

Bishop Unified School District

SCHOOL BOARD RESPONSIBILITIES

- 1. Set Direction**
- 2. Establish the Structure**
- 3. Demonstrate Support**
- 4. Ensure Accountability**
- 5. Demonstrate Community Leadership**

Mission Statement

The Bishop Unified School Governance Team, as representatives of our community, is committed to providing the best education to all students ensuring they reach their full potential.

Governance Team Priorities 2017-2018

- 1. Raise academic performance levels K-12 and maintain a balanced curriculum**
- 2. Support and monitor annual academic growth through regular review of LCAP metric and assessment data**
- 3. Ensure positive student engagement, morale and school connectedness**
- 4. Provide safe and secure campuses**
- 5. Recruit, retain and value a dedicated teaching staff**
- 6. Maintain fiscal solvency**

Addressing the Board

There are many different ways individuals may choose to address the Board. Those who wish to request an agenda item may do so by submitting the request in writing, along with supporting documents and information, to the Superintendent at least eight school days prior to a scheduled meeting date. Those wishing to address items on the agenda may do so when recognized by the Board President near the beginning of the meeting or when the President requests public comments when the item is being considered. For matters not on the agenda, there is an opportunity for individuals to address the Board when the Board President requests comments from the public near the beginning of the meeting. The Board shall not take action on such items at that meeting.

**Bishop Unified School District
Minutes of the Board of Trustees Meeting
Regular Meeting • June 19, 2018 • 6:30 pm
Carl Lind Board Room – Bishop Union High School**

Individuals who require special accommodations, including, but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

Members of the public are encouraged to attend Board meetings and address the Board concerning any item on the agenda within the Board's jurisdiction. A person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. (BB 9323)

*Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours:
Bishop Unified School District Office – 301 N Fowler Street, Bishop, CA 93514*

1.0 CALL TO ORDER

After determining that a quorum was present, the June 19, 2018 meeting of the BUSD Board of Trustees was called to order by President Trina Orrill at 6:33pm.

BOARD OF TRUSTEES PRESENT: Kathy Zack, Trina Orrill, Josh Nicholson and Taylor Ludwick. Absent – Steve Elia

2.0 FLAG SALUTE

Flag Salute was led by Trina Orrill

3.0 RECOGNITION

The Board likes to take this time each month to recognize and say thank you to those among our student body, community and staff who have “gone the extra mile” for our students and/or the schools in our district.

Retirees

(enclosures)

Jody Burgoyne
Victoria Hamilton
Terri Kelly
Marty Yolken
Silvia Cooke
Jim Cummings
Robert Elliott
Jean Habegger

Members of the Board expressed their gratitude to the years of service and dedication these employees gave to BUSD.

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4.0 PUBLIC

Concerning Items of Interest not Addressed on the Formal Agenda:

This time is set aside at each meeting for members of the audience to speak to the Board regarding questions or issues not on the agenda. No action may be taken, but items may be placed on a future agenda.

Parent Emilee Norcross spoke on behalf of some other 4th grade parents and expressed their concern in regards to class sizes for the 2018-19 school year. She asked that the Board please make class size reduction a priority. Barry Simpson assured her that he and the Board shared their concerns and would like to add another teacher if the budget allowed them to do so. More discussion will take place.

5.0 PUBLIC HEARING

The Board has requested a Public Hearing to meet posting requirements and receive input on the following agenda items.

