



HomeTech Charter School  
6249 Skyway  
Paradise, CA 95969

**HomeTech Charter School**  
**Comprehensive Safe School Plan**  
(Education Code Section 32280-32288)

At HomeTech Charter School

CDS Code  
04-61531-6112585

From: 2018-2019

HTC will provide a safe environment that is conducive to learning and will be measured by annual surveys of students, teacher and parent(s) and by other tools.

Contact Person: Danielle Reinolds

Position: Confidential Administrative Assistant

Telephone Number: (530) 872-1171

E-Mail Address: [dreinolds@hometech.org](mailto:dreinolds@hometech.org)

HomeTech Charter School

# **Comprehensive Safe School Plan**

## **Board of Education**

Michael Ervin  
Tom Brogden  
Eric Rein  
Dan Salas  
Krista Enos  
Stephanie Hanski  
Julie Van Roekel

## **Principal/Superintendent**

Michael Ervin

## **Confidential Administrative Assistant**

Danielle Reinolds

**Purpose and Scope**

HomeTech Charter School (HTC) Comprehensive Safe School Plan (CSSP) provides guidance and direction to faculty and staff who have Emergency Management Responsibilities (EMR). The Emergency Response Plan along with the School Comprehensive Safe School Plan shall be used during an emergency incident.

**Key Emergency Contact**

After contacting 911, it is imperative during an emergency to contact the principal as quickly as possible. He/she will respond immediately to the emergency and alert others as needed.

**Safe School Leadership Team (SSLT)**

The Safe School Leadership Team (SSLT) may take charge of the emergency, respond effectively, protect the occupants of the facility and reduce the risk of physical injury, property damage and business interruption.

**Standardized Emergency Management System (SEMS)** is the system required by Government Code 8607(a) for managing response to multi-agency and multi-jurisdiction emergencies in California. SEMS consists of five organizational levels, which are activated as necessary:

**Field Response, Local Government, Operational Area, Regional, and State.**

The school site Safe School Leadership Team (SSLT) carries out the Field Response level of crisis and emergency management.

## The School will

### 1. Establish:

- ✓ Threat Assessment Team/Student Wellness Team
- ✓ First Aid Responders
- ✓ Student Release Team

### 2. Update site map.

### 3. Establish:

- ✓ Strategies for improving school safety/climate
- ✓ 2018-2019 Fire Drill Schedule – Once per month
- ✓ 2018-2019 Lockdown Drill – Twice per year (once a semester)
- ✓ School Phone Tree

### 4. Submit your Comprehensive Safe School Plan to the Office of Emergency Planning/Crisis Response for Board approval.

## Safe School Leadership Team

Depending on staff available, team members may serve multiple roles. For example, the Principal may serve as both incident commander and Operations officers etc.

In the event of an emergency situation, the Safe School Leadership Team should report to a designated location to oversee and provide directions during the emergency situation. The principal and/or designee in charge are to facilitate the following: (1) secure the area, (2) check for damage, (3) assess injury situations, and (4) report findings to the Assistant Superintendent. Safe School Leadership Team is listed below.

### Safe School Leadership Team

		NAMES	PHONE
Incident Command	Principal/Superintendent	Michael Ervin	521-0024
Planning/Intelligence	Principal/Superintendent	Michael Ervin	521-0024
Operations	HTC	Staff	872-1171
Logistics	Confidential Administrative Assistant	Danielle Reinolds	514-9436

## Student Wellness Team

When a school identifies an individual or group that may pose potential harm to themselves or others, the school will convene their **Student Wellness Team**.

The task of the Student Wellness Team is to assess the level of threat posed; determine what level of response the school site will initiate; what resources may be required and what response may be needed.

This team may work with outside agencies.

The team will oversee and document the school site's response regarding student wellness.

