

1 **4025**
2 **Superintendent**

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4 The superintendent is hired by and shall report directly to the board of education.
5 The superintendent will be the chief administrative officer of the board of
6 education and keep the board informed on important issues. The board
7 delegates to the superintendent the general power and authority to make
8 necessary decisions to ensure the efficient and effective operations of the school.

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10 The superintendent is charged with timely preparing, presenting, and filing an
11 annual school budget, subject to approval of the board.

12
13 All school employees shall be under the direct and/or delegated supervision of
14 the superintendent. The board delegates to the superintendent the authority to
15 hire and terminate the employment of classified staff. He or she shall review all
16 certified and non-certified employees applying for vacancies and shall make
17 recommendations regarding these employees.

18
19 All of the grounds and buildings are supervised by the superintendent, including
20 necessary repairs and improvements unless the board is required to approve
21 such repairs or improvements.

22
23 The superintendent's other duties shall be included in her or her job description,
24 contract, or as otherwise assigned by the board.

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27 Adopted on: October 10, 2007

28 Revised on: August 11, 2015; October 9, 2018

29 Reviewed on: October 9, 2012; August 11, 2015; October 9, 2018