

**TENTATIVE BOARD MINUTES
BOARD OF EDUCATION MEETING
NORTHEAST UNIFIED SCHOOL DISTRICT NO. 246
CRAWFORD COUNTY, KANSAS**

**May 8, 2023
6:00 P.M.**

The regular meeting of the Board of Education of Northeast Unified School District No. 246, Crawford County, Kansas, was held on Monday, May 8, 2023 in the Northeast High School Music Room, 1003 E. South Street at 6:00 p.m.

The following members were present:

Gary Lofts Matt Zamora Andrea Allen Dan Boley Joseph Polhlopek

The following members were absent:

Evan Winder Deborah Russell

Also Present: Dr. Ray Streeter, Superintendent Tiffany Forester, Board Clerk
 Kevin Mitchelson, Board Attorney Chris Hattabaugh, Junior High Principal
 Piper Richardson, HS Athletic Director Shane Wade, JH Athletic Director
 Karl Wicker, Teacher/Coach

CALL TO ORDER

President Polhlopek opened the meeting at 6 p.m. The Pledge of Allegiance was recited, and then President Polhlopek shared the district mission statement. There were no public comments.

CONSENT AGENDA

It was moved by Mr. Boley, seconded by Mrs. Allen, and carried by a unanimous vote to approve the following items and addition as a whole:

- a. Approval of Agenda
 - Addition of c. Football Field Fence under Discussion Items
- b. Approval of Minutes from April 10, 2023
- c. Approval of Bills and Financial Reports
- d. CD Bid - Invested at CNB

Board Member Zamora enters the meeting at 6:08 p.m.

REPORTS

- a. Technology Report
- b. Transportation Report
- c. Maintenance Report
- d. Food Service Report
- e. Athletic Director Reports
 - Mrs. Richardson and Mr. Wade gave their reports in person and were available to answer questions from the board members.
- f. Principal Reports
- g. Superintendent Report
 - Tax revenues for April were \$30.1 million below the estimate.
 - The new weights for the High School will be delivered within the next couple of weeks. The old weights will be transferred to the Junior High.

- There will be multiple projects going on in the district over the summer. Personnel will be planned accordingly for each project. The objective is to have a steady workload through the summer and not be on overload right before school starts.
 - E-Gaming is going to be added at the High School next year as an attendance incentive.
 - OVT for the year 1 KESA cycle took place on April 12th.
 - Admin meetings were held on April 27th and May 2nd and the following items were discussed:
 - Bi-monthly meetings will be held in the 2023-2024 school year
 - Needs Assessment for 2022-2023
 - New Teacher Orientation for the 2023-2024 school year
 - Summer school updates
 - Analyzing walk-through data and using that to help with PD for next year
 - Attendance Policy review and update for the 2023-2024 school year
- h. Board Member Report
- Mr. Lofts provided the minutes from the April 12, 2023 Interlocal meeting.
 - Mr. Boley shared the latest updates and information from the CTEC meetings.

DISCUSSION ITEMS

a. Board Member Positions

Dr. Streeter and Mrs. Forester shared the following information regarding the positions that will be voted upon in the November 7, 2023 General Election:

<u>Position</u>	<u>Name</u>	<u>Term Expires</u>
1	Andrea Allen	1/1/2024
2	Joe Polhlopek	1/1/2024
3	Matt Zamora	1/1/2024
At-Large	Daniel E Boley	1/1/2024

The filing and election timetable is as follows:

Filing Deadline:	June 1, 2023 by noon
Primary Election:	August 1, 2023
General Election:	November 7, 2023

b. Roofing Repair Bids

Dr. Streeter reviewed and discussed the bids that were submitted for roof repairs, and the short/long term plans for the repairs to take place.

c. Football Field Fence

Board Member Boley asked to discuss the fence around the football stadium. If possible, it would be more convenient to move the shot put, discus, and javelin areas closer to the track and make adjustments to the fence if needed.

OLD BUSINESS

a. DCS Storage Building Update

Dr. Streeter met with DCS Services on-site to go over the pre-bid process on the storage building. The anticipated start date for construction is late June or early July.

ACTION ITEMS

a. Summer - 4 Day Work Week

It was moved by Mr. Polhlopek, seconded by Mr. Boley, and carried with a unanimous vote to approve a four day work week for the maintenance/custodial staff, district, and school offices during the summer. The offices will be open Monday through Thursday, beginning the week of May 22nd.

b. KASB policy Adoptions

Dr. Streeter presented the proposed policies in Sections JDC through MI with the board.