STAFF MEMBER	TITLE
Mike Ervin	Principal
TBD	Counselor
Danielle Reinolds	Administrative Assistant

## FIRST AID RESPONDERS

HomeTech Charter School will have designated First Aid responders who are first to provide assistance when needed. **Annually, identify those staff members who have current training in CPR and First Aid.** In an emergency situation, any staff member may provide assistance. Insure that there are an adequate number of people trained in first aid in addition to the crisis response team.

The following staff members are designated emergency first aid responders for the 2018-2019 school year at HomeTech Charter School.

	CPR	FIRSTAID	NAME	TITLE
X	X		Marion Gorr	Staff Member
X	X		Julie VanRoekel	Teacher

Emergency Care for Injuries, Choking, and Sudden Illness (flipchart) is the guide for providing first aid.

The flipchart and first aid supplies are located in the office.

The flipchart contains Universal Precautions for blood borne pathogens.

Any time an employee is involved in a possible blood exposure incident, it shall be reported as a Worker's Compensation incident.

### CPR PRECAUTIONS

To minimize the risk of infectious disease transmission during emergency mouth-to-mouth resuscitation, mouthpieces, shields, pocket masks, or other ventilation devices shall be used. Such equipment shall be stored with first aid equipment in the office.

Unless the scope of the crisis/first aid response is prohibitive, the appropriate student and/or the emergency employee accident reports are to be completed.

## STUDENT RELEASE TEAM

This team is the only team, which should release students to parent(s) or guardian(s). Team responsibilities *may* include:

- ✓ Updating student census lists on a regular basis.
- ✓ Maintaining a “go box” with pens, forms, clipboards, etc., needed to establish a student release area.
- ✓ Securing census lists and emergency cards when a crisis occurs.
- ✓ Maintaining location at the front of emergency meeting area.
- ✓ Assigning team(s) dedicated to the release of students and another team(s) dedicated to locating information for staff and students.
- ✓ When authorized by the site principal, the Release Team begins the process of reuniting students with parents or guardians.
- ✓ Team ensures students are released to authorized parent or guardian and documents release by using a sign out form.

STAFF MEMBER	ALTERNATE	TITLE	EMERGENCY TASK
Danielle Reinolds	Michael Ervin	Administrative Assistant	Gather Necessary Materials
TBD	Michael Ervin	Counselor	Release Students to Parents/Guardians





In the event of a major disaster, there is no guarantee that emergency medical or fire personnel will be able to immediately respond to school sites. Therefore, the **school staff must be prepared to ensure the care and safety of students during the first several hours after a major disaster without outside assistance.** It is critical to determine *who* does *what*, *where*, and *how*—before such a disaster occurs.

### **Principal/Safe School Leadership Team**

1. Acts as the liaison between the school site and maintains communication with appropriate central office staff and/or local law enforcement agencies, fire department, and medical assistance agencies as appropriate.
2. Posts and regularly updates Safe School Leadership Team information and the emergency phone numbers, emergency first aid responders, and chemical inventory lists.
3. Ensures Safe School Leadership Team members are knowledgeable of the location of shut-off valves and how to turn them off. **Do not attempt to turn utilities back on yourself.**
4. Ensures that teachers are trained to carry out responsibilities during disaster and drill procedures; encourages teachers to work in teams through a buddy system.
5. Establishes a communications system consisting of the following elements:
  - a. System of specific disaster warning signals that are well known to staff and students.
  - b. Alternate system for written communication with staff in the event voice-to-voice communication is not available.
  - c. Designate and enforce exclusive use of a telephone line and number to be used only by the Principal (or authorized person) and the Superintendent (or designee).
  - d. A communication Center in a location accessible to parents, interested community members, and media to handle inquiries, rumor control, and information in an orderly fashion.
6. Assigns the following duties to school staff:
  - a. Patrol entrances to direct emergency personnel, parents, district staff, and media to appropriate areas, and prohibit unauthorized persons from entering campus.
  - b. Monitor/supervise halls and corridors to maintain a safe and secure environment.
  - c. Conduct search-and-rescue operations to systematically search every room in order to locate trapped/injured persons and to recover critical supplies and equipment.
  - d. Establish/coordinate Communication Center.
  - e. Administer first aid.
  - f. Work with emergency medical triage teams to identify injured students and staff and to record ambulance destinations.

