

School Parent and Family Engagement Plan

District Name:	HOPE PUBLIC SCHOOLS
Grades Levels:	5-6
Building Facilitator:	CHRISTI SULLIVAN
District Coordinator:	PORTIA JONES
Percent Free and Reduced Lunch:	100%

Title I Status

- Schoolwide
 Targeted Assistance
 Non-Title I School

Parent and Family Engagement Committee Members

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Christi	Sullivan	Parent Engagement Facilitator
Roy	Turner	Principal
Tiffany	Phillips	Parent
Sonji	Flemons	Math Facilitator
Louise	Collins	Special Education Teacher
Cathleen	Collins	Literacy teacher

1. List various communication strategies used in your school to provide additional information to parents and to increase parent and family engagement in supporting classroom instruction.

Hint

During the 2018-2019 school year, the school will make available Beryl Henry information to staff, students, parents, and community members that highlights the campus activities and events. The news will include upcoming events, school news, a calendar of school activities, quotes, and homework tips, organizational skills, and study skills. Christi Sullivan

This information will be accessible to teachers, students parents, the general public and community members. Also, the school has a Facebook page. Homework assignments and pertinent classroom information will be available on classroom Websites. Also, parents can access their child's grades using a PIN number they received at the beginning of the school year. Current school events will be posted to the website throughout the school year. The students can also access their grades to view. Parents may use email to communicate with members of the school staff. Jeff Madlock & Christi Sullivan

The school will send brochures home with students, post notices in school facilities and provide information about parent workshops and meetings. Christi Sullivan

The school will use the student handbook, school Web site, signage at the school entrance, and parent orientation meetings about the Schoolwide Title I Plan and how to get a copy upon request. Roy Turner

Teachers will send the student's agenda book home daily containing student assignments and work with any communication needed. Parents will be asked to sign the agenda book and send it back to school. Cathleen Collins

Teachers will routinely contact parents on an individual basis to communicate about their child's progress. Cathleen Collins

The school will provide to parents progress reports/report cards every four weeks with information regarding their child's academic progress and upcoming classroom and school events. Cleytus Coulter

The school will distribute their child's test results and standardized test scores during open house with the counselor available to explain the results. Christi Sullivan

The school will schedule an Annual Report to the Public and Title 1 meeting for parents each year as an effort to inform parents of school programs and how to involve them in school activities. Roy Turner

2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parent and family engagement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)

Hint

New members will be added to the parent advisory committee for the 2018-2019 school year. The school will provide an open house for parents, students, and teachers in August. Parental involvement meetings will be held each month. These meetings will include parent training sessions to help parents understand how to enhance their child's education. Christi Sullivan, Roy Turner, Inell Thornton and Cleytus Coulter.

These meetings will include a series of family reading, math, science nights, and a culture fair that will provide an opportunity for parents and their child to experience the school situation in a positive and helpful manner while school staff may provide any needed assistance or encouragement. Sonji Flemons, Christi Sullivan, Inell Thornton, Cleytus Coulter and Roy Turner

The meetings will be held at various times during the day or evening to better accommodate parents. Christi Sullivan

Teachers will hold 2 conferences per year individually with parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. The development of the Academic Improvement Plans will be a part of this process. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. - Roy Turner

The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning:

Library assistant

Teacher assistant

Tutor

Special parent lunches

Book fair helpers

Grandparents Day

Awards day presentation

Spelling Bee

Multiplication Bee

Fall Festival

Field day volunteers

Family reading, math, science night, and culture fair

Open House

Red Ribbon week

Choir performances

Watch Dogs

Various committees

3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

Hint

The school will host the Annual Report to the Public and a Title 1 meeting to explain how parents can be involved in their child's education. Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation. Parents will be given information on how to assist their child. Role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at home parental instruction approved by the Department of Education. Christi Sullivan

(Staff Development) The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understand of effective parental involvement strategies. No fewer that three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. Roy Turner

4. How will your school work with parents to create a School-Parent-Compact?

Hint

School staff, parents and students will engaged in learning about the school parent student compact. This compact will outline how parents, school staff and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. The first meeting with parents will normally be at the beginning of the school year on Open House night where the parents, students and teachers first meet. All stakeholders will sign the compact. Cleytus Coulter

Further, parents will receive additional information on the importance of parental involvement during the Annual Report to the Public and Title 1 meeting in September. The principal will review the school parent student compact and ask questions and solicit suggestions or ideas about the process.

