

AR  
 Dollarway School District  
 4900 Dollarway Road  
 Pine Bluff AR 71602  
 870-534-7003

### District Parent and Family Engagement Plan

|   |                                      |
|---|--------------------------------------|
| <b>School Year:</b>                                       | 2018-2019                            |
| <b>Superintendent:</b>                                    | Barbara Warren, 870-534-7003         |
| <b>District Parent and Family Engagement Coordinator:</b> | Candice Jones, 870-534-7003/727-9595 |
| <b>Email (of Coordinator):</b>                            | cajones@dollarwayschools.org         |

#### Parent and Family Engagement Committee Members

*(Select "Repeat" to open more entry fields to add additional team members)*

| First Name | Last Name | Position  |
|------------|-----------|---|
| Virginia   | Jones     | Parent Facilitator & Teacher<br>Dollarway High School, 870-534-3878                         |
| Vernice    | Meadows   | Parent Facilitator & Math/Literacy<br>Coach, Robert Morehead Middle<br>School, 870-534-5243 |
| Alexia     | Williams  | Parent Facilitator & Librarian,<br>James Matthews Elementary,<br>870-534-0726               |
| Lee        | Meadows   | Federal Programs Coordinator<br>870-534-7003  |
| Rose       | Franklin  | Parent  |
| Anita      | Claggett  | Parent  |

#### Parent and Family Engagement Committee Members

*(Select "Repeat" to open more entry fields to add additional team members)*

| First Name | Last Name | Position |
|------------|-----------|----------|
| Evelyn     | McArthur  | Parent   |
| Commekka   | Goodloe   | Parent   |
| Kanasha    | Carmickle | Parent   |
|            |           |          |
|            |           |          |

#### Goal 1: How will the LEA foster effective parent and family engagement strategies and support partnerships among school, parents, and the community to improve student achievement?

- Dollarway Public Schools will post the district and school family engagement plans on the district website and in each respective building.
- In the spring semester, a district meeting will be held to update policy for the upcoming year's Title I, Part A program. **(Federal Programs Coordinator, Lee Meadows, Superintendent, Barbara Warren, 870534-**

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- Reserve a minimum of 1% of the Title I, Part A allocation for parent and family engagement, with 90% going to Title I, Part A schools.
- Coordinate parent and family engagement activities with those of other programs such as Head Start program, Parents as Teachers program and Home Instruction Program for Preschool. Youngsters and State-run preschool programs. **(Family Engagement Coordinator, Candice Jones, 8705347003; Alexia Williams, Parent Facilitator & James Matthews Elementary Principal, Leondra Williams, 8705340726)**
- Establish parent and family engagement facilitator at each of the Title I, Part A schools. **(Virginia Jones-High School 870-534-3878; Vernice Meadows-Robert Morehead Middle School, 870-534-5243; Alexia Williams-James Matthews Elementary, 870-534-0726)**
- At the end of each school year, each school, led by the parent facilitator, will survey parents to review the effectiveness of the family engagement plan. The results will be reviewed by the district family engagement committee. (Parent Facilitators of each campus with support from the Family Engagement Coordinator, Candice Jones, 870-534-7003) **(Virginia Jones-High School 870-534-3878; Vernice Meadows-Robert Morehead Middle School, 870-534-5243; Alexia Williams-James Matthews Elementary, 870-534-0726) and parents listed above.**
- Develop district parent and family engagement committee to create a parent and family engagement policy and implement parent and family engagement activities as well as disseminate information to the community to promote parent and family engagement in the Title I, Part A schools. (Candice Jones, Family Engagement Coordinator & District Parent Family Engagement Committee Members, **(Virginia Jones-High School 870-534-3878; Vernice Meadows-Robert Morehead Middle School, 870-534-5243; Alexia Williams-James Matthews Elementary, 870-534-0726) and parents listed above.**
- ALL parents will be provided access to family engagement information and activities.
- Involve parents in the process of school review and improvement, by issuing surveys and gathering feedback from district committee.

