

## **PICKING UP CHILDREN AT DISMISSAL TIME AT CENTRAL**

For the safety of our students, we ask that all parents wait outside until 3:00. Please park in the parking lot and walk across the street to meet your child. The teachers will dismiss the students outside the kindergarten doors after the buses have parked.

We understand that some parents may wish to speak to a teacher after school. The teachers are more than happy to do this after they have dismissed all of their students.

## **EARLY PICK UP AT CENTRAL ELEMENTARY:**

If you are picking your child up prior to 3:00, you must enter through the north doors on 28th Street, sign in at the principal's office, get a visitor pass, and proceed to your child's classroom. After picking up your child, return to the office to sign your child out, on the elementary sign out sheet. Then exit the building.



For the safety of all students, we cannot have people loitering in the hallways. If you have a specific concern, or need to visit with a teacher, please speak to the school secretary.

## **DROPPING OFF CHILDREN BEFORE SCHOOL STARTS AT WEST:**

Drive on Forest Avenue (the street right in front of the school). Stop at the crosswalk stop sign. Now your child may cross in the crosswalk with the assistance of a school patrol member. Please don't drive through the parking lot to drop children off. **Children shouldn't arrive at school before 7:45 a.m.**

## **PICKING UP CHILDREN AT DISMISSAL TIME AT WEST:**

Parents picking up their children should park on 26<sup>th</sup> Street. Once the busses leave, cars may drive in where the busses were parked.

Students that walk, ride bike, or get picked up will be dismissed after the busses leave at approximately 3:15-3:20.

## **EARLY PICK UP AT WEST ELEMENTARY:**

If you are picking your child up prior to 3:00, you must enter through the east doors, sign in at the office, get a visitor pass, and proceed to your child's classroom. Or the secretary can assist you by calling the classroom and your child can meet you in the office.

For the safety of all students, we cannot have people loitering in the hallways. If you have a specific concern, or need to visit with a teacher, please speak to the school secretary.