

School Parent and Family Engagement Plan

District Name:	Hope
Grades Levels:	5th-9th grade
Building Facilitator:	Joan Crowder
District Coordinator:	Portia Jones
Percent Free and Reduced Lunch:	100%

Title I Status

- Schoolwide
 Targeted Assistance
 Non-Title I School

Parent and Family Engagement Committee Members

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Joan	Crowder	Building Facilitator
Carol Ann	Duke	Principal
Jennifer	Minney	Parent
Andrea	Hale	Parent
Jimmy	Courtney	Parent
Blanca	Cisneros Garcia	Parent

Parent and Family Engagement Committee Members

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Nina	Anderson	Parent/Teacher
Anita	Glover	Community Member
Marlon	Ward	Community Member

1. List various communication strategies used in your school to provide additional information to parents and to increase parent and family engagement in supporting classroom instruction.

Hint

- Electronic newsletter
- Print newsletter
- Teacher websites
- Thrillshare
- Kickboard
- District website
- Home Access Center
- Facebook
- ReMind
- Student Handbook

The school will distribute a monthly newsletter to parents. It includes school news, a calendar of schools activities, quotes, etc from students, and parenting tips related to school achievement such as homework tips, organizational skills, and study skills.

Parents and students are also provided with a username and password for Kickboard that can be utilized to access information on a student's behavior at school. Positive and negative behaviors can be marked as well as comments that are posted by the teachers of each student.

The school has a web site that is accessible to teachers, students, parents and the general public and community members. Also the school has a Facebook page and an app that we use for notifications. Also, parents and students can access current grades for a student, using a username and password they received at the beginning of the school year for the Home Access Center. Current school events will be posted to the school website and social media site throughout the school year. Parents may use e-mail to communicate with members of the school staff.

The school will send brochures home with students, post notices in school facilities and public building, and provide information for local newspapers and radio stations about parent workshops and meetings.

The school will use the student handbook, school website, signage at the school entrance, and parent orientation meetings about the Schoolwide Title I Plan and how to get a copy upon request.

Teachers will routinely contact parents on an individual basis to communicate about their child's progress.

The school will provide to parents progress report/report cards every four weeks with information regarding their child's academic progress and upcoming classroom and school events.

The school will distribute their child's test results and standardized test scores during open house with the counselor available to explain the results.

The school will offer parents a Report to the Public each year on the school's approach to school improvement.

Student Agendas go home on a daily basis with information regarding curriculum, instruction, upcoming events, and other correspondence between teachers and families.

2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parent and family engagement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)

Hint

Parent/Teacher Conference September 13, 2018

Parent/Teacher Conference February 14, 2019

HAPS Family Community Involvement Days:

September 10

October 1

November 5

December 3

January 14

February 4

March 4

April 8

May 6

The school will provide an open house for parents, students, and teachers in August. Parental involvement meetings will be held each month. These meetings will include parent training sessions to help parents understand how to enhance their child's education.

These meetings will include a series of family reading, math, science nights and technology nights that will provide an opportunity for parents and their child to experience the school situation in a positive and helpful manner while school staff may provide any needed assistance or encouragement.

The meetings will be held at various times during the day or evening to better accommodate parents. Materials will be given in both English and Spanish when available to accommodate the diverse needs of your student population.

Teachers will hold 2 student led conferences per year individually with parents of children in their advisory groups. Through student led conversations, parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. The development of the Individualized Learning Plans will be a part of this process. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures.

The school will encourage parents in the following types of roles and activities to increase their involvement and support for student learning:

Open House

Book Fair

Teacher assistant

Tutor

Special parent lunches

Book fair helpers

Grandparents Day

Academic Awards Ceremony

Spelling Bee

Field day volunteers

Family reading, math, and technology nights

Red Ribbon week

Public Service Learning Events:

August 25

September 29

October 27

November 10

December 8

January 12

February 9

March 30

April 27

May 4

3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

Hint

The school will work with Hope High School, Yerger Middle School, Beryl Henry Elementary and Clinton Primary to help provide a smooth transition from one school to the next by raising parental awareness of procedures and related activities. Parents will have the opportunity to meet the new teachers at the beginning of the school year.