It was moved by Mr. Lofts, seconded by Mr. Zamora, and carried by a unanimous vote to approve Sections JDC through MI of the KASB Board Policies for USD 246.

EXECUTIVE SESSION - 7:00 P.M.

It was moved by Mr. Boley, seconded by Mr. Polhlopek, and carried with a unanimous vote that the board go into a closed, executive session for thirty minutes to discuss personnel matters pursuant to the non-elected personnel exception under KOMA. The open meeting will resume at 7:30 p.m. in the music room.

The executive session was required to protect the privacy interests of the individual(s) to be discussed.

The board invited Ray Streeter, Karl Wicker, and Kevin Mitchelson in to the executive session.

Board Member Boley exits the executive session at 7:17 p.m.

Board Member Boley enters the executive session at 7:19 p.m.

Board Member Boley exits the executive session at 7:25 p.m.

Board Member Boley enters the executive session at 7:27 p.m.

Karl Wicker exits the executive session at 7:28 p.m.

REGULAR SESSION - 7:30 P.M.

EXECUTIVE SESSION - 7:31 P.M.

It was moved by Mr. Boley, seconded by Mr. Polhlopek, and carried with a unanimous vote that the board go into a closed, executive session for an additional ten minutes to discuss personnel matters pursuant to the non-elected personnel exception under KOMA. The open meeting will resume at 7:41 p.m. in the music room.

The executive session was required to protect the privacy interests of the individual(s) to be discussed.

The board invited Ray Streeter and Kevin Mitchelson in to the executive session.

REGULAR SESSION - 7:41 P.M.

ACTION ITEMS FROM EXECUTIVE SESSION

- a. It was moved by Mr. Boley, seconded by Mr. Zamora, and carried with a unanimous vote to approve the following resignation and retirement:
 - Resignation of Stephanie Underwood, Elementary/Junior Yearbook Sponsor, at the end of the 2022-2023 school year.
 - Retirement of Shelly Burns, Elementary/Junior High Teachers Aide, at the end of the 2022-2023 school year.
- b. It was moved by Mr. Boley, seconded by Mrs. Allen, and carried by a unanimous vote to approve the following employment matters:
 - Employ Henry Zimmermann as the K-12 Music Teacher for the 2023-2024 school year.
 - Retain Karl Wicker as the Head High School Boys Basketball Coach for the 2023-2024 school year.
 - Employ Mark Manriquez and Zach Vance as the high school summer weights coaches for the boys and Brandon Sigmon as the high school summer weights coach for the girls.
 - Employ Mandy Jones and Shane Wade as the junior high summer weights coaches.
 - Employ Mandy Jones as the Elementary/Junior Yearbook Sponsor for the 2023-2024 school year.

Board Member Polhlopek exits the meeting at 7:42 p.m.

- c. It was moved by Mr. Lofts, seconded by Mr. Zamora, and carried with the following vote to retain the following certified staff for the 2023-2024 school year as recommended by Dr. Streeter:

Aye

Gary Lofts
Matt Zamora
Andrea Allen

Nay

Dan Boley

Elementary

Thomas Allen
Hunter Casey
Jeana Kotzman
Amy Wade
Theresa Wymore

Diana Alters
Paula Fleury
Alicia Nunn
Karl Wicker

Jill Ashbacher
LaToyia Forester
Bev Presley
Carolyn Williams

Trina Ashmore
Jennifer Horyna
April Rader
Liz Wood

Junior High

Dennis Davied
Wendi O'Rand
Stephanie Underwood

Gail Ewan
Starla Parsons
Shane Wade

Amber Hribar
Joseph Polhlopek
Karl Wicker

Luke Martin
Bev Presley

High School

Ron Almandinger
Katy Karhoff
Piper Richardson
Paul Sparks

Beth Gabern
Dustin McMurry
Adam Smith
Tatum Strong

Dustin Glynn
Kirbie Nutt
Brian Smith
Jena Williams

Karen Holland
Renee' Popejoy
Angie Sparks
Kourtney Yantis

Board Member Polhlopek enters the meeting at 7:44 p.m.

ADJOURN - 7:44 P.M.

It was moved by Mrs. Allen, seconded by Mr. Zamora, and carried with a unanimous vote that the board adjourn.

Tiffany Forester, Board Clerk