



State of Michigan Seal of Biliteracy¹ Steps to Attainment

Grades 9-11

1. Student and parents/guardians contact the student's counselor to express interest in the Seal of Biliteracy.
2. Counselor tracks student progress toward graduation.
3. Students continues to practice and develop skill in the target language(s).

Grade 12

1. In the fall of senior year - Student fills out HVS Seal of Biliteracy Application to be assessed the target language(s) in the first semester through spring of senior year.
 - a. Transfer students and/or students with heritage/mother language proficiency will apply and work with their counselor to compile acceptable documentation (i.e. official transcripts from a school in a foreign country showing at least one year of instruction in all subjects in a language other than English in Grade 6 or beyond).
 - b. Apply in Student Services for the December 2022 test date in November, and then take the STAMP 4S or STAMP WS on December 13, 2022 at 7:21 am, or student registers for and takes another assessment as approved by the Michigan Department of Education².
2. Students and counselors receive results from STAMP 4S/WS or other assessment approximately 1 week after completion of the test. To receive the Seal of Biliteracy, students must reach the intermediate-high score minimum² in *each* of the domains assessed.
 - a. Portions of the STAMP 4S/WS test where student results do not meet minimum score criteria may be retaken:
 - i. If only ONE domain scores below intermediate-high (and scores at intermediate-low), then students may retake that domain ONLY, between February 13-March 13, 2023 (student must re-apply).
 - ii. If more than one domain scores below intermediate-high, or is more than one level below intermediate-high, then students may retake the FULL exam, between March 14-24, 2023.
3. If score minimums are met, Student Services will confirm that the student is on-track for graduation, and the district will apply to the State Department of Education on behalf of the student for the Seal of Biliteracy no later than April of the student's senior year.
4. Students who earn the Seal will be recognized during graduation festivities with a certificate and seal to be placed on their diploma indicating this achievement.

¹ More information about the Seal of Biliteracy can be found on the Michigan Department of Education (MDE) website: <https://www.michigan.gov/mde/0,4615,7-140-81351-456570--,00.html>

² Acceptable assessments and minimum scores are listed on the MDE website; note that students tested late in their senior year may not receive test results until summer of their graduating year (i.e. AP exams), in which case the Seal will be awarded retroactively: https://www.michigan.gov/documents/mde/MSOB_Assessment_Resources_for_Posting_627184_7.pdf



State of Michigan Seal of Biliteracy 2022-23 Application

Please PRINT your full name (as you would like it to appear on your certificate)

Home Street Address or Box Number

City

Zip code

Parent/Guardian Name(s)

Phone Number

School Email Address

Language

1. Select method to demonstrate intermediate-high language proficiency (**CHOOSE ONE**):

<input checked="" type="checkbox"/>	Proficiency demonstrated by	Fee	Application	Deadline	Assessment Date
<input type="checkbox"/>	1. STAMP 4S or WS* - score of 6 or higher (choose assessment date by checking the proper box →)	\$11.88** on e~Funds	This form	December 9 February 6	<input type="checkbox"/> December 13 <input type="checkbox"/> Feb 13-Mar 13 <input type="checkbox"/> Mar 14-Mar 24
<input type="checkbox"/>	2. Other assessment approved by the Michigan Department of Education***	Varies	This form & assessment results***	April 30	Varies
<input type="checkbox"/>	3. Official transcript from a foreign country showing at least one year of instruction in all subjects in a language other than English, Grade 6 or beyond	None	This form & official foreign transcript	April 30	N/A

*Check that STAMP 4S offers a test in your language at <https://avantassessment.com/stamp4s> or STAMP WS at <https://avantassessment.com/stamp-ws>

**Students receiving Free/Reduced Lunch qualify for reduced fees; see the Student Services Secretary. Cost includes convenience fees charged by e~Funds.

***If a student plans to use an assessment **not** provided by HVS, the student is responsible for submitting official score reports to verify proficiency to the Student Services department. Students taking an AP language & culture test should apply before April, and submit scores in July to have the Seal awarded retroactively.

2. Sign to confirm the statements below.

- I understand and accept responsibility for ensuring that I have enrolled in the required courses leading toward the Michigan Seal of Biliteracy and for completing any required assessments, as described in the application.
- I understand that any fees** associated with required assessments are the responsibility of the student/parent.

Signature of Student

Date

Signature of Parent/Guardian

Date