5.1 Proposed 2018-2019 Budget, July 1, 2018, posted June 5, 2018 (enclosure)

5.2 Proposed Local Control Accountability Plan, posted June 5, 2018 (enclosure)

No comments – Hearing Closed

6.0 Reports and Presentations

6.1 Administration Reports (enclosures)

6.1.1 Heather Carr/Dr.Gretchen Skrotzki, Bishop Elementary School Principal
Heather Carr said the AVID training went well. Those who attended will train all remaining teachers in August. Taylor Ludwick inquired about the shift from EDI to AVID. AVID will be implemented district wide K-12 but will continue to use some EDI styles/concepts. He also inquired about the Multi-Tiered System of Support. Heather explained they create the pyramid to include support in areas of social, emotional, behavioral and academics. They examine what is in place and what changes/shifts need to be made to better serve a particular student. Josh Nicholson asked if larger class sizes has had an impact on discipline issues. Heather said there is no evidence of that. She explained that 33 students per class is actually small compared to other schools in California. Barry explained that there is a financial incentive from the state if we have a 24-1 ratio in K-3. Emilee Norcross asked who decided to add a 5th grade teacher rather than a 4th grade teacher. Barry answered it was a joint decision but he consulted with the Principal and Board before making a final decision. The class size issue will be put on a future agenda for more discussion. Kathy Zack informed all that the class size issue is always going to exist as our children go from K-12.

6.1.2 Patrick Twomey/Derek Moisant, Home Street Middle School Principal
Kathy Zack asked how summer school was going? PT explained – going well. We have 3 teachers and about 50 students attending. PT wanted to share how things went the last few days at HSMS. They tried something new by having activities the last 2 days. Students were allowed to sign up for different classes (yoga, art, slip n slide, etc). It was enjoyable. PT also commended the 6th and 7th grade students & teachers for cleaning up the high school bleachers after the 8th grade promotion. He explained that there have been complaints the past few years regarding the condition the bleachers have been left by the spectators.

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6.1.3 Katie Kolker, Palisade Glacier High School Principal

Katie is pleased with the low drop-out rate at BUSD. Graduation went well – very touching ceremony. Complimented the photographer for making it affordable for families to have photos taken.

6.1.4 Randy Cook/Dave Kalk, Bishop Union High School Principal (exhibit A)

Randy wanted to acknowledge the baseball team and coaches for their sportsmanship at the final CIF game. Randy felt the opposing fans behavior was very inappropriate but our athletes and coaches handled it well. The tour of the School Based Health Clinic just prior to this meeting went well. Franz and others did a great job during this whole project. In the short amount of time that it's been open, there have been 100 visits from students. Rand also commended Lucy Terrassas (school registrar) for the fact that before there was a clinic, she handled all students' medical/illness needs from the front office.

Randy mentioned that only one student didn't get to walk during the graduation ceremony this year due to bad choices. Barry Simpson added that all ceremonies this year were great. Taking the extra steps for security/crowd control and the presence of local law enforcement made for a more positive experience.

Midge Milici added that the cafeteria is serving around 100 lunches per day during summer school. Big increase over the past. May have something to do with the new schedule where high school students are now attending a full day schedule rather than half days. Kathy Zack pleased to see that 80% of graduates are going to a 2 year or 4 year college.

6.2 Barry Simpson, BUSD Superintendent

6.2.1 Chronic Absenteeism Workgroup Update

We are continually working on ways to improve attendance. The new "START" Student Tardy and Attendance Review Team has already met and will focus on four areas in 2018-19.

- 1- A START team will be formed at each site.
- 2- An infographic/flyer will be distributed to parents/students district wide during registration, back to school night and at other events.
- 3- Establish "Check Points" for school staff-monitor timelines for attendance, what teachers can do, protocol for sharing attendance data at staff meetings.
- 4- Incentive tailored to each school site – this could be for students with good attendance and for those with improved attendance.

6.2.2 Summer Projects

Window replacement in the 1st grade wing will start next week

Boiler replacement project in early July

Other small projects including some roofing at BUHS and painting of the MP room at HSMS

6.2.3 Staffing

Discussion took place in item 4.0

6.2.4 Other

The legislature has sent the budget to the Governor, it includes a little less on-time money and slightly more ongoing funding which is always a positive thing.

7.0 BOARD MEMBERS

This item is included to allow all Board members to report about various matters involving the District and/or to request any items for future agendas. There will be no Board discussion except to ask questions, and no action will be taken unless listed as a subsequent agenda item.