The school will host the Annual Report to the Public and a Title 1 meeting to explain how parents can be involved in their child's education. Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education.

(Staff Development) The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understand of effective parental involvement strategies. No fewer than three (3) hours of professional

development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.

All teachers participate in 2 hours of parent involvement training annually.

All administrators participate in 3 hours of parent involvement training annually.

4. How will your school work with parents to create a School-Parent-Compact?

Hint

School staff, parents, and students will engage in learning about the schoolparentstudent compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.

Further, parents will receive additional information on the importance of parental involvement during the Annual Report to the Public and Title 1 meeting in September. The principal will review the schoolparentstudent compact and ask questions and solicit suggestions or ideas about the process.

As part of the Parent Compact, each parent agrees to volunteer a minimum of four (4) hours monthly on campus. Opportunities for that include our Public Service Saturdays:

August 25

September 29

October 27

November 10

December 8

January 12

February 9

March 30

April 27

May 4

5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?

Hint

The school will involve parents on school improvement planning committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.

During the Annual Report to the Public and Title 1 meeting, parents will be asked to serve on curricular and instructional review and handbook committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.

6. How will your school provide resources for parents?

Hint

Parents may check out materials, use the computer to check grades, and visit educational Web sites. Parents will be encouraged to view the Title I or Parental Involvement Plan located in the parent resource center. The school will open the resource center at hours that are convenient to parents.

The school will distribute Informational packets each year that includes a survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about

the system that will be used to allow parents and teachers to communicate (notes, phone calls, Tuesday Folders, Homework Folders, email...). Some of the information will be given out during the Annual Report to the Public and Title 1 meeting in September.

To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the parent center, advertise the current selection, and give parents the opportunity to borrow the materials for review.

Include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions. This information will be presented in the Annual Report to the Public and Title 1 meeting.

The principal of each school in a school district shall designate (1) certified staff member who is willing to serve as a parent facilitator.

Maintain a parent center.

7. How will your school engage parents in the evaluation of your parent and family engagement efforts?

Hint

The school will engage parents in the annual evaluation of the Title I, Part A Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff. The Title I committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in events and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.

8. How will your school use the parent interest surveys to select, plan and implement parent and family engagement activities that will be offered throughout the year?

Hint

The school will ask parents to fill out a parent interest survey each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically.

The school will use the results of the parent interest survey will be used to plan the parental involvement activities for the year.

The school will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation.

9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)

Hint

The school will conduct an Annual Title I Meeting for parents of the students who participate in the Title I, Part A Program on September 18.

The school will hold their annual Title I meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet.

For each Title I, Part A School, an Annual Title I Meeting must be conducted. The agenda, the sign-in sheet and the minutes for this meeting must be generated separately from any other events and kept on file in the school's office.

*After completion of this form, the school should to the district for review, feedback, and approval. Once approved, the school is required to post their School Parent Plan on their website.

District Feedback:

	Attention: Changes Needed!	In Compliance	Comments	Date of Feedback
1. Communication Strategies:	<input type="checkbox"/>	<input type="checkbox"/>		
2. Annual Schedule:	<input type="checkbox"/>	<input type="checkbox"/>		
3. Volunteer Opportunities:	<input type="checkbox"/>	<input type="checkbox"/>		
4. School-Parent- Compact:	<input type="checkbox"/>	<input type="checkbox"/>		
5. Involvement/Schoolwide Planning:	<input type="checkbox"/>	<input type="checkbox"/>		
6. Resources for Parents:	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
7. Evaluation of Efforts:	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
8. Parent Survey:	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
9. Annual Title I Meeting:	<input type="checkbox"/>	<input type="checkbox"/>		

Close