

1 **4016**

2 **Jury Duty/Service as Witness in Court**

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4 An employee who has been called to serve as a juror will be granted paid  
5 leave. Employees must sign over to the district the compensation they  
6 receive for jury duty, but not compensation for expenses.

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8 An employee who has been subpoenaed to testify as a witness in a court  
9 proceeding shall be entitled to one day of paid leave. To receive paid  
10 leave, the employee must sign over to the district his or her witness fee.

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12 Adopted on: October 10, 2007

13 Revised on: \_\_\_\_\_

14 Reviewed on: July 10, 2012; December 8, 2015; October 9, 2018