

Bishop Unified School District

SCHOOL BOARD RESPONSIBILITIES

- 1. Set Direction**
- 2. Establish the Structure**
- 3. Demonstrate Support**
- 4. Ensure Accountability**
- 5. Demonstrate Community Leadership**

7.1

Mission Statement

The Bishop Unified School Governance Team, as representatives of our community, is committed to providing the best education to all students ensuring they reach their full potential.

Governance Team Priorities 2018-2019

- 1. Raise academic performance levels K-12 and maintain a balanced curriculum**
- 2. Support and monitor annual academic growth through regular review of LCAP metric, assessment and California School Dashboard data**
- 3. Ensure positive student engagement, morale and school connectedness**
- 4. Provide safe and secure campuses**
- 5. Recruit, retain and value a dedicated teaching staff**
- 6. Maintain fiscal solvency**

Addressing the Board

There are many different ways individuals may choose to address the Board. Those who wish to request an agenda item may do so by submitting the request in writing, along with supporting documents and information, to the Superintendent at least eight school days prior to a scheduled meeting date. Those wishing to address items on the agenda may do so when recognized by the Board President near the beginning of the meeting or when the President requests public comments when the item is being considered. For matters not on the agenda, there is an opportunity for individuals to address the Board when the Board President requests comments from the public near the beginning of the meeting. The Board shall not take action on such items at that meeting.

Bishop Unified School District
Minutes of the Board of Trustees Meeting
Regular Meeting • September 20, 2018 • 6:30 pm
Carl Lind Board Room

Individuals who require special accommodations, including, but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

Members of the public are encouraged to attend Board meetings and address the Board concerning any item on the agenda within the Board's jurisdiction. A person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. (BB 9323)

*Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours:
Bishop Unified School District Office – 301 N Fowler Street, Bishop, CA 93514*

1.0 CALL TO ORDER

After determining that a quorum was present, the September 20, 2018 meeting of the BUSD Board of Trustees was called to order by President Trina Orrill at 6:34pm.

BOARD OF TRUSTEES PRESENT: Trina Orrill, Kathy Zack, Josh Nicholson, Taylor Ludwick, Steve Elia and ASB Treasurer Sophia Baiano.

2.0 FLAG SALUTE

Flag Salute was led by Derek Moisant

3.0 RECOGNITION

The Board likes to take this time each month to recognize and say thank you to those among our student body, community and staff who have “gone the extra mile” for our students and/or the schools in our district.

3.1 Thank you to Karen Schwartz of Sage to Summit for the donation of \$100 to the Home Street Middle School Cross-Country Team.

3.2 We would like to recognize and commend Assistant Principal Mr. Moisant for successfully executing the “Heimlich Maneuver” on a student choking at Home Street Middle School during lunch.

Barry Simpson also recognized the Administrative Team at Home Street Middle School for their quick response and successful handling of a situation involving an emotionally stressed student before it escalated to a more serious situation.

Barry Simpson thanked Randy Cook for his efforts in accommodating class reunion organizers with tours and extra activities making their events very memorable.

4.0 PUBLIC

Concerning Items of Interest not Addressed on the Formal Agenda:

This time is set aside at each meeting for members of the audience to speak to the Board regarding questions or issues not on the agenda. No action may be taken, but items may be placed on a future agenda.

Karen Kong from Inyo County Office of Education presented information on the upcoming “Parent Power” presentation being offered to our community. The speaker helps parents build closer relationships with their children and gives tools on how to handle rebellious children. Highly recommended by other educator's.

Shawn Bengochia spoke on behalf of the Indian Ed Center stating that the of Native American student population has a 27% chronic absenteeism rate which is higher than the state average. Thanked BUSD for its efforts to remedy the absenteeism problem and is in full support of our reading program and also wants to help keep students interested in attending school. He likes the “mentor” program at HSMS and appreciates all that BUSD does for students.

