

**NOTIFICATION TO THE ELEMENTARY OFFICE REGARDING A STUDENT'S APPOINTMENT**

**The following note should be turned in to the office BEFORE the appointment. Thanks!**

My child, \_\_\_\_\_ has an appointment with

\_\_\_\_\_ on (date) \_\_\_\_\_ at (time): \_\_\_\_\_ (circle) a.m./p.m.

\_\_\_\_\_ He/she will be picked up at the office at \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ He/she **will** be returning immediately after the appointment.

\_\_\_\_\_ He/she **will not** be returning after the appointment.

If your child will NOT be returning, please state the reason why:

\_\_\_\_\_

☺ ☺ ☺ **All appointments require a signed excuse from the office where the appointment took place. No credit will be granted for assignments missed during an unexcused absence.**

Parent/Guardian's signature \_\_\_\_\_

.....

**NOTIFICATION TO THE ELEMENTARY OFFICE REGARDING A STUDENT'S APPOINTMENT**

**The following note should be turned in to the office BEFORE the appointment. Thanks!**

My child, \_\_\_\_\_ has an appointment with

\_\_\_\_\_ on (date) \_\_\_\_\_ at (time): \_\_\_\_\_ (circle) a.m./p.m.

\_\_\_\_\_ He/she will be picked up at the office at \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ He/she **will** be returning immediately after the appointment.

\_\_\_\_\_ He/she **will not** be returning after the appointment.

If your child will NOT be returning, please state the reason why:

\_\_\_\_\_

☺ ☺ ☺ **All appointments require a signed excuse from the office where the appointment took place. No credit will be granted for assignments missed during an unexcused absence.**

Parent/Guardian's signature \_\_\_\_\_