

RSU # 12
BOARD OF DIRECTORS (REGULAR) MEETING
Thursday, September 13, 2018, @ 6:30 PM
CHELSEA SCHOOL CAFE

Draft Minutes

1. Call to Order, Roll Call, and Flag Salute

The meeting began at 6:36 p.m.

Sandra Devaney led the Pledge of Allegiance.

Lynnette Conroy, our new board member from Whitefield was introduced.

Attendance: Alpha Williams, Richard DeVries, Monique Crummett, Will Sugg, Lynette Conroy, Susan Stires, Thomas McNaughton, Russell Gates, Ralph Hilton, Frank Hample, Doug Crochere, Sandra Devaney, Rick Cote, Tara DeLisle

Absent: Spencer Bailey, Terri Blair

Administrators present: Belinda Waterhouse, Larry Dancer, Deb Taylor, Mark Deblois, Heather Wilson, Stephanie Oliphant, Pat Metta, Delia Dearnley, Pat Block, Michael Flynn

2. Focus on Learning - Award-winning writing shared by Windsor School

Mr. Tuttle introduced the Windsor middle school students and Helen Beesley, the ELA teacher. She introduced the students - Cassidy Barrett, Jacobey Furrow, Mackenzie Kutniewski, Reese Sullivan, Saber Hanington, and Damon Wilson. Each student told the board about their writing accomplishments and awards and some shared their essays with the board and the audience. The students did an excellent job and the board was very appreciative of the students coming and sharing their work with us. Mr. Tuttle also thanked the parents for bringing their children and supporting our students.

3. Public Comment: (10 min): *Public Comment at School Board meetings is to be restricted to items on the agenda. Comments regarding individuals or personnel matters are not appropriate for the public session. Those wishing to speak should so indicate on the Public Comment Sign-in Sheet.*

No public comment.

4. Adjustments and Consent Agenda (20 min)

Note: Items may be removed from the Consent Agenda on the request of any one member; items not removed may be adopted by general consent without debate. Removed items may be scheduled for consideration immediately after the Consent agenda or placed on the agenda at the discretion of the board. [Action]

Consent Agenda items:

- a. Approve the Minutes of the previous meeting as distributed
- b. Superintendent's Report as distributed - removed

Mr. Tuttle said the Opening Day workshop for staff went very well and the first week of school went very well despite the very hot weather.

Ralph Hilton discussed the need for funding the school nutrition program, especially with the cost of the new food programs. He said Augusta needs to make some changes to support the food piece of our school budgets. There are too many other burdens being placed on the school budgets.

Richard DeVries discussed that all of our buses will have cameras and asked if the code of ethics has been presented to the parents and students regarding student behavior on the bus. Mr. Dancer said the bus cameras will all be installed by the end of October.

- c. Approve the Committee Minutes as distributed
- d. Accept the Policies as distributed - removed
 - i. JICK - Bullying And Cyberbullying Prevention In Schools - 2nd Reading
 - ii. KE-E1 Incident Reporting Form - 2nd Reading
 - iii. JICK-R - Administrative Procedures - 1st Reading
 - iv. JICK-R2 - Model Procedures Flow Chart - 1st Reading
 - v. JICK-E1 - Bullying and Cyberbullying Reporting Form - 1st Reading
 - vi. JICK-E2 - Bullying Responding Form - 1st Reading
 - vii. JICK-E3 - Bullying Remediation Form - 1st Reading
 - viii. JICK E4 - Model Student Safety Plan Form - 1st Reading

Richard DeVries commented that there are a lot of forms to be filled out, which is frustrating, but it is recommended by the state. Some forms are not filled out until a determination of bullying has been established.

Motion to accept the First and Second Readings.

Russell Gates - 1st Tara DeLisle - 2nd

Motion passes 12-0-2

Thomas McNaughton and Lynette Conroy abstained.

Motion to accept the agenda with the exception of the removed items.

Monique Crummett - 1st Richard Cote 2nd

Motion passes 14-0-0

5. Old Business: None

6. New Business (60 min)

a. Accept the Personnel Report as distributed

It was a busy summer for hiring due to retirements, ed techs getting teaching jobs, people moving on, etc.

Will Sugg asked how the art position in Whitefield and Palermo was being divided up. There was formerly a full time art position at Whitefield that was a combination of art and GT and a part time position at Palermo that was two days a week. With the opening of a full time GT position, it was an opportunity to have one full time art teacher between the two schools. There is still a part time GT position still in the budget that has currently not been filled and has not been presented before the board yet.

Ralph Hilton said that the hiring saving should help keep the budget flat.

Lynette Conroy asked how many schools have a GT teacher. Mr. Tuttle explained that there is one full time GT teacher for the whole district, who has time scheduled at each school to work with the approximately 45 students identified.

Motion to accept the Personnel Report.

Ralph Hilton - 1st Thomas McNaughton 2nd

Motion passes 13-0-1 (Lynette Conroy abstained)

b. Information about the start of school from the RSU 12 Administrative Team

Pat Metta - Chelsea: The school year has started out great and the enrollment is up by 10 students. One of the goals this year is PBIS in the classrooms and how different things look at different grade levels. Congratulation to Molly Brewer for receiving a Scholastic award of 50 book and a \$500 grant. Another goal is to implement the 5 to 1 program, five positive comments for each negative.

