



**HESPERIA UNIFIED SCHOOL DISTRICT**  
ADMINISTRATION & EDUCATIONAL SUPPORT CENTER  
15576 MAIN STREET • HESPERIA, CA 92345  
Phone (760) 244-4411 • Fax (760) 947-5702

## TRANSCRIPT REQUEST

Date: \_\_\_\_\_ Date of birth: \_\_\_\_\_

School: \_\_\_\_\_ Year last attended or graduated: \_\_\_\_\_

Please prepare transcripts for: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Contact number: \_\_\_\_\_

Fax number: \_\_\_\_\_ Unofficial transcripts only

Email address: \_\_\_\_\_ Unofficial transcripts only

- Check if Official  
 Check if Unofficial

Signature of parent/guardian or student if over 16 \_\_\_\_\_ Date \_\_\_\_\_

| OFFICE USE ONLY  |            |
|--|------------|
| <input type="checkbox"/> Official transcript<br><input type="checkbox"/> Unofficial transcript |            |
| Mailed:  | Emailed:   |
| Faxed:   | Picked up: |