrell. Motion Carried. Vote 6-0.

Agenda Item II. – Information Reports:

A. Personnel Reports

- a. Licensed Personnel – Paulette Cartwright was not present.
- b. Non-Licensed Personnel – Regina Parker was present.

B. Hear update on facilities

Superintendent Poole stated that Terminix inspectors came out for three days and found live termites in the high school, superintendent's house, and other buildings on campus. The inspectors reported that there was extensive damage and the damage would be expensive to repair. The inspectors will compile a report and give it to the attorney. She also stated that there will probably be two other groups of inspectors to come out.

C. Hear update on outsourcing feasibility

Superintendent Poole reported that the feasibility study showed that we would save money by outsourcing the food service program. The study revealed that the food service program is over staffed. We spent \$474,001 in 2016 and \$438,138 last year on for the food service program and this did not include the money transferred from the district to food service.

D. Hear report on campus based Mental Health

Superintendent Poole reported that she had been researching having Mid-South as a mental health provider on site full time. She reported that it is a part of the comprehensive wellness and safety plan. Mid-South would be the only provider on campus and they would be available to assist our students in the event of a crisis. It will not cost the district anything to have them on campus. They will bill Medicaid. Tandra Conyears stated that she thought it was a good idea but we needed to make sure the student's privacy was protected. Superintendent Poole stated that they will have their own room and that she would research their privacy procedures.

E. Hear report on Board Development Opportunities – Region 9 meeting

Superintendent Poole informed the board of the upcoming Region 9 meeting to be held in Helena on November 1 at 6:00 pm.

Agenda Item III. – Financial:

**A. Hear Financial Report – Tameka Casey
Fund Balances as of August 31, 2018**

1.	Beginning Balance	\$ 852,389.96
2.	Receipts From Prior Months	\$ 143,546.52
3.	Current Months Receipts	\$ 298,594.93
4.	Expenses From Prior Months	\$ 272,943.06
5.	Current Months Expenses	\$ 375,655.85
6.	Building Fund	\$ 652,813.16
7.	Debt Service Fund	\$ 12,557.51
8.	Federal Fund	\$ 133,405.27
8.	Activity Fund	\$ 55,938.52
9.	Cafeteria Fund	\$ 7,673.75

A motion was made by Director Medford to approve the financial report and seconded by Director Harrell. Motion Carried. Vote 6-0.

Agenda Item IV. – Action Items:

A. Consider Board to Board Transfer(s)

The family that requested the board to board transfer did not attend the meeting.

B. Consider 2018-2019 Budget approval

Superintendent Poole recommended the approval of the budget for 2018-2019. A motion was made by Director Harvey and seconded by Director Harrell. Motion Carried. Vote 6-0.

Agenda Item V. Executive Session

Board went into executive session at 7:19 pm .

Agenda Item VI.-Action of Executive Session

Board reconvened at 7:56 pm. No action taken.

Agenda Item VII. – Superintendent Recommendation:

The administration recommends the following personnel actions:

Resignation:

Tanya Thomas – Elementary Teacher

A motion was made by Director Harvey and seconded by Director Harrell to accept the recommendation presented. Motion Carried. Vote 6-0.

Job Reassignment:

Cornelius Roberts from ALE Elementary Teacher to 5th Grade Elementary Teacher

The board indicated that a motion was not needed for this recommendation.

Superintendent Poole recommended that Tameka Casey be paid a stipend for doing payroll and if in the future the work load becomes too much that part of the stipend would be removed and given to someone else. A motion was made by Director Harvey and seconded by Director Harrell to accept the recommendation presented. Motion Carried. Vote 6-0.

Agenda Item VIII – Communication to the board from the public:

Vora Willis and others inquired about the composites that are located in the high school hallways. They were concerned about them being damaged. The board assured her that there were plans being made for maintaining and preserving the composites.

Agenda Item IX- Adjournment:

A motion was made by Director Ray and seconded by Director Harvey to adjourn. Motion Carried. Vote 6-0. The meeting was adjourned at 8:15 p.m.

Respectfully Submitted,

Brenda Poole,
Superintendent

President

Secretary