Josh Nicholson was happy to see the presence of local Police Dept at graduation ceremonies. Midge added that Boyd's fencing only charged for labor and not for the fencing that was used at the high school graduation.

- 7.1 Next Special Board Meeting – June 21, 2018 at 5:30 pm,
Carl Lind Board Room - BUHS

8.0 CONSENT AGENDA

Items included on the consent agenda may be approved by a single vote of the Board; any items which warrant further discussion may be separated for discussion and/or approval.

- 8.1 Approval, Minutes of the Regular Board Meeting, May 15, 2018 (enclosure)

- 8.2 Approval and Ratification, Routine Personnel Matters
Hires/Transfers/Offer of Employment:

Amy Greve-Dutton/ Certificated / Transferring from BUHS to PGHS
Trish Wallace / Certificated / Transferring from 2nd grade to 1st grade at BES
Jennifer Giacomini / Certificated / Transferring from Kindergarten to 1st grade at BES
Kristian Lewellen / Certificated / Summer Credit Recovery – HSMS
*Toni Comeau / Classified / Assistant Health Clerk / replacing Trisha Coons (new health clerk at HSMS)

Resignations/Close File

Rebecca Martinez / Classified / Resignation
*Toni Comeau / Classified / Assistant Health Clerk / replacing Trisha Coons
*place incorrectly on agenda. Toni is a new hire replacing Trisha Coons. Toni is not a resignation/closed file

- 8.3 Approval, Inter-District Transfers (enclosure)

Student K, 2 nd grade / RVUSD to BUSD	new 2018-2019
Student L, 5 th grade / RVUSD to BUSD	new 2018-2019
Student M, 6 th grade / RVUSD to BUSD	new 2018-2019
Student N, 6 th grade / RVUSD to BUSD	new 2018-2019
Student O, Kindergarten / BPUSD to BUSD	new 2018-2019
Student P, 3 rd grade / ESUSD to BUSD	renewal 2018-2019
Student Q, 10 th grade / BPUSD to BUSD	new 2018-2019
Student R, Kindergarten / ESUSD to BUSD	new 2018-2019
Student S, 5 th grade / BPUSD to BUSD	new 2018-2019

- 8.4 Approval, Sport and Academic Trips

8.4.1 HSMS / ASB Leadership Camp – July 7th – 9th, UCSB (enclosure)

8.4.2 BUHS/ Dance-Cheer Camp / Lake Tahoe- June 16th – 19th (enclosure)

ACTION: A motion to approve was made by J. Nicholson, seconded by K. Zack. None opposed, no abstentions and the motion carried 4-0

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9.0 ACTION/DISCUSSION ITEMS

- 9.1 Approval, PINCO representatives, Susan Nelson and Celia Mayhugh for BUSD for the 2018-2019 school year.(enclosure)

ACTION: A motion to approve was made by K. Zack, seconded by T. Ludwick. None opposed, no abstentions and the motion carried 4-0

- 9.2 Approval, Consolidated Application, 2018-19 Certification of Assurances / Planned School Allocations (enclosures)

ACTION: A motion to approve was made by T. Ludwick, seconded by J. Nicholson. None opposed, no abstentions and the motion carried 4-0

- 9.3 Discussion, Local Control Accountability Plan (enclosure)
Need new ideas to gather community input

- 9.4 Discussion, Proposed Budget for the 2018-2019 School Year (enclosure)
LCFF full funding still isn't good enough. Kathy Zack made it clear that it sounds good but people need to understand it is still below the national average.

- 9.5 Approval, First Year Probationary Contract, Heidi Taylor, 100% FTE Kindergarten Teacher at Bishop Elementary School for the 2018-2019 school year.

ACTION: A motion to approve was made by J. Nicholson, seconded by K. Zack. None opposed, no abstentions and the motion carried 4-0

- 9.6 Approval, First Year Probationary Contract, Nikki Manuelito, 100%FTE Kindergarten Teacher at Bishop Elementary School for the 2018-2019 school year.

