

# **Minutes of Regular School Board Meeting**

## **The Board of Trustees**

### **Cass Lake-Bena Schools**

---

A Regular School Board Meeting of the Board of Trustees of Cass Lake-Bena Schools was held Wednesday, November 23, 2022, in the Cass Lake-Bena High School Media Center.

1. Meeting Call to Order by Millie Baird, Board Chair at 5:05 pm.
2. Roll Call:
  - Present: Millie Baird, Jolyn Donnell, Lenny Fineday (Arrive at 5:11 pm), Jamie Mitchell, Jennie Reyes, and Dave Yates
  - Absent: Terri Vail (excused)
3. Pledge of Allegiance was recited.
4. Agenda Approval
  - A. A motion by Donnell, second by Yates and unanimously carried to approve the agenda for the regular school board meeting of Wednesday, November 23, 2022.
5. Public Comment: None
6. Consent Agenda
  - A. A motion by Reyes, second by Mitchell and unanimously carried to approve the consent agenda as presented.
    1. Approve the October 5, 2022 Special School Board (Referendum) meeting minutes.
    2. Approve the October 19, 2022 School Board Working meeting minutes.
    3. Approve the October 26, 2022 Special School Board meeting minutes.
    4. Approve the October 26, 2022 School Board Regular meeting minutes.
    5. Approve the November 7, 2022 Special School Board meeting minutes.
    6. Approve the payment listing for the month of September in the amount of \$1,148,965.80.
    7. Accept the resignation from Jaida Horton, Elementary School ParaEducator, effective November 30, 2022.
    8. Accept the resignation from Nicholas Sandberg, Elementary School ParaEducator, effective November 30, 2022.
    9. Approve the termination of contract for Michelle Beighley, beginning November 23, 2022.
    10. Approve the hire of the following positions contingent upon the successful completion of a background check and drug screening results:
      - a. Brad Chessmore, Elementary School ParaEducator, effective November 24, 2022.

- b. Andrew Keuchenmeister, High School ISS Monitor, effective November 24, 2022.
- c. Matthew Fourstar, Substitute Bus Driver, effective November 24, 2022.

## 7. New Business

- A. A motion by Yates, second by Donnell and unanimously carried to to approve the out-of-state travel for Christina Abrahamson to Las Vegas, NV to attend the 38<sup>th</sup> Annual NIISA (National Indian Impacted Schools Association) conference December 2-5, 2022. Travel expenses will be shared between the District and School Management Services.
- B. A motion by Reyes, second by Mitchell and unanimously carried to approve the extended out-of-state travel request for Robotics to attend the Great Northern Regional Competition in Grand Forks, ND from March 8-11, 2023. Registration fee and snacks will be covered by the Student Activity Fund. Travel expenses will be paid by the Robotics General Activity Fund (District).
- C. A motion by Reyes, second by Yates and unanimously carried to approve the extended out-of-state travel request for Robotics to attend the Idaho Regional Competition in Nampa, ID from March 28 – April 2, 2023. Trip expenses will be paid for using Student Activity funds.
- D. A motion by Mitchell, second by Reyes and unanimously carried to approve the extended field trip request for Speech to attend the Northern Lights District Tournament in Elk River, MN on December 9-10, 2022. Trip expenses will be paid using Student Activity Funds.
- E. A motion by Mitchell, second by Donnell and unanimously carried to approve the extended field trip request for Girls' Basketball to attend the Girls' Basketball Showcase/Granite City Classic 2022 in St. Cloud, MN from December 28-30, 2022. Trip expenses will be paid through fundraising and Student Activity Account.
- F. A motion by Donnell second by Mitchell and unanimously carried to approve the extended field trip request for Boys' Basketball to attend the Boys' Basketball Showcase/Granite City Classic 2022 in St. Cloud, MN from December 28-30, 2022. Trip expenses will be paid through fundraising and Student Activity Account.
- G. A motion by Reyes, second by Mitchell and unanimously carried to change the 2022-2023 school calendar to reflect December 16, 2022 as a student contact day with January 2, 2023 as a No School day in observance of a federal holiday.

- H. A motion by Donnell, second by Reyes and unanimously carried to accept the bid for the High School roofing project as presented:
    - 1. McDowall Company - \$2,399,100.00
  - I. A motion by Mitchell, second by Reyes and unanimously carried to adopt the superintendent evaluation tool for 2022-2023 as presented.
8. Personnel
- A. A motion by Donnell, second by Yates and unanimously carried to approve the hire of Dawn Litzau-Staples for the High School American Indian Studies Teacher pending the receipt of licensure.
  - B. A motion by Mitchell, second by Yates and unanimously carried to approve the FMLA request from Penny Woods, Elementary Special Education Teacher, from October 26, 2022 to return on January 26, 2023.
9. Upcoming Meetings and Events
- A. November 24-25, 2022  
No School – Thanksgiving Break
  - B. Wednesday, December 21, 2022  
School Board Working Meeting  
High School Media Center – 5:00 pm
  - C. December 23, 2022 – January 2, 2023  
Winter Break – No School
  - D. Wednesday, December 28, 2022  
School Board Regular Meeting  
High School Media Center – 5:00 pm
10. A motion by Fineday, second by Donnell and unanimously carried to adjourn the meeting at 5:13 pm.

---

Jennie Reyes, Clerk  
Cass Lake-Bena Board of Education

---

Date