- g. Supervise Student Release Procedures.
  - h. Check building utility systems and appliances for damage.
7. Schedules regular emergency drills and reviews the emergency plan with staff, students, and parents and to schedule regular site inspections for safety hazards.
  8. Plans alternate classroom evacuation routes, if standard routes are obstructed.
  9. Ensures that other personnel who provide services to students and staff are aware of emergency procedures.
  10. Reviews and updates the site-level plan annually, with particular attention to the unique characteristics of the site.

## Evacuation Plans

Each site must have an evacuation plan that consists of two stages:

**Stage One Evacuation:** All students and staff are evacuated from buildings and stationed at a safe location on campus.

**Stage Two Relocation:** At the direction of the principal, all students and staff are relocated to a determined location off campus at time of event. Coordinate with the Police and Fire Department. (Examples: gas leak, fallen aircraft)

Evacuation Plan Checklist:

- ❑ Detailed campus diagrams that show:
  - Evacuation routes
  - Designated areas for each teacher and class
  - Areas of supervision
  - Transportation points (for both busses and autos)
  - Student Release area
  - Press area
  
- ❑ Teams
  - Crisis Response Team
  - Student Release Team
  
- ❑ Emergency cards and census list (Always ready to be taken to student release area)
  
- ❑ Parent/Guardian sign out log or forms
  
- ❑ Impaired mobility list (Location of these students throughout the school day)
  
- ❑ Communication Plan (How teachers will communicate to the Safe School Leadership Team and visa versa)

## School Climate Strategies

Current Strategies that promote a school climate of respect, emotional safety and a caring community.	Assessment Issues or Concerns related to school climate.	Safe School Plan strategies to promote a school climate of respect, emotional safety and a caring community.
<ul style="list-style-type: none"> <li>- Small-school environment promotes emotional safety and a caring community.</li> <li>- Staff members meet weekly to discuss specific students and develop plans meeting their needs.</li> <li>-Students meet one-on-one weekly with their homeroom teachers.</li> <li>-A part-time counselor is available for all students.</li> <li>- All staff members model and strive for a climate of respect.</li> </ul>	<ul style="list-style-type: none"> <li>-Who will students contact when needing assistance?</li> <li>-How do we identify students in need who do not actively seek assistance?</li> </ul>	<ul style="list-style-type: none"> <li>-All staff members know their roles when working with students and promoting a school climate of respect and emotional safety.</li> </ul>

## Physical Safety of Students and Staff

Current Strategies in Place to Insure Physical Safety of Students and Staff.	Assessment Issues or Concerns related to Physical Safety of Students and Staff.	Safe School Plan strategies to address Physical Safety of Students and Staff.
-All staff members will need to be certified in both CPR and first aid.	-Training for staff members will take place at the beginning of the school year.	- August 2018

## Youth Development Strategies

Current Youth Development Strategies that promote meaningful student leadership.	Assessment Issues or Concerns related to Youth Development.	Safe School Plan additional strategies to promote Youth Development and Leadership.
<p>-Students are taught specific leadership skills and practice implementation during group projects.</p>	<p>-Are all students given the opportunity to practice leadership skills?</p> <p>-Are leaders assessed and provided appropriate feedback from teachers and peers?</p>	<p>-Use specific rubrics outline a leader's role within the group setting.</p>

## 2018-2019 Fire Drill Schedule

*The principal shall also hold fire drills at least once a month at the elementary and intermediate level, and not less than twice every school year at the secondary level.*

