

Frankfort High School
School Day and Week Schedule Policy
First Read: 11/17/20
Second Read: 12/17/20
Adopted: 12/17/20

Policy Statement

The school day and week schedule policy is meant to guide the development of the school schedule in accordance with the district calendar and aiming to meet the school's mission and vision as laid out in the current year's continuous improvement plan.

Policy

Our Schedule will:

- Comply with the beginning and end times of the school day and school calendar year as established by the Board of Education.
- Support our Curriculum Policy, our Instructional Practices Policy, our equity and diversity commitments, and the Goals and Strategies in our Comprehensive School Improvement Plan.
- Promote reasonable and appropriate enrollments for all classes and appropriate numbers of pupils each teacher works with within the course of a day.
- Our school schedule will provide all students access to all classes needed in accordance with their Individualized Education Plan.

Process/Procedures for developing the school day schedule:

- Annually, the principal will implement a school day schedule that includes any changes that have been adopted by the council.
- Faculty and administration will review student performance data and other information from students, parents, and staff on how well instructional time is being used; discuss current time barriers to implementing needed practices and meeting student needs; discuss ways the schedule might be changed to remove those barriers, and inform the SBDM council of any recommendations they have that could have schedule implications.
- Based on the above process and criteria, the principal may consult with the council regarding the schedule recommendations.

- When necessary, the SBDM council will review/monitor schedule interruptions by sanctioned non-instructional activities or instructional pullouts.