



CITIZENS' BOND OVERSIGHT COMMITTEE SPECIAL MEETING AGENDA

Tuesday, November 30, 2021

7:45pm

Zoom Meeting ID:

SBPSD is inviting you to a scheduled Zoom meeting.

Topic: Special CBOC Meeting

Time: Nov 30, 2021 07:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86024705894>

Meeting ID: 860 2470 5894

One tap mobile

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Dial by your location

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+1 301 715 8592 US (Washington DC)

Meeting ID: 860 2470 5894

Find your local number: <https://us02web.zoom.us/u/kcJApfpGMt>

1. Welcome/Introductions/ Roll Call
2. General Public Comment
3. 2020-2021 CBOC Annual Report Discussion / Action
Presented by: Wilma Lee
4. Adjourn

To obtain a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the meeting, please contact Cecille Mendiola (cmendiola@sbpsd.k12.ca.us) at least two business days before the meeting.

Public attendance and testimony are welcome at the meeting.

BOARD OF TRUSTEES:

Jennifer M. Blanco • Teri Chavez • Andrew T. Mason • Henry Sanchez, M.D. • Andriana Shea

Jose Espinoza, Superintendent

San Bruno Park School District (SBPSD)
Measure X, Citizens' Bond Oversight Committee (CBOC)

Statement of Compliance

This 2020-2021 Annual Report is submitted to the Board of Trustees by the San Bruno Park School District Measure X Citizens' Bond Oversight Committee.

This Committee advises that, to the best of its knowledge, the San Bruno Park School District complies with the requirements in Article XIII A, Section 1(b) (3) of the California Constitution. In particular, bond revenue has been expended only for the purposes so described in Measure X.

Respectfully Submitted on behalf of the Bond Oversight Committee:

Wilma Lee, Citizens' Bond Oversight Committee Chair

Date: December 8, 2021

San Bruno Park School District (SBPSD)
Measure X General Obligation Bond

Citizens Bond Oversight Committee (CBOC) Second Annual Report (FY 2020-2021)

December 8, 2021

Measure X Background: On November 6, 2018, the voters of the San Bruno Park School District (SBPSD) authorized Measure X for the sale of \$79,000,000 in General Obligation Bonds. The proceeds of the Bonds are intended to be used to upgrade classrooms, science labs, technology, and school facilities to support student achievement and college readiness, improve student and school safety/security and repair deteriorating roofs, plumbing and electrical systems. Measure X received a favorable vote of approximately 70% with high voter turnout.

Current Citizens' Bond Oversight Committee Membership:

CITIZEN	REPRESENTING
Wilma Lee, Chair	Parent/Guardian & PTA Member
Jeff Fornesi, Vice Chair	Parent/Guardian of Enrolled Child
Brent Pliskow	Community at Large
George Peponis	Community at Large
John Marty	Parent/Guardian of Enrolled Child & PTA Member
Stephen Seymour	Senior Citizen's Organization
Wendy Al-Mukdad	Taxpayer's Association
Vacant	Business Organization in District

Citizens' Bond Oversight Committee Purpose & Duties: The Citizens' Bond Oversight Committee (CBOC)'s purpose and duties are to inform the public concerning the District's expenditures of Measure X bond proceeds; review Measure X expenditures to ensure bond proceeds were expended only for the purposes set forth in Measure X; and present to the Board of Trustees, in public session, an annual compliance report.

Completed Proceedings & Activities: The Citizens' Bond Oversight Committee had seven (7) committee meetings during this annual report period, to receive, discuss and review information pertaining to the bond expenditures and projects. The table below shows the meeting dates and

summary of each meeting.

