

Minutes of Regular School Board Meeting

The Board of Trustees

Cass Lake-Bena Schools

A Regular School Board Meeting of the Board of Trustees of Cass Lake-Bena Schools was held Wednesday, February 22, 2023, in the Cass Lake-Bena High School Media Center.

1. Meeting Call to Order by Jolyn Donnell, Board Vice-Chair at 5:02 pm.
2. Roll Call:
Present: Jolyn Donnell, Lenny Fineday (Arrive at 5:05 pm), Terri Goggeye, Jamie Mitchell (Arrive at 5:05 pm), Jennie Reyes, and Dave Yates
Absent: Millie Baird (Excused)
3. Pledge of Allegiance was recited.
4. Agenda Approval
 - A. A motion by Yates, second by Goggeye and unanimously carried to approve the agenda for the regular school board meeting of Wednesday, February 22, 2023.
5. Public Comment: None
6. Consent Agenda
 - A. A motion by Fineday, second by Mitchell and unanimously carried to approve the consent agenda as presented.
 1. Approve the January 18, 2023 School Board Working meeting minutes.
 2. Approve the January 25, 2023 School Board Regular Revised meeting minutes.
 3. Approve the payment listing for the month of January in the amount of \$1,341,442.20.
 4. Approve the wire payment listing for the month of January in the amount of \$1,685,025.00.
 5. Accept the resignation from Kevin Neal, Jr. High Football Coach, effective January 26, 2023.
 6. Accept the resignation from Danielle Schulman, Elementary SPED ParaEducator, effective January 30, 2023.
 7. Approve the hire of the following positions contingent upon the successful completion of a background check and drug screening results:
 - a. Toni Silverthorn, Food Service, effective February 23, 2023.
 - b. Jordan Wind, 7th Grade Girls Basketball Coach, effective the 2022-23 season.
 - c. Sarah Kohlmeyer-Larson, Substitute Custodian.

7. New Business

- A. A motion by Fineday, second by Goggleye, and unanimously carried to approve the issuance of two (2) incidental only credit cards from WesternBank for student travel, with a \$5,000 limit on each.
- B. A motion by Goggleye, second by Yates, and unanimously carried to approve the *Northwoods Press* (formerly *Cass Lake Times*) as the official newspaper for the 2023 school year.
- C. A motion by Fineday, second by Reyes, and unanimously carried to approve the renewal of contract for the coaches/advisors of the 2022-23 Spring activities/sports/club season as presented:
 - 1. Varsity Softball Coach (Level 1/Step 6+) – Kevin Neal
 - 2. JV Softball Coach (Level 4/Step 5) – Lana Schultz-Julín
 - 3. 8th Grade Softball Coach (Level 5/Step 6+) – Kerri Rousu
 - 4. 7th Grade Softball Coach (Level 5/ Step 1) – **Vacancy Position**
 - 5. Varsity Baseball Coach (Level 1/Step 5) – Blue Olson
 - 6. JV Baseball Coach (Level 4/Step 5) – Michael H. D. Hanson
 - 7. 8th Grade Baseball Coach (Level 5/Step 6) – Randy Johnsrud
 - 8. 7th Grade Baseball Coach (Level 5/Step 3) – Matt Curry
 - 9. Varsity Golf Coach (Level 2/Step 6) – Jamie Mitchell
 - 10. JV Golf Coach (Level 4/Step 5) – Levi Brown
 - 11. Middle School Golf Coach (Level 6/Step 6+) – Lisa Mitchell
 - 12. Varsity Track Coach (Level 2/Step 6+) – April Westlund
 - 13. JV Track Coach (Level 4/Step 6+) – Lisa Westlund
 - 14. Middle School Track Coach (Level 6/Step 1) – **Vacancy Position**
- D. A motion by Yates, second by Fineday, and unanimously carried to approve the overnight travel for Wrestling sections to Staples/Motley on February 23-24, 2023. All costs will be covered through the wrestling student activity fund.
- E. A motion by Mitchell, second by Fineday, and unanimously carried to approve the revised FY23 budget as presented.
- F. A motion by Fineday, second by Goggleye, and unanimously carried to increase Cass Lake-Bena Schools ACH limit from \$360,000 to \$400,000 with WesternBank.
- G. A motion by Mitchell, second by Goggleye, and unanimously carried to increase the credit card limit for Lori Bannor from \$12,500 to \$17,000 due to the increased costs of travel.

- H. A motion by Fineday, second by Goggleye, and unanimously carried to increase the credit card limit for Priscilla Smith from \$21,000 to \$30,000 due to the increased costs of travel.
 - I. A motion by Reyes, second by Mitchell, and unanimously carried to approve the Achievement and Integration Program Budget Application as presented.
 - J. A motion by Fineday, second by Yates, and unanimously carried to approve the out of state travel for Millie Baird, in place of Jolyn Donnell, for the NAFIS Conference in Washington D.C. from March 12-14, 2023.
 - K. A motion by Yates, second by Fineday, and unanimously carried to approve the extended overnight travel for Speech – NSDA Competition in Moorhead, MN from March 16-18, 2023.
 - L. A motion by Fineday, second by Mitchell, and unanimously carried to approve the extended overnight travel for the Spanish Club to Costa Rica, from June 19-25, 2023. Trip expenses will be paid through fund raising.
 - M. A motion by Mitchell, second by Yates, and unanimously carries to accept the bid from FLR Sanders, Inc. for repair of the middle school gym floor and replacement of the high school gym floor, to be scheduled in FY24.
 - N. A motion by Fineday, second by Goggleye, and unanimously carried to accept the recommendations proposed by INGENSA to award bids for the new Elementary School project as presented:
 - 1. Approve bid categories 1, 3-32, and 34 at \$30,948,255.23.
 - 2. Re-bid categories 2 and 33 on March 16, 2023 at 2:00 pm in the High School Culture room with a budget of \$2,099,324.00.
8. Personnel
- A. A motion by Mitchell, second by Fineday, and unanimously carried to accept the retirement of Holly Evens, Arbor Room, effective August 31, 2023, and thank her for 13 years of service.
9. Upcoming Meetings and Events
- A. Monday, February 27, 2023
Professional Development – No School
 - B. Tuesday, February 28, 2023
Policy Committee Meeting
High School Media Center – 5:00 pm
 - C. Wednesday & Thursday, March 8-9, 2023
Conferences

- D. Friday, March 10, 2023
No School
- E. Wednesday, March 15, 2023
School Board Working Meeting
High School Media Center – 5:00 pm
- F. Wednesday, March 22, 2023
Licensed Negotiation (CLEA) Committee Meeting
High School Room 435 – 4:00 pm
- G. Wednesday, March 22, 2023
School Board Regular Meeting
High School Media Center – 5:00 pm

- 10. A motion by Fineday, second by Yates, and unanimously carried to adjourn the meeting at 5:19 pm.

Jennie Reyes, Clerk
Cass Lake-Bena Board of Education

Date