

# **Minutes of Regular School Board Meeting**

## **The Board of Trustees**

### **Cass Lake-Bena Schools**

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A Regular School Board Meeting of the Board of Trustees of Cass Lake-Bena Schools was held Wednesday, July 27, 2022, in the Cass Lake-Bena Middle School Media Center.

1. Meeting Call to Order by Millie Baird, Board Chair at 5:03 p.m.
2. Roll Call
  - Present – Millie Baird, Jolyn Donnell, Jamie Mitchell, Jennie Reyes, and Dave Yates
  - Absent – Lenny Fineday and Terri Vail (excused)
3. Pledge of Allegiance was recited.
4. Agenda Approval
  - A. A motion by Yates, second by Donnell and unanimously carried to approve the agenda for the regular school board meeting of Wednesday, July 27, 2022.
5. Public Comment – Jesse Frost
6. Consent Agenda
  - A. A motion by Reyes, second by Vail and unanimously carried to approve the consent agenda as presented.
    1. Approve the June 15, 2022 School Board Working meeting minutes.
    2. Approve the June 22, 2022 Special School Board meeting minutes.
    3. Approve the June 22, 2022 School Board Regular meeting minutes.
    4. Approve the June 29, 2022 Special School Board (Retreat) meeting minutes.
    5. Approve the July 6, 2022 Special School Board (Referendum) meeting minutes.
    6. Approve the payment listing for the month of June in the amount of \$1,514,681.96.
    7. Accept the resignation from Mackenzie Hanson, Elementary Pre-School Teacher, effective the start of the 2022-2023 school year.
    8. Accept the resignation from Corey Littlewolf, Jr. High Basketball Coach, effective July 12, 2022.
    9. Accept the resignation from Sarah Smith, Elementary School ParaEducator, effective July 5, 2022.
    10. Accept the resignation from Lynn Fisher, Bus Driver, effective June 20, 2022.
    11. Accept the resignation from Amy Schmidt, Elementary School Teacher, effective July 20, 2022.
    12. Accept the resignation from Katherine Rousu, 8<sup>th</sup> grade Volleyball Coach, effective July 13, 2022.
    13. Approve the new hire of the following positions contingent upon the successful completion of a background check and drug screening
- 7.

results:

- a. Melissa Freeman, Middle School Assistant Principal, effective the 2022-2023 school year.
- b. Lisa Westlund, High School/Middle School FACS Teacher, effective the 2022-2023 school year.
- c. Cora Roy, 7<sup>th</sup> grade Volleyball Coach, effective the 2022-2023 season start.
- d. Alex Johnson, Varsity Wrestling Head Coach, effective the 2022-2023 school year.
- e. Kerri Rousu, Varsity Volleyball Head Coach, effective the 2022-2023 season start.
- f. Michael H. D. Hanson, Assistant Football Coach, effective the 2022-2023 season start.
- g. Arianna Goggleye, ALC Home School Advocate, effective the 2022-2023 school year.
- h. Ingrid Mesarina-Tibbetts (BA-3), Elementary School Teacher, effective the 2022-2023 school year,
- i. Carlie Schroeder (BA-1), Pre-School Teacher, effective the 2022-2023 school year.
- j. Kristi Ellingson (MA-6), Middle School Teacher, effective the 2022-2023 school year.

#### New Business

8.

- A. A motion by Donnell, second by Yates and unanimously carried to authorize administration to advertise for milk, snow plowing, and refuse services for the 2022-2023 school year, and lawn mowing and grounds for the 2023 calendar year.
- B. A motion by Yates, second by Mitchell and unanimously carried to authorize administration to seek bids for provision of health insurance for the district.
- C. A motion by Reyes, second by Donnell and unanimously carried to designate Superintendent Sue Chase as the Identified Official with Authority (IOwA) for Education Identity and Access Management (EDIAM) Security System.
- D. A motion by Yates, second by Mitchell and unanimously carried to adopt the resolution for ISD, FY24 Long Term Facilities Maintenance Ten-Year Plan.
- E. A motion by Mitchell, second by Yates and unanimously carried to adopt the 2022-2023 resolution for Membership in the Minnesota State High School League.
- F. A motion by Yates, second by Mitchell and unanimously carried to

approve the first reading of the 2022-2023 student handbook as presented.

- G. A motion by Reyes, second by Donnell and unanimously carried to approve the out-of-state travel for Cindy Kingbird to Philadelphia, PA to attend the Eastern Grants Forum on August 18-19, 2022.
- H. A motion by Donnell, second by Mitchell and unanimously carried to approve the high school roofing project in one (1) phase as proposed.
- I. A motion by Yates, second by Donnell and unanimously carried to approve the additional Contract for Professional Construction Management Services with INGENSA for the high school roof replacement project at \$256,954.
- J. A motion by Mitchell, second by Yates and unanimously carried to authorize Sue Chase, Superintendent, as an alternate to jointly make electronic fund transfers.
- K. A motion by Donnell, second by Yates and unanimously carried to authorize Sue Chase, Superintendent, to conduct business at the WesternBank of Cass Lake and Duluth.
- L. A motion by Reyes, second by Mitchell and unanimously carried to authorize Sue Chase, Superintendent, to apply for Federal and State funds.
- M. A motion by Donnell, second by Reyes and unanimously carried to approve the extended overnight field trip request for Robotics to the Benton Co. Fair, Summer Robotics Expo, August 3-5, 2022, in Sauk Rapids, MN.
- N. A motion by Yates, second by Donnell and unanimously carried to approve the extended overnight field trip request for Robotics to the Fargo Summer Robotics Competition August 19-20, 2022 in Fargo, ND.