ACTION: A motion to approve was made by K. Zack, seconded by J. Nicholson. None opposed, no abstentions and the motion carried 4-0

- 9.7 Approval, First Year Probationary Contract, Jennifer Hargrove, 100%FTE Community Day School Teacher at Bishop Elementary School for the 2018-2019 school year.

ACTION: A motion to approve was made by T. Ludwick, seconded by J. Nicholson. None opposed, no abstentions and the motion carried 4-0

- 9.8 Approval, First Year Probationary Contract, Tracy Magan, 100%FTE 5th grade Teacher at Bishop Elementary School for the 2018-2019 school year.

ACTION: A motion to approve was made by K. Zack, seconded by J. Nicholson. None opposed, no abstentions and the motion carried 4-0

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- 9.9 Approval, First Year Probationary Contract, Jolie Glaser, 100%FTE Science Teacher at Bishop Union High School for the 2018-2019 school year.

ACTION: A motion to approve was made by T. Ludwick, seconded by J. Nicholson. None opposed, no abstentions and the motion carried 4-0

- 9.10 Approval, First Year Probationary Contract, Suzanne Honrath, 100%FTE English Teacher at *Bishop Elementary School for the 2018-2019 school year.

*Bishop Union High School (correction)

ACTION: A motion to approve was made by K. Zack, seconded by T. Ludwick. None opposed, no abstentions and the motion carried 4-0

- 9.11 Approval, Revised/New Policies/Regulations/Exhibits/Bylaws(CSBA May/enclosure)

BP 0410 (BP revised)

E 0420.41 (E revised)

BP/AR 3514 (BP/AR revised)

BP 3514.1 (BP revised)

BP/AR 3516 (BP/AR revised)

AR 3541 (AR revised)

BP/AR 4158/4258/4358 (BP/AR revised)

BP/AR 4161.9/4261.9/4361.9

(BP/AR revised)

BP/AR 5111 (BP/AR revised)

BP/AR 5111.1 (BP/AR revised)

BP/AR 5125 (BP/AR revised)

AR/E 5125.1 (AR/E revised)

BP 5131.2 (BP revised)

BP/AR 5145.13 (BP/AR added)

BP/AR 5145.3 (BP/AR revised)

BP 5145.9 (BP revised)

BP 6161.3 (BP deleted)

Nondiscrimination in District Programs and Activities

Charter School Oversight

Environmental Safety

Hazardous Substances

Emergencies and Disaster Preparedness Plan

Transportation Routes and Services

Employee Security

Catastrophic Leave Program

Admission

District Residency

Student Records

Release of Directory Information

Bullying

Response to Immigration Enforcement

Nondiscrimination/Harassment

Hate-Motivated Behavior

Toxic Art Supplies

Josh Nicholson questioned some of the mandated trainings.

ACTION: A motion to approve was made by T. Ludwick, seconded by K. Zack. One opposed (J. Nicholson), no abstentions and the motion carried 3-0

- 9.12 Discussion, Safety Committee

Barry gave the board members copies of the minutes from the June 4th safety committee meeting. Josh Nicholson would like the committee to come up with a 3-5 year plan. Trina Orrill asked that we have a risk assessment completed prior to devising a plan. The new "lock down" audio is being tested at BES and working well. Very distinct sound and noticeably different from the fire alarm.

10.0 CLOSED SESSION – 7:35 pm

10.1 Conference with District Labor Negotiator (Government Code Section 54957.6) Bishop Unified School District's Teachers' Association (CTA/BTA) and Bishop Unified School District's Classified Bargaining Unit (CSEA) District Negotiator: Barry Simpson, Superintendent

10.2 Personnel Matters (Government Code 54957)

10.3 Discussion, Superintendent Search

11.0 RECONVENE TO OPEN SESSION – 8:15 pm

11.1 Report out of closed session
No report

12.0 ADJOURNMENT – 8:16 pm

Trina Orrill, President

Date

Kathy Zack, Clerk

Date

Respectfully Submitted by:
Kristin Carr
BUSD Administrative Assistant