MONTH	DATE	TIME
July	NONE	NA
August	NONE	NA
September	September 10 <sup>th</sup>	10:30
October	October 9 <sup>th</sup>	10:30
November	November 7 <sup>th</sup>	10:30
December	December 6 <sup>th</sup>	10:30
January	January 18 <sup>th</sup>	10:30
February	February 11 <sup>th</sup>	10:30
March	March 12 <sup>th</sup>	10:30
April	April 10 <sup>h</sup>	10:30
May	May 16 <sup>th</sup>	10:30
June	NONE	NA

## 2018-2019 LOCKDOWN DRILL SCHEDULE

SEMESTER	DATE	TIME
Fall	Fourth Week of September (Monday-Friday 9/24-9/28)	10:30
Spring	Last Week of January (Monday – Friday 1/28-2/1)	10:30



## PHONE TREE

Once it is verified that a crisis exists, the building administrator or designee sets the phone tree in motion. When a crisis occurs during weekends, vacation periods, or when a large number of staff is away from the school, it will be necessary to transmit information via a phone tree. At other times, when crises occur when school is in session, only the people outside the school building need to be contacted via telephone.

Mike Ervin  
413-9372

Danya Reynolds  
864-7189

Danielle Reinolds  
514-9436

Tina Hamm  
873-6126

Dan Evans  
893-8203

Charlotte Taft  
206-6520

Bobbi Sanders  
781-2124

Julie Van Roekel  
801-1859

Marion Gorr  
720-1583

Wendy Lightbody  
877-4748

Gail Kemp  
898-8023

# Fire Drill Procedure

## Signal: Fire Alarm

### **PROCEDURE DURING CLASS TIME**

1. Students exit classroom walk in orderly lines.
2. Students evacuate the building by designated routes to the assembly area (back corner of Boys & Girls Club parking lot).
3. Teachers:
  - a. Take your attendance sheets, first aid kits, and radios with you.
  - b. Secretary takes sign-in sheets and radio.
  - c. Check that all students are out of all of the suites.
  - d. Check that all exits are clear.
  - e. Close door. Do not lock. Later entry may be required.
4. In assembly area, teacher takes roll and accounts for each child.
5. Report any missing students to the principal via radio.
6. Students in classrooms other than their own are to remain with that class until reaching the assembly area where they rejoin their scheduled class.
7. Students remain in orderly and silent lines until all clear signal is given.

### **PROCEDURE WHEN NOT IN YOUR OWN CLASSROOM**

1. Teachers should be familiar with assembly area and evacuation route designated for that classroom or area.
2. The attendance sheets should accompany the class and be used by the teacher, or supervising adult, to account for all students.

# Earthquake Emergency Procedure

1. Intense shaking occurs.
2. Teacher gives command "DROP" (See back of this page).
3. Wait for shaking to stop.
4. Check for injuries and/or trapped individuals. Move all students who can be moved when you evacuate. Assure trapped individual that help will be forthcoming.
5. After checking for blocked exits, give command to evacuate.
6. Teachers take attendance sheets, first aid kits, and radios.
7. Secretary takes sign-in sheets and radio.
8. Teachers will escort classes to the assembly area.
9. At the assembly area, take roll and check for missing students/staff.
10. At the assembly area, check for injuries and report any missing students/staff to the principal via radio.
11. Teachers supervising students should continue to monitor the health and mental status of these students and report any individuals needing assistance to the principal via radio.
12. The principal will update staff members of the status of the emergency via radio.
13. Students remain in orderly lines until all clear signals are given.

## **EARTHQUAKE, “DROP/HOLD” DRILLS AND PROCEDURES**

### **“DROP/HOLD” INSIDE CLASSROOM**

1. UPON COMMAND, DROP DOWN TO KNEES.
2. GET UNDER/BELOW EQUIPMENT (DESKS, TABLES, CHAIRS, ETC.); BACK TO WINDOWS.
3. GRASP EQUIPMENT (LEGS, ETC.) WITH BOTH HANDS, HOLD TIGHT.
4. KEEP BODY UNDER OR BELOW EQUIPMENT.
5. WAIT FOR FURTHER INSTRUCTIONS.

