**HAPPY CAMP UNION ELEMENTARY SCHOOL DISTRICT**

**GOVERNING BOARD OF TRUSTEES**

**REGULAR BOARD MEETING**

**SEPTEMBER 13, 2018**

1.0 OPENING BUSINESS

CALL TO ORDER Board President Judy Hahn called the regular meeting of the Happy Camp Union Elementary School District Governing Board to order at 7:04 p.m. on Thursday, September 13, 2018 in room #2 of the elementary school.

PLEDGE OF ALLEGIANCE

Everyone present joined in the pledge allegiance to the flag.

ROLL CALL

Judy Hahn, Board President PRESENT

Dan Falkenstein, Board Clerk PRESENT

Emma Lee Perez, Board Member PRESENT

Rachel Krasner, Board Member PRESENT

Emily Kinsella, Board Member PRESENT

GUESTS/STAFF

Alexander Brittain, Staff Sue McCarthy, Staff

Desiree Patterson, Staff Gary Claiborne, Guest

APPROVAL OF THE AGENDA

Motion to approve the agenda by Daniel Falkenstein, 2nd by Rachel Krasner, motion carried.

2.0 VISITOR/PUBLIC COMMENTS

 Gary Claiborne came to let the board know that he is seriously interested in becoming a substitute

 bus driver for our school. He turned in his application to the office prior to this meeting. He stated

 he has no plans to move, that he is planning to try to stay in this community. He hopes the Board will

 consider his request.

3.0 CONSENT CALENDAR

Approval of the consent calendar including the minutes from the regular meeting on August 9, 2018. Motion to approve the consent Calendar by Rachel Krasner, 2nd by Emma Lee Perez, motion carried.

4.0. COMMUNICATIONS

**Superintendents Report –** Mr. Brittain shared a letter that Chris Charon gave him. He wanted the Board to consider spending part of the fire money made this summer on keeping the kindergarteners in Rockets after 2:30 p.m. Mr. Brittain felt good about the start of the school year. The school bus replacement project is in the works. He attended the superintendent meeting on the 4th. Thinks that

SCOE is awesome. He appreciates when a board member understands the difference between being a parent and a board member when speaking to him. The first fire drill went well but there are classrooms that cannot hear the horn. Will look into that to see what the problem is. Back to school night was not well attended by the parents but he felt the teacher were well prepared. Mr. Brittain

told the board about the book he handed out that he asked them to read. He also told the board about the launch of our new website.

 **Enrollment –** 113

 **LCAP –** None.

 **Food Service –** None.

4.0 COMMUNICATIONS CONTINUED

 **Facility/Grounds –** The board wants the sprinklers fixed.

 **Site Council –** No meeting due to lack of attendance.

**Financial –** No report.

 **Transportation –** No report.

**AKT/CTA** – None.

**CSEA –** None.

**Teacher Update –** Miss Patterson (Desiree) feels better about the start of this year than she did last

year. She discussed the new discipline routine for the classrooms. She said the students realize that

the discipline is on them with the help of the new posters. She said that having a paraprofessional

aide in her class is helping her teach bell to bell this year. She stated that the 7th grade class is low.

 **Karuk Tribe –** No representative.

**Student Council –** Miss Patterson is going to take on student leadership. She has ideas on how she

wants to see it run but needs a little time to prepare herself.

5.0 OLD BUSINESS

 5.1 Ratify contract of sale of grill to Dan Effman – The contract was reviewed. The grill was sold for

 a price of $2,000. Mr. Effman will make $50 a month payments with no interest. If the business

 folds and he cannot make the payments the grill will then come back to the school and payments

 made will be kept. Motion to approve the contract by Emma Lee Perez, 2nd by Emily Kinsella,

 motion carried. Dan Falkenstein abstained from the vote.

6.0 NEW BUSINESS

6.1 SAFE Budget – The budget was explained by Sue McCarthy and reviewed by the board. Motion

 to approve the 2018-19 SAFE budget by Emma Lee Perez, 2nd by Rachel Krasner, motion carried.

6.2 SAFE Early Release Policy -

 6.3 SAFE No Cut Policy – Both 6.2 and 6.3 were reviewed. Motion to approve both policies by

 Dan Falkenstein, 2nd by Emily Kinsella, motion carried.

6.4 Internet Acceptable Use Policy – The policy was reviewed no changes were made. Motion to

 approve by Emma Lee Perez, 2nd by Rachel Krasner, motion carried.

 6.5 Public Hearing: Instructional Materials – President Judy Hahn opened the public hearing at 8:20

 p.m. for discussion. No public present. Closed public hearing at 8:21 p.m.

 6.6 Instructional Materials Resolution – Motion to approve the resolution by Emma Lee Perez, 2nd

 By Rachel Krasner, motion carried.

 6.7 InterDistrict Transfers – Motion by Dan Falkenstein to approve the transfers from Seiad

 Elementary, 2nd by Emily Kinsella, motion carried.

 6.8 Board Training – There was discussion regarding trainings for the board. Mr. Brittain will explore

 the options and report back to the board.

 6.9 Change bank signature cards and credit cards – Need formal approval to make the necessary

 changes to the accounts and credit cards. Motion to approve Mr. Brittain becoming a signer on

 all accounts by Emily Kinsella, 2nd by Emma Lee Perez, motion carried.

7.0 CLOSED SESSION Convened at 8:32 p.m.

7.1 Public Employee, Discipline/Dismissal/Release

7.2 Student Personnel Matter

8.0 RECONVENE at 9:11 p.m.

 8.1 Public Employee, Discipline/Dismissal/Release – Discussion only.

 8.2 Student Personnel Matter – Discussion only.

8.0 NEXT MEETING DATE Board Meeting: October 11, 2018

9.0 ADJOURN

Motion made by Rachel Krasner to adjourn the meeting, 2nd by Emily Kinsella, motion carried. Meeting adjourned at 9:13 p.m.

Respectfully Submitted By:

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Daniel Falkenstein, Board Clerk Date

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