5.0 PUBLIC HEARING

The Board has requested a Public Hearing to meet posting requirements and receive input on the following agenda items.

5.1 Sufficiency or Insufficiency of Instructional Materials (enclosure), posted 9/10/2018

No Comment – Hearing closed.

6.0 REPORTS AND PRESENTATIONS

6.1 ASB President Report – Danica Thornburg

Report was given by ASB Treasurer – Sophia Baiano.

- Cal Student Leadership will take place on campus 11/16/2018
- SSCA Campaign and Luminary Walk first and second week of October.
- Oct 22-26 – Homecoming Spirit Days
- Oct 27th – Homecoming Dance

6.2 Presentation – Home Street Middle School ASB Students

Maddie Torres and Juliane Jackson explained activities on campus and goals to help students have fun and enjoy school and appreciate teachers.

6.3 Presentation – Bishop Elementary School Student Council

Parth Patel – President

Marley Gidney – Vice President

Kylie Acree – Treasurer

Not present - Lyla Duarte – Secretary

Students gave an impressive overview of their responsibilities and goals for the school year.

6.4 Administration Reports (enclosures)

6.4.1 Dr. Gretchen Skrotzki, Bishop Elementary School Principal

- Josh Nicholson thanked Ms. Skrotzki for sharing her weekly “Principal’s Corner”
- Kathy Zack asked about numbers of students in Title 1 – GS responded that there are about 10-15 students in grades 2-5 with 20 4th graders being pulled out of their class to attend in the mornings.
- Steve Elia asked for an AVID update. Response: binders, calendars and folders are being utilized. So far teachers like the organizational piece of AVID. He asked that she add board members to the walk through invites.
- Steve Elia also asked if SMART goals and findings in dual program could be published in the future – yes.
- Josh Nicholson asked that law enforcement be invited to participate in “3-in-1” drills. Hoping that students might take it more seriously. It was suggested that law enforcement should be present during the “Great Shake Out” drills taking place on Oct 18th at 10:18am.
- Taylor Ludwick asked for update on bike path. Mr. Ellis – (attendee) shared knowledge that a property issue with DWP is delaying the project.
- Trina Orrill asked about the McGraw Hill and online teacher component. GS answered that some are using it more than others possibly because it’s time consuming.

6.4.2 Patrick Twomey/Derek Moisant, Home Street Middle School

Principal

- PT added to his report that the first mentor feedback meeting indicated it's a positive program and is good for team building.
- Steve Elia – suggested some kind of score cards/recording for students by mentor advisors for checking grades, behaviors and absenteeism.
- Taylor Ludwick asked if chronic absenteeism numbers were accurate – yes. Most agreed it's more of a problem in grades 6-12.
- Josh Nicholson – are we providing encouragement and support for not only college bound students but for students interested in technical career pathways? District wide AVID is in the early stage of development for college career and readiness – will keep updating progress. BUSD teacher, Nancy Thornburg expressed concern and confusion after attending AVID conference. She felt that AVID did not include the idea of junior colleges and trade schools. It was decided that sites needed to add these options to the program and revisit this in January. It's important to instill the mindset that there are many opportunities for college, trade school and the military after graduation.

6.4.3 Katie Kolker, Palisade Glacier High School Principal

- KK added that they are working on social emotional learning and interviewing students. Students think it's important and necessary and staff is on board as well.
- Steve Elia stated that in regards to AVID and the college career readiness, the capstone program at PGHS helps reinforce the idea of attending college.

6.4.4 Randy Cook/Dave Kalk, Bishop Union High School Principal

- RC added the new AVID coordinator at BUHS – Jolie Glaser. Candice Tonseth is also helping out.
- Kathy Zack acknowledged the walk through and EDI implementation taking place later in the week and asked if it could be done more than once a week to help increase classroom visits.
- Steve Elia remarked that he would like to observe.
- Steve Elia – in regards to the A-G requirements, how do we let students know where they stand? RC indicated they are informed in homeroom but can find out from any teacher as they have immediate access to student profiles. Very solid communication.
- Seniors Success – reinforce trade school path and taught by Annette Holland. Uses a diagnostic tool to inform students of options.
- Delano football game – good sportsmanship and good coaching.