### **“DROP/HOLD” OUTSIDE SCHOOL BUILDINGS**

1. GET CLEAR OF ALL BUILDINGS, POWER LINES, LIGHT POLES OR SOURCES THAT COULD BE DANGEROUS.
2. ASSUME “DROP/HOLD” POSITION IF POSSIBLE.
3. WAIT FOR FURTHER INSTRUCTIONS OF ALL CLEAR.

### **“DROP/HOLD” TO AND FROM SCHOOL**

1. MOVE AWAY FROM BUILDING, TREES, AND HAZARDS OF ANY KIND.
2. ASSUME “DROP/HOLD” POSITION IF POSSIBLE.

# Bomb Threat Procedure

**SIGNAL:** Staff will be notified via assigned employee runners.

## **PROCEDURE DURING CLASS TIME**

1. Anyone receiving a report of a bomb threat shall ask the following of the reporting party:
  - How do you know there is a bomb at the school?
  - Where is the bomb located?
  - What kind of bomb is it?
  - How is the bomb activated?
  - Who placed the bomb?
  - What is your name?
2. Write down information received and relay to principal.
3. Principal will notify the Paradise Police Department.
4. Turn off all cell phones, portable radios, and other electronics.
5. Students exit classroom walking in orderly lines.
  - Students need to bring all of their materials with them when leaving the classrooms.
6. Students evacuate the building by designated routes to the assembly area (back corner of Boys & Girls Club parking lot).
7. Teachers:
  - a. Take your attendance sheets, first aid kits, and radios with you.
  - b. Secretary takes sign-in sheets and radio.
  - c. Check that all students are out of all of the suites.
  - d. Check that all exits are clear.
  - e. Close door. Do not lock. Later entry may be required.
8. In assembly area, teacher takes roll and accounts for each child.
9. Report any missing students to the principal via radio.

10. Students in classrooms other than their own are to remain with that class until reaching the assembly area where they rejoin their scheduled class.
11. Students remain in orderly and silent lines until all clear signals are given by the principal.

**IN CASE OF A BOMB THREAT, DO NOT ACTIVATE THESE RADIOS, AS THE FREQUENCY MAY ACTIVATE THE BOMB.**

Our district system is licensed and monitored by the Federal Communications Commission for school business use. In an emergency, effective communication is crucial. Follow these guidelines for radio use:

- Only one signal can be on the frequency at a time. Be sure to monitor the system before transmitting
- Minimize transmissions. Keep sentences short
- Speak slowly, clearly, within two inches of the radio
- Use clear “sign-off” terms
- During normal use, use only the channel assigned to your school

# LOCKDOWN PROCEDURES

## I. SCHOOL LOCKDOWN (*Call 911 for emergency*)

This is the highest state or readiness that is activated when violence is occurring or is imminent on campus, or any other situation deemed by the police or school staff to warrant a total lockdown of the campus.

## II. PERSONS WHO MAY ACTIVATE A SCHOOL LOCKDOWN

1. An officer may notify, or request Communications to notify a school to activate a school lockdown.
2. An administrator may activate a school lockdown.
3. Any member of our school staff who observes or suspects a dangerous situation shall immediately notify the principal's office.
4. The principal shall immediately notify the Police Department and Paradise Unified School District.  
Paradise Police 872-6241                      PUSD 872-6400 ext. 223.

## III. CONDITIONS IN WHICH TO ACTIVATE A SCHOOL LOCKDOWN

1. Someone has a gun/weapon on campus.
2. Someone with a gun/weapon is en route to campus.
3. Shots are heard.
4. The immediate pursuit of a dangerous suspect.
5. A large-scale enforcement operation involving potentially dangerous suspects.