MEETING DATES	SUMMARY
September 16, 2020	<p>Committee approved minutes from May 20, 2020 meeting. Changes to Committee Members and welcomed new Committee Member, Wilma Lee</p> <p>DWK – Presented a refresher about permissible use of bond proceeds.</p> <p>District provided project updates, bond expenditures to date, and fund tracking.</p> <p>Committee discussed 2020 Annual Report</p> <p>District discussed Warrant Report.</p>
December 16, 2020	<p>Committee approved minutes from September 16, 2020 meeting.</p> <p>District provided project updates, bond expenditures to date, and 2021-2022 Budget Presentation.</p> <p>Committee discussed annual report. No action taken by the Committee</p>
January 21, 2021	<p>Committee discussed Fiscal Year 2019-2020 Annual Report.</p> <p>Committee discussed reorganization and review member term limits.</p> <p>Established meeting dates for 2021.</p>
January 28, 2021	<p>Committee discussed and approved FY2019-2020 Annual Report.</p>
February 25, 2021	<p>Committee approved minutes from December 16, 2020; January 21, 2021; and January 28, 2021 meetings.</p> <p>District reported out on John Muir project expenditures.</p> <p>District provided project updates and bond expenditures to date.</p> <p>Committee elected new Chair, Wilma Lee, and new Vice Chair Jeff Fornesi.</p> <p>Committee approved posting the Committee Member vacancy due to the end of term for Jim Ruane and Raul Gomez.</p>
March 11, 2021	<p>Welcomed new Committee Member, John Marty.</p> <p>Committee approved minutes from February 25, 2021 meeting.</p> <p>Second Interim Report presentation.</p> <p>Committee discussed future meeting topics.</p>
June 17, 2021	<p>Committee approved minutes from March 11, 2021 meeting.</p> <p>District provided project updates, bond expenditures to date, and 2021-2022 Budget Presentation.</p>

In compliance with the Ralph M. Brown Act, each meeting has been open to the public and formally scheduled with agenda duly posted and noticed. Meeting minutes have been taken, approved, and posted on the District’s webpage, [Meeting Agendas | San Bruno Park School District \(sbpsd.org\)](https://www.sbpsd.org/Meeting-Agendas)

Measure X Bond Expenditures: From July 1, 2020 through June 30, 2021, Measure X bond expenditures were \$2,883,706.51. Table 1 shows a summary report of Measure X expenditures by project. Table 2 shows a summary report of Measure X expenditures by expense type.

TABLE 1

MEASURE X SUMMARY REPORT OF EXPENDITURES BY PROJECTS

PROJECT	EXPENDITURES
000-0000 - Project Planning & Support Costs	\$58,838.55
001-6000 - Allen - New Construction	\$2,680,928.01
002-9092 - Belle Air - Bond Construction	\$5,216.67
005-6300 - John Muir - Portable Project(s) (CLOSED)	\$(46,580.00)
005-9092 - John Muir - Bond Construction	\$109,712.02
008-9092 - Portola - Bond Construction	\$7,567.11
008-9095 - Portola - Energy Management System Project	\$64,186.65
061-0000 - Maint. & Operation - Undefined	\$3,837.50
Grand Total:	\$2,883,706.51

TABLE 2

MEASURE X SUMMARY REPORT OF EXPENDITURES BY EXPENSE TYPE

OBJECT CODE	DESCRIPTION	EXPENDITURES
4300	Materials & Supplies	\$74.05
5800	Professional/Consulting Serv., Operating Exp.	\$45,600.00
5820	Legal Fees	\$26,222.00
5860	Outside Services	\$7,500.00
6200	Buildings & Improvement of Buildings	\$140,102.45
6210	Architect Fees	\$630,169.80
6218	Engineering Fees	\$17,793.53
6220	DSA Plan Check Fees	\$324,247.86
6226	Other Planning Costs	\$94,470.18
6270	Building Contractor	\$1,213,497.51
6271	Project/Program Management	\$336,991.28
6285	Moving Expenses	\$3,406.00
6286	Other Construction Cost	\$14,364.10
6288	Survey	\$18,502.25
1000-3999	Construction Testing	\$6,928.00
	Grand Total:	\$2,883,706.51

Allen Elementary School Project

On June 21, 2021, The San Bruno Park School District broke ground on the Allen Elementary School project. Figure 1 shows the San Bruno Park School District Board of Trustees breaking ground.

Figure 1



For More Information:

About CBOC, including 2021 Meeting Dates, <https://www.sbpsd.org/page/citizens-bond-oversight-committee>

About Measure X and Decima Allen Project, go to SBPSD Facilities Modernization weblink at: <https://www.sbpsd.org/browse/245402>

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