Stephanie Oliphant - Palermo: The beginning of the year also started great. Palermo staff has been implementing new goals and expectations in the school with lunch, PBIS, and behavior. NWEA testing is going on and they have been celebrating the gains students have made. The staff has been very positive and doing well with PBIS goals. She has been working on getting after school activities for the students including Fat Tire Biking, Skiing, Garden Club, etc.

Heather Wilson - Windsor: They had a wonderful opening as well. The new K/1 teacher has been a great addition to the school and is making her class of half K

and 1st grade work great. The staff are working on goals, identifying what they do really well as a staff and what they need to work on. PBIS is important and they have been working a lot with the students. Cross country and soccer teams are up and going. She said the staff is amazing and she is privileged to be there.

Mark DeBlois - Whitefield: He unfortunately missed the start of the school year due to a medical emergency, but heard that it went very well. He began this week. He appreciated the support of the Superintendent while he was out. He also commended the Whitefield staff for their support and all that they did to pull together. He has been able to talk to students and knows that they are very excited about the school year. He said they are looking at communication and student growth, setting PBIS goals. Mr. Tuttle was there at the beginning of the year and said the staff and students did great job. Everyone really pulled together. Strong community atmosphere. It was an excellent opening. The Whitefield staff was visible and were in the hallways, waving and greeting students. The staff has been reviewing NWEA data and discussing how to improve student achievement. Mr. Tuttle said it was HOT and said the staff did a great job working through it.

Delia Dearnley - SpEd: It has been a very busy summer and start to the school year with hiring and with transition meetings to get students situated in the schools. There are still a few positions open that we are in the process of filling.

Deb Taylor - Curriculum: There is a lot of movement with staff as well as a lot of movement with students in all the schools. The state only has one person manning the help desk.

Tara DeLisle asked about prek numbers. Windsor is full, Somerville is overfull and will need a waiver to accept 17 students, Chelsea is not full but the numbers are higher than last year and new applications are still being processed. Monique Crummett asked about the kindergarten numbers in Windsor and it was explained that Windsor had a larger than expected number of kindergarten registrations this year which restricted superintendent agreement requests for that grade level.

c. Committee Assignments

Facilities Committee will meet after Finance Committee - 4:30 on the first Tuesday of the month. The Anti-Bullying Committee will meet before the board meeting each month. We need more members on the Policy Committee, which will meet at 4:30 before the monthly board meeting. Negotiations also needs 1-2 more members, which meets after school but the time can be changed if needed. Negotiations is very important as it affects the budget.

d. Director of School Nutrition introduction and report

Michael Flynn introduced himself to the board. He has been in the food industry for 30 years. He is focused on kids and making healthier choices for them. He is working the the Let's Go 5210 Program. He introduced Kristia Verney and she spoke about their program and how they work in the community, schools,

daycares, etc. She is very excited to be working with our district and working with us on our wellness policies. One of their goals this year is to work in the cafeterias.

Mr. Flynn gave the board a list of his responsibilities and talked about his reasons for wanting the job in the RSU. He is looking forward to working with the schools and bringing healthier food choices.

Will Sugg asked where the district is on policies regarding class parties, concessions, dances, etc. Mr. Flynn responded that they are working on updating the wellness policy and making changes in the schools and with the culture surrounding the food. Mr. Tuttle said the District Wellness Team will also be meeting and looking at these issues which will help us set goals and move forward. It needs to be a cultural shift, educational rather than mandated.

Tara DeLisle spoke how some things are also done with outside people who use our buildings.

Thomas McNaughton asked about budget/cost. Mr. Flynn said the food presented tonight was a total cost of \$60 and fed at least 25 people. It would be a fiscal possibility to feed students this way. Mr. Flynn has been working in the school kitchens and talked about staff and what they have been working on.

Sandra Devaney asked about the time allotted to children at school and if they have time to eat after going through the line and if that affects how much is being thrown away. Mr. Flynn said he would be looking into it.

Susan Stires thanked Mr. Flynn for the remarkable and wonderful dinner tonight.

Lynette Conroy asked if there would be student education as far as students being involved in the kitchen as well as visits with health classes. Mr. Flynn plans to educate students and involves students as much as possible.

Rick Cote said a true test will be seeing how many students start eating school lunch.

Sandra Devaney left at 8:02 pm

e. Maine School Board Association Local Delegate Appointment

MSBA should have sent an email discussing a conference on October 25th and 26th which is a sharing session, information about School Law. We need to nominate a delegate and an alternate who will go when resolutions are being presented.

Rick Cote volunteered to be a delegate.

Tara DeLisle - 1st Thomas McNaughton - 2nd

Motion passes 12-0-0

Richard DeVries was nominated to be the alternate.

Thomas McNaughton - 1st Susan Stires - 2nd

Motion passes 12-0-0

7. Executive Session: Enter Executive Session Pursuant to *Title 1 M.R.S.A. §405 (6) (A)*
Superintendent's Evaluation

Motion made to enter Executive Session

Monique Crummett - 1st Richard DeVries - 2nd

Motion passes 13-0-0

8:08 pm entered into Executive Session

8. Adjourn