## IV. ELEMENT OF A SCHOOL LOCKDOWN (*WHAT TO DO*)

<b>Code Red</b>	<b>Code Yellow</b>
<ol style="list-style-type: none"><li>1. The principal or secretary will declare "code red" over the hand held radios, alerting staff and students. All radios will be on channel 11. If a 911 call has been made, Paradise Unified School District must be notified. All students and staff will respond to the nearest suite and go to the safe area.</li><li>2. Teachers will quickly glance outside the room to direct any students or staff members into the room immediately.</li><li>3. Students will be directed toward the safe areas in each suite. Students will be moved from suite C to suite B.</li><li>4. Doors and windows will be locked.</li><li>5. Lower any blinds on windows.</li></ol>	<ol style="list-style-type: none"><li>1. The principal or secretary will declare "code yellow" over the hand held radios, alerting staff and students. All radios will be on channel 11. If a 911 call has been made, Paradise Unified School District must be notified.</li><li>2. Teachers will quickly glance outside the room to direct any students or staff members into the room immediately.</li><li>3. Doors and windows will be locked.</li><li>4. Lower any blinds on windows.</li><li>5. All staff members should locate and hold a list of students in the class. This will aid in accounting for all</li></ol>

<ul style="list-style-type: none"> <li>6. Shut off all lights.</li> <li>7. Keep students quiet.</li> <li>8. All staff members should locate and hold a list of students in the class prior to turning out lights. This will aid in accounting for all students should an evacuation be necessary.</li> <li>9. Teachers will take roll and maintain calmness in the classroom. The school will remain in the School Lockdown Mode until an all-clear signal is given by the principal and/or police.</li> <li>10. Staff will update the principal, secretary, and/or police with information on any imminent danger using the hand held radios.</li> </ul>	<p>students should an evacuation be necessary.</p> <ul style="list-style-type: none"> <li>6. Teachers will take roll and maintain calmness in the classroom. The school will remain in this School Lockdown Mode until an all-clear signal is given by the principal and/or police.</li> <li>7. Staff will update the principal, secretary, and/or police with information on any imminent danger using the hand held radios.</li> </ul>
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**State of California Government Code,  
Chapter 8, Division IV, Title I**

**The State of California Government Code states that all public employees become emergency service workers in the event of a declared emergency. This means that all school district employees will be required to work in this capacity in case a disaster occurs and a state of emergency is declared.**



## Child Abuse Reporting

### **A. Definition of Child Abuse**

Child abuse means a physical injury that is inflicted by other than accidental on a child by another person. Child Abuse also means the sexual abuse of a child or any act or omission pertaining to child abuse reporting laws (willful cruelty, unjustifiable punishment of a child, unlawful corporal punishment or injury). Child abuse also means the physical or emotional neglect of a child or abuse in out-of-home care.

#### 1. Child Abuse

- a. Injury inflicted by another person.
- b. Sexual Abuse.
- c. Neglect of child's physical, health, and emotional needs.
- d. Unusual and willful cruelty; unjustifiable punishment.
- e. Unlawful corporal punishment.

#### 2. Not Considered Child Abuse

- a. Mutual affray between minors
- b. Injury caused by reasonable and necessary force used by a peace officer:
  - To quell a disturbance threatening physical injury to a person or damage property
  - To prevent physical injury to another person or damage to property
  - For the purposes of self-defense
  - To obtain possession of weapons or other dangerous objects within the control of a child
  - To apprehend an escapee

### **B. Mandated Child Abuse Reporting**

- a. Mandated child abuse reporting is governed by the Child Abuse and Neglect Reporting Act, P.C. 11164.
- b. Any child care custodian, health practitioner, or employee of a child protective agency who has knowledge of or observes a child in his or her professional capacity or within the scope of his or her employment whom he or she knows or reasonably suspects has been the victim of child abuse shall report the known or suspected instance of child abuse to a child protective agency by telephone and written report:

**The telephone call must be made immediately or as soon as practicably possible by telephone.**

**AND**

**A written report must be sent within 36 hours of the telephone call to the child protective agency.**

- c. Any child care custodian, health practitioner, or employee of a child protective agency who has knowledge of or who reasonably suspects mental suffering has been inflicted on a child or his or her emotional well-being is endangered in any other way, may report such known or suspected instance of child abuse to a child protective agency.
- d. When two or more persons who are required to report are present and jointly knowledge of a known or suspected instance of child abuse, and when there is agreement among them, the telephone report may be made by a member of the team selected by mutual agreement and a single report may be made and signed by the selected member of the reporting team. Any member who has knowledge that the member designated to make the report failed to do so, shall thereafter make such a report.
- e. The intent and purpose of the law is to protect children from abuse. The definition of a child is any person under 18 years of age.
- f. This entire section on Child Abuse was been taken from *California Laws Relating To Minors* manual.

### **C. Sexual Activity**

**Child abuse laws change from time to time. Should you suspect that a student is engaged in unlawful sexual activity, please consult with the school social worker and campus officer to determine if particular provisions under this section are current and in effect.**

- a. Involuntary sexual activity is always reportable.

- b. incest, even if voluntary is always reportable. Incest is a marriage or act of intercourse between parents and children; ancestors and descendants of every degree; brothers and sisters of half and whole blood and uncles and nieces or aunts and nephews. (Family Code § 2200).
- c. Voluntary Sexual Activity may or may not be reportable. Even if the behavior voluntary, there are circumstances where the behavior is abusive, either by Penal Code definition or because of an exploitative relationship, then this behavior must be reported. If there is reasonable suspicion of sexual abuse prior to the consensual activity, the abuse must be reported.

**Reportable Sexual Activity if a Child is 14 Years of Age and:**

- a. Partner is younger than 14 years old, but there is a disparity in chronological or maturational age or indications of intimidation, coercion or bribery or other indications of an exploitative relationship.
- b. Partner is 14 years or older lewd & lascivious acts committed by a partner of any age partner is alleged spouse and over 14 years of age.

**Reportable Sexual Activity if the Child is 14 or 15 years and:**

- a. There is unlawful sexual intercourse with a partner older than 14 but less than 21 years of age and there is no indication of abuse or evidence of an exploitative relationship there is unlawful sexual intercourse with a partner older than 21 years
- b. There is lewd and lascivious acts committed by a partner more than 10 years older than the child
- c. The partner is the alleged spouse and over 21 years of age

**Reportable Sexual Activity if the Child is 16 or 17 years and:**

- a. The partner is less than 14 years of age
- b. There is unlawful sexual intercourse with a partner older than 14 and there is evidence of an exploitative relationship
- c. The partner is the alleged spouse and there is evidence of an exploitative relationship

**Reportable Sexual Activity if the Child is under 18 years:**

- a. Sodomy, oral copulation, penetration of a genital or anal opening by a foreign object, even if consensual, with a partner of any age

**Not Reportable Sexual Activity:**

- a. Child is 14 years or younger and partner is younger than 14 years and of similar age or maturational age. Sexual behavior is voluntary and consensual. There are no indications of intimidation, coercion, bribery, or other indications of an exploitative relationship.
- b. Unlawful sexual intercourse of a child 14 to 15-years old with a partner older than 14 and less than 21 years of age and there is no indication of abuse or evidence of an exploitative relationship.
- c. Unlawful sexual intercourse with a child 16 or 17 years with a partner older than 14 and there is no indication of an exploitative relationship.

**Mandated reports of sexual activity must be reported to either the Department of Family & Children's Services (DFCS) or to the appropriate police jurisdiction. This information will then be cross-reported to the other legal agency.**

**D. Failure to Report Known or Suspected Child Abuse**

**Failure to report known or reasonable suspicion of child abuse, including sexual abuse, is a misdemeanor. Mandated reporters are provided with immunity from civil or criminal liability as a result of making a mandated report of child abuse.**

*This information has been taken directly from the Santa Clara County Child Abuse Council Informational Handout.*

**E. Child Abuse Reporting Number: (408) 299-207**

**F. Staff Training**