## 9. Personnel

- A. A motion by Reyes, second by Donnell and unanimously carried to approve the hire of Ann Poxleitner (BA-1), Elementary School Special Education Teacher, effective the 2022-2023 school year, contingent upon receiving a license, passing a drug screen and background check.
- B. A motion by Yates, second by Reyes and unanimously carried to approve the hire of Kristen Bjerke (BA-1), Elementary School Teacher,

effective the 2022-2023 school year, contingent upon receiving a license, passing a drug screen and background check.

- C. A motion by Donnell, second by Yates and unanimously carried to approve the renewal of contracts for the coaches/advisors of the 2022-2023 fall activities/sports/club season as presented.
1. Varsity Football Coach (Level 1/Step 4) – Henry Ruud
  2. JV Football Coach (Level 2/Step 6+) – Blue Olson
  3. JV Football Coach (Level 3/Step 4) – Alex Johnson
  4. 8<sup>th</sup> Grade Football Coach (Level 5/Step 6+) – Kevin Neal
  5. 7<sup>th</sup> Grade Football Coach (Level 5/Step 6+) – Michael A. Hanson
  6. Football Cheerleading Coach (Level 7/Step 6+) – Kelsey Engel
  7. Cross Country Head Coach (Level 5/Step 2) – Troy Johnson
  8. Cross Country Assistant Coach (Level 6/Step 6) – Nancy Howard
  9. Varsity Speech Coach (Level 1/Step 6+) – Brian Stoebner
  10. JV Speech Coach (Level 2/Step 2) – Joe Gould
  11. High School Yearbook Advisor (Level 4/Step 2) – Kelsey Engel
  12. Elementary School Yearbook Advisor (Level 8/Step 6) – Holly Evans
  13. Prom Advisor (Level 7/Step 4) – Emmy Morgan
  14. Assistant Prom Advisor (Level 8/Step 2) – Alicia Croaker
  15. Band Advisor (Level 7/Step 2) – Alison Seeger
  16. Vocal Music Advisor (Level 7/Step 6+) – Jake Kaehne
  17. High School Student Council Advisor (Level 7/Step 6+) – Joe Cherney
  18. High School Student Council Advisor (Level 7/Step 4) – Reid Benson
  19. Middle School Student Council Advisor (Level 8/Step 2) – Collin Hilmer
  20. Middle School Student Council Advisor (Level 8/Step 2) – Joe Gould
  21. Elementary School Student Council Advisor (Level 8/Step 4) – Jennifer Pemberton
  22. Elementary School Student Council Advisor (Level 8/Step 6+) – Connie Carlson

23. Robotics Coach (Level 4/Step 6) – Jesse Frost
24. Assistant Robotics Coach (Level 7/Step 6) – Matt Wendland
25. Assistant Robotics Coach (Level 7/Step 6) – Linsey Strand
26. Assistant Robotics Coach (Level 7/Step 4) – Sarah Larson
27. Assistant Robotics Coach (Level 7/Step 2) – Xavier Fournier
28. Assistant Robotics Coach (Level 7/Step 2) – Cierra Wittner
29. Tech Club Advisor (Level 8/Step 6) – Matt Wendland
30. High School Art Festival Advisor (Level 10/Step 6+) – Kelsey Engel
31. Middle School Art Festival Advisor (Level 10/Step 6+) – Michael Schlemper
32. Elementary School Art Festival Advisor (Level 10/Step 6+) – Joann Hovet
33. Knowledge Bowl Coach (Level 5/Step 6+) – LeAnn Sattler
34. Anishinabe Quiz Bowl Coach (Level 5/Step 6+) – Sydney Novak
35. Model UN Nations Advisor (Level 10/Step 6+) – Brian Stoebner
36. National Honor Society Advisor (Level 10/Step 5) – Reid Benson
37. Spanish Club Advisor (Level 6/Step 6) – Natalie Werner
38. Senior Advisor (Level 8/Step 6+) – Brian Stoebner
39. Drum Group Advisor (Level 2/Step 6+) – Kevin Mainville
40. Dance Troupe Advisor (Level 2/Step 5) – Dawn Leblanc
41. Beading Club Advisor (Level 8/Step 5) – Dawn Leblanc
42. Regalia Club Advisor (Level 8/Step 5) – Dawn Leblanc
43. Science Club (eXtreme!) Advisor (Level 7/Step 6+) – Nancy Howard
44. Middle School Tech Club Advisor (Level 8/Step 3) – Collin Hilmer
45. High School Drama Coach (Level 8/Step 2) – Jill Kandel

9. Upcoming Meetings and Events

- A. Wednesday, August 3, 2022  
Special School Board Meeting (Buildings and Grounds – Referendum)  
Middle School Media Center – 5:00 pm
- B. Tuesday, August 9, 2022  
Activities Committee Meeting  
District Building – Arbor Room – 4:45 pm
- C. Wednesday, August 17, 2022  
School Board Working Meeting  
Middle School Media Center – 5:00 pm
- D. Wednesday, August 17, 2022  
Special School Board Meeting (Buildings and Grounds – Referendum)  
Middle School Media Center – 6:00 pm
- E. Wednesday, August 24, 2022  
School Board Regular Meeting  
Middle School Media Center – 5:00 pm

10. Adjournment

- A  
A motion by Donnell, second by Mitchell and unanimously carried to adjourn the meeting at 5:28 pm.

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Jennie Reyes, Clerk  
Cass Lake-Bena Board of Education

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Date