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### **Goal 2: How will the district provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental engagement?**

- Conduct ongoing site visits to observe parent and family engagement practices. **(Family Engagement Coordinator, Candice Jones, 870-534-7003, Superintendent, Barbara Warren 870-534-7003 and Deputy Superintendent, Melvin Bryant 870-534-7003)**
- Each building will establish and maintain a parent resource center to provide materials and resources to parents in supporting their child's academic achievement. The parent facilitator in each building will send home a list of parenting books, magazines, etc. that are available to parents through school libraries and/or Parent Center (Parent & Family Engagement Facilitators at each building; see contact information listed above)
- District teachers and staff (pupil service personnel) will participate in professional development, workshops and receive resources to enhance awareness and skills in reaching out to, communicating with and working with parents as equal partners. Professional development will be conducted at both the district and school levels. **(Building Principals: Yolanda Prim, Dollarway High School, 8705343878; Pauline Bell, Robert Morehead Middle School, 8705345243; Leondra Savage, James Matthews Elementary, 8705340726. Parent & Family Engagement Facilitators at each building and Family Engagement Coordinator)**
- Ensure, to the extent possible, that information is sent home in a language and form parents can understand. **(Building Principals: Yolanda Prim, Dollarway High School, 8705343878; Pauline Bell, Robert Morehead Middle School, 8705345243; Leondra Savage, James Matthews Elementary, 8705340726, ELL Coordinator, Dominique Bonilla, 870-534-3878. Parent & Family Engagement Facilitators at each building and Family Engagement Coordinator)**

- Provide information on adult literacy training available in the community.
- A copy of district and school family engagement plans will be posted on the district's website and in each building's parent resource center.
- Work with the principals and parent facilitators at each Title I, school to ensure that the following tasks are completed:
  - ^Develop a family engagement plan.
  - ^Hold parent meetings at flexible times, to encourage parent participation in order to maximize the opportunities for parents to participate in school-related activities.
  - ^Provide parents information about the school's program and parent information guide
  - ^Develop and implement the School-Parent Compact.
    - Provide parent training, such as literacy, science and math nights, to help parents improve their child's academic achievement and inform parents how to use the Home Access Center or phone notification system to check their child's attendance and grades. **(Family Engagement Coordinator, Parent Facilitators and Building Principals, see above)**

Reinforce parenting skills to support the acquisition of academic skills and their application in real-life situations for parent use by informing parents of parenting education workshops, distributing information in parenting guide during open house, sending important links on how to improve parenting skills.

Hold annual school meeting to inform parents of their school's participation in the development of the parent and family engagement policy and their right to be involved.

- Inform parents of volunteer opportunities.
  - Pay expenses related to Parent & Family Engagement activities.

### **Goal 3: How will the district build the school's capacity for strong parental engagement?**

The district will build the school's capacity for strong family engagement by doing the following:

- Provide parents information about local, state and national education goals through PTO/PTA meetings, mailings and/or website postings. All schools will make available parents' rights as defined in Title I, Part A. Links will be posted to the website and may be requested in printed form. This information will also be available in the parent resource centers. **(Building Principals: Yolanda Prim, Dollarway High School, 8705343878; Pauline Bell, Robert Morehead Middle School, 8705345243; Leondra Savage, James Matthews Elementary, 8705340726. Parent & Family Engagement Facilitators at each building and Family Engagement Coordinator)**
- Each school will provide the opportunity for the formation of parent engagement groups such as PTO/PTA and work with those groups. **(Family Engagement Coordinator, Candice Jones, 870-534-7003) Virginia Jones-High School 870-534-3878; Vernice Meadows-Robert Morehead Middle School, 870-534-5243; Alexia Williams-James Matthews Elementary, 870-534-0726)**
- Parents will be given the opportunity to participate in an annual survey at the end of the school year to improve school effectiveness. **(Family Engagement Coordinator, Candice Jones, 870-534-7003) & Parent Facilitators: Virginia Jones-High School 870-534-3878; Vernice Meadows-Robert Morehead Middle School, 870-534-5243; Alexia Williams-James Matthews Elementary, 870-534-0726)**
- The district will provide reasonable support for family engagement at the request of the schools. This support may include, but is not limited to, publicizing family engagement events and providing district level staff to support events, identifying workshop presenters, assist with planning events and communicating to parents. **(Family Engagement Coordinator, Candice Jones, 870-534-7003)**

Provide information state academic standards and assessments to parents understand their child's academic progress, and offer needed support by providing parents with materials/training that will help parents, to work with their children. (Parent Facilitators, Principals, Family Engagement Coordinator)

Establish a district-wide parent advisory council to provide advice on all matters related to parental involvement and engagement in programs supported under this section.