6.5 Barry Simpson, BUSD Superintendent

6.5.1 Chronic Absenteeism

Beginning to hold START team meetings. Students will be SARB'd over the next several weeks. Providing attendance data to staff.

6.5.2 School Safety

- Multi-agency rep's will attend a safety training on December 7th.
- Will be ordering the doorlock guards for all classrooms
- Next BUSD Safety Committee meeting will be on Oct 8th.

6.5.3 AVID Leadership Training

- Will be joining a pilot with the AVID Organization for some Site Leadership training.

6.5.4 MOU with ICSOS Re: Superintendent Services

-ICSOS Board of Education approved an MOU allowing Mr. Simpson to provide services to BUSD between January and June of 2019 to help with the transition/search of the new Superintendent at BUSD.

6.5.5 Other

7.0 BOARD MEMBERS

This item is included to allow all Board members to report about various matters involving the District and/or to request any items for future agendas. There will be no Board discussion except to ask questions, and no action will be taken unless listed as a subsequent agenda item.

7.1 Next Regular Board Meeting – October 18th, 2018 at 6:30 pm at Palisade Glacier High School

Steve Elia will share with board members (via email) a video regarding “find your WHY”

8.0 CONSENT AGENDA

Items included on the consent agenda may be approved by a single vote of the Board; any items which warrant further discussion may be separated for discussion and/or approval.

8.1 Approval, Minutes of the Regular Board Meeting, August 28, 2018 (enclosure)

8.2 Approval, Minutes of the Special Board Meeting, August 23, 2018 (enclosure)

8.3 Approval, Inter-District Transfers (enclosure)

Student R, 3 rd grade / BUSD to RVUSD	new 2018-2019
Student S, 3 rd grade / BPUSD to BUSD	new 2018-2019
Student T, 1 st grade / BPUSD to BUSD	new 2018-2019
Student U, 5 th grade / ESUSD to BUSD	new 2018-2019
Student V, 4 th grade / ESUSD to BUSD	new 2018-2019
Student W, 11 th grade / BPUSD to BUSD	new 2018-2019
Student X, 12 th grade / BUSD to MUSD	new 2018-2019

8.4 Approval, Sport and Academic Trips (enclosure)

8.4.1 HSMS / 6th Grade Science Camp / October 9 - 19

8.4.2 BUHS Dance Team / Anaheim Competition / November 11/9-11

8.5 Approval, Authorized Certificated Evaluators

Barry Simpson, Superintendent
Randy Cook, Principal, BUHS
David Kalk, Assistant Principal, BUHS
Patrick Twomey, Principal, HSMS
Derek Moisant, Assistant Principal, HSMS
Dr. Gretchen Skrotzki, Principal, BES
Garrett Carr, Assistant Principal, BES

8.6 Approval, Committee on Assignments (enclosure)

8.6.1 Committee Members, term expires June 30, 2019
Patrick Twomey, Gretchen Skrotzki, Brian Kuhl and Joslyn
Hernandez. (Ed Code 44258.7)

8.7 Approval, Assignment of the following certificated employee(s) to provide instruction in elective classes at Bishop Unified School District in accordance with Education Code 44258.7, Committee on Assignment for the 2018-2019 school year.

Lorraine Connor	Art
Jordan Rose	Spanish

8.8 Approval, Assignment of the following certificated employee to provide instruction in the Community Day School at Bishop Union High School in accordance with Education Code 44865(e), Teacher Consent Form for the 2018-2019 school year.