5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?

Hint

The school will involve parents on school improvement planning committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way. Christi Sullivan & Inell Thornton

During the Annual Report to the Public and Title 1 meeting, parents will be asked to serve on curricular and instructional review committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way. All certified teachers will be asked to develop a goal in their Professional Growth Plans (PGP) that includes engaging students in the learning process and designing coherent instruction. Roy Turner

Parents may check out materials, use the computer to check grades, research information and visit educational Websites. Parents will be encouraged to view the Title I or Parental Involvement Plan located in the parent resource center. A suggestion box at school and parental involvement meetings will also be available for parental input. The school will open the resource center at hours that are convenient to parents. Christi Sullivan

The school will distribute Informational packets each year that includes a copy of the school's parental involvement plan, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate (notes, phone calls, email...). Some of the information will be given out during the Annual Report to the Public and Title 1 meeting in September. Christi Sullivan

To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the parent center, advertise the current selection, and give parents the opportunity to borrow the materials for review. Christi Sullivan

Maintain a parent center. Christi Sullivan

Include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions. This information will be presented at the Annual Report to the Public and Title 1 meeting. Roy Turner

The principal of each school in a school district shall designate (1) certified staff member who is willing to serve as a parent facilitator. Roy Turner

6. How will your school provide resources for parents?

Hint

Parents may check out materials, use the computer to check grades or research for information pertaining to school, and visit educational Websites. Parents will be encouraged to view the Title I or Parental Involvement Plan located in the parent resource center. A suggestion box at school and parental involvement meetings will also be available for parental input. The school will open the resource center at hours that are convenient to parents.- Christi Sullivan

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The principal of each school in a school district shall designate (1) certified staff member who is willing to serve as a parent coordinator.Roy Turner

7. How will your school engage parents in the evaluation of your parent and family engagement efforts?

Hint

The school will engage parents in the annual evaluation of the Title I, Part A Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. The Title I committee or Parent Advisory Committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth. Christi Sullivan

8. How will your school use the parent interest surveys to select, plan and implement parent and family engagement activities that will be offered throughout the year?

Hint

The school will ask parents to fill out a parent interest survey at registration or at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically. Parents will also be asked to fill out a survey during the Annual Report to the Public and Title 1 meeting. Christi Sullivan

The school will use the results of the parent interest survey to plan parental involvement activities for the year. - Christi Sullivan

The school will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation. Christi Sullivan

9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)

Hint

The school will conduct an Annual Title I Meeting for parents of the students who participate in the Title I, Part A Program in September. Roy Turner

The school will hold their annual Title I meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet. Roy Turner

For each Title I, Part A School, an Annual Title I Meeting must be conducted. The agenda, the sign in sheet and the minutes for this meeting must be generated separately from any other events and kept on file in the school's office. Roy Turner

*After completion of this form, the school should to the district for review, feedback, and approval. Once approved, the school is required to post their School Parent Plan on their website.

District Feedback:

	Attention: Changes Needed!	In Compliance	Comments	Date of Feedback
1. Communication Strategies:	<input type="checkbox"/>	<input type="checkbox"/>		
2. Annual Schedule:	<input type="checkbox"/>	<input type="checkbox"/>		
3. Volunteer Opportunities:	<input type="checkbox"/>	<input type="checkbox"/>		
4. School-Parent-Compact:	<input type="checkbox"/>	<input type="checkbox"/>		
5. Involvement/Schoolwide Planning:	<input type="checkbox"/>	<input type="checkbox"/>		
6. Resources for Parents:	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
7. Evaluation of Efforts:	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
8. Parent Survey:	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
9. Annual Title I Meeting:	<input type="checkbox"/>	<input type="checkbox"/>		

Close