

**DUFUR SCHOOL DISTRICT
ACTIVITY/FUNDRAISER REQUEST FORM**

NOTE: This form must be completed and signed by the principal **two** days before the scheduled event/activity or the event **may not be scheduled**. For example, for a Friday event, this form must be completed by Thursday.

1. Organization _____
 2. Activity _____
 3. Date _____ Time _____
 4. Location needed for activity _____
 5. Chaperones needed? Yes _____ No _____ (If yes, list four DHS parent chaperones besides advisor. They must be on the approved volunteer list or they will not be able to chaperone).

 6. Is cash box needed? Yes _____ No _____ (If yes, complete information below)
 7. Is Bus transportation needed? Yes _____ No _____ (If yes, fill out the following information.)
Destination _____
Date and time of departure _____
Date and time of return _____
Meal Stop? Yes _____ No _____ Location _____
Number of students _____ Number of adults _____
 8. Person filling out this form _____
 9. Advisor's signature _____
- Note: The advisor who signs here also agrees to chaperone the activity/ride bus**
10. Front Office Signature _____
 11. Activity/Athletic Director's Signature _____
 12. Principal's Signature _____
 13. Transportation/Facility Supervisor Signature _____
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CASH BOX REQUEST

Price of items or admission _____
Group/Club _____
For the purpose of _____
Advisor's initials _____

*****TURN COMPLETED FORM IN TO MRS. ALBRECHT*****