Tami Matteson

8.9 Approval, Assignment of the following certificated employee(s) to provide instruction in the Alternative Education/Palisade Glacier High School at Bishop Unified School District in accordance with Education Code 44865(e), Teacher Consent Form(s) for the 2018-2019 school year.

Katherine "Rose" Sabo
Amy Greve-Dutton
Thomas Woods

8.10 Approval, Assignment of the following certificated employee to provide instruction in Math at Bishop Unified School District in accordance with Education Code 44256(b). Teacher consent form for 2018-19.

Brian Kuhl

8.11 Approval, Certificated Stipend Positions (enclosure)

8.12 Approval and Ratification, Routine Personnel Matters
Hires/Transfers/Offer of Employment

Taryn Benson-Hernandez / Student Reader / BUHS
Emma Place / Student Reader / BUHS
Rachel Rico / Classified / Rehire / Instructional Aide
Marsha Jacobsen / Classified Sub / BUSD
Abby Sada / Certificated / After School Homework Club / BES
Meghan Fuchs / Certificated / After School Homework Club / HSMS
Joslyn Hernandez / Certificated / After School Homework Club / HSMS
Nick Alexander / Certificated / After School Homework Club / HSMS
Amber Popp / Certificated / After School Homework Club / HSMS
Tracy Johnston / Certificated / After School Homework Club / HSMS
Elizabeth Usher / Certificated / After School Homework Club / HSMS
Alicia Ginter / Certificated / After School Detention / HSMS
William Daugherty / Certificated / After School Detention / HSMS
Kim Beard / Certificated / After School Detention / BES

Resignations/Close File / Promotion—(enclosure)

Mary Hershendorfer / Classified / Resignation
Dr. Gretchen Skrotzki / Certificated / Promotion from Assistant Principal to
Principal at Bishop Elementary School (replacing Heather Carr)

ACTION: A motion to approve was made by K. Zack, seconded by J. Nicholson. None opposed, no abstentions and the motion carried 5-0

9.0 ACTION/DISCUSSION ITEMS

9.1 Approval, Assistant Principal Contract, Garrett Carr, 100% FTE at Bishop Elementary School for the 2018-2019 school year. (Replacing Dr. Gretchen Skrotzki)

ACTION: A motion to approve was made by J. Nicholson, seconded by K. Zack. None opposed, no abstentions and the motion carried 5-0

9.2 Approval, Resolution 18-19-02 Sufficiency or Insufficiency of Instructional Materials for the 2018-19 School Year (enclosure)

ACTION: A motion to approve was made by K. Zack, seconded by T. Ludwick. None opposed, no abstentions and the motion carried 5-0

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- 9.3 Approval, Unaudited Actuals, Bishop Unified School District
2018-19 (enclosure)

ACTION: A motion to approve was made by J. Nicholson, seconded by K. Zack. None opposed, no abstentions and the motion carried 5-0

- 9.4 Discussion / Approval, Green Energy Innovations Lighting Project (enclosure)
- The board had some questions and requested that this item be tabled until a later date. Will discuss with Todd Remley- MOT.

10.0 CLOSED SESSION – 7:55 pm

- 10.1 Conference with District Labor Negotiator (Government Code Section 54957.6) Bishop Unified School District's Teachers' Association (CTA/BTA) and Bishop Unified School District's Classified Bargaining Unit (CSEA) District Negotiator: Barry Simpson, Superintendent
- 10.2 Personnel Matters (Government Code 54957)
- 10.3 Student Matters. (Education Code 35146) Parent Request for 20 Elective Units to be Waived. (enclosure)
- 10.4 Discussion, Superintendent Search

11.0 RECONVENE TO OPEN SESSION – 8:15pm

- 11.1 Report out of closed session

ACTION: Item 10.3 was approved and carried 5-0.

12.0 ADJOURNMENT – 8:16pm

Trina Orrill, President

Date

Kathy Zack, Clerk

Date

Respectfully Submitted by:
Kristin Carr
BUSD Administrative Assistant