Educate staff in the value and utility of contributions of parents through staff training that can also include parents, send out information from ADE. Build ties between the parents and the school through special programs, PTO and suggestions from district committee.

Coordinate other programs with Parent and Family Engagement activities, such as partnering with TOPPS, SEARK, UAPB and Ivy Center.

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**Goal 4: How will the district conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parent and family engagement plan as it relates to strategies for increasing parental participation and identifying barriers to greater participation?**

The district will conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the family engagement policy as it relates to strategies for increasing parental participation and identifying barriers to greater participation by doing the following:

- The district will conduct an annual survey of parents at the end of each year to identify barriers to family engagement as well as strengths and challenges of the family engagement plan. The district committee will work to create an electronic OR paper/hard copy of the survey for the parents. The survey data will be analyzed and shared with the Family Engagement Committee, that includes parents, at the end of the year. **(Family Engagement Coordinator, Candice Jones, 870-534-7003) & Parent Facilitators: Virginia Jones-High School 870-534-3878; Vernice Meadows-Robert Morehead Middle School, 870-534-5243; Alexia Williams-James Matthews Elementary, 870-534-0726)**

- The Family Engagement Committee will review survey results and data from buildings, such as documentation of the number of family engagement hours and participants, to assist with evaluating and revising the plan for the following year. **(Family Engagement Committee, Family Engagement Coordinator, see contact information above)**

- Family Engagement Committee Members:

^Family Engagement Coordinator Mrs. Candice Jones

^Federal Programs Coordinator Lee Meadows

^Teacher, High School Ms. Virginia Jones (Parent Facilitator)

^Teacher, Middle School Ms. Vernice Meadows (Parent Facilitator)

^Teacher, Elementary School Ms. Alexia Williams (Parent Facilitator)

^Parent, Evelyn McArthur

^Parent, Comekka Goodloe

^Parent, Evelyn McArthur

^Parent, Rose Franklin

Parent, Kanasha Carmickle

- The committee will Develop and disseminate an annual parent activity evaluation report to share with parents, staff and the community. **(Family Engagement Committee, see above, Candice Jones, 870-534-7003)**

- Use finding from evaluation process to: Make recommendations to each participating school for parent and family engagement policy AND Provide suggestions for designing school improvements policies, as they relate to parent and family engagement. **(Parent Facilitators, Family Engagement Committee, see contact info above, PBIS Coordinator, Andrew Roshell, 870-534-7003)**

**Goal 5: How will the district involve parents in the joint development of the district Title I Application under section 1112 (ACSIP)?**

The district will involve parents in the joint development of the district Title I Application under section 1112 (ACSIP) by doing the following:

- Recruit parents to serve on the district ACSIP committee to develop the Title I Application. Parents will be recruited on an annual basis. **(Federal Programs Coordinator, Lee Meadows, 870-534-7003)**
- Encourage the formation of partnerships with local businesses and civic organizations that includes roles for parents.
- Involve parents through an annual survey to improve district effectiveness.

**ADE Reviewer Responses:**

| Goals  | Attention: Changes Needed! | In Compliance                       | Comments  | Date of Feedback |
|--------|----------------------------|-------------------------------------|---|------------------|
| Goal 1 | <input type="checkbox"/>   | <input checked="" type="checkbox"/> | Dollarway School District's 2018-2019 Parent and Family Engagement Plan has been reviewed and is in compliance. No revisions are needed at this time. The plan can now be posted to your website. Please, retain a copy of this review along with a copy of your 2018-2019 Parent and Family Engagement Plan for your records. Thanks so much for the hard work and effort that went into completing your plan. | 10/1/2018        |
| Goal 2 | <input type="checkbox"/>   | <input checked="" type="checkbox"/> |   | 10/1/2018        |
| Goal 3 | <input type="checkbox"/>   | <input checked="" type="checkbox"/> |   | 10/1/2018        |
| Goal 4 | <input type="checkbox"/>   | <input checked="" type="checkbox"/> |   | 10/1/2018        |
| Goal 5 | <input type="checkbox"/>   | <input checked="" type="checkbox"/> |   | 10/1/2018        |