

**TENTATIVE BOARD MINUTES
BOARD OF EDUCATION MEETING
NORTHEAST UNIFIED SCHOOL DISTRICT NO. 246
CRAWFORD COUNTY, KANSAS**

**April 10, 2023
6:00 P.M.**

The regular meeting of the Board of Education of Northeast Unified School District No. 246, Crawford County, Kansas, was held on Monday, April 10, 2023 in the Northeast High School Music Room, 1003 E. South Street at 6:00 p.m.

The following members were present:

Joseph Polhlopek Dan Boley Deborah Russell Gary Lofts

The following members were absent:

Evan Winder Andrea Allen Matt Zamora

Also Present: Dr. Ray Streeter, Superintendent Tiffany Forester, Board Clerk
 Kevin Mitchelson, Board Attorney Kerstin Womble, Elementary Principal
 Kim Meeks, Food Service Director Ryan Gath, Technology Director
 Don Lipasek, Patron

CALL TO ORDER

President Polhlopek opened the meeting at 6:00 p.m. The Pledge of Allegiance was recited, and then President Polhlopek shared the district mission statement. There were no public comments.

CONSENT AGENDA

It was moved by Mr. Boley, seconded by Mr. Lofts, and carried by a unanimous vote to approve the following items and addition as a whole:

- a. Approval of Agenda
 - Addition of c. Weight Room Equipment Bids under Action Items
- b. Approval of Minutes from March 20, 2023
- c. Approval of Bills and Financial Reports

REPORTS

- a. Tech Report
 - Mr. Gath gave his report in person and was available to answer questions from the board members.
- b. Transportation Report
- c. Maintenance Report
- d. Food Service Report
 - Mrs. Meeks gave her report in person and was available to answer questions from the board members.
- e. Athletic Director Reports
- f. Principal Reports
- g. Superintendent Report
 - Total tax collections for March 2023 were \$758.3 million. That is \$64.9 million, or 9.4% more than the monthly estimate.

- Satterlee will remove the old HVAC units when the new ones are installed.
- The sound system and speaker issues in the high school and at the football field are being addressed.
- Interlocal administrators visited with the USD 246 administrators about personnel for the 2023-2024 school year. The district will be reducing one SPED teaching position, but feel the remaining SPED staff will have a good grasp on providing the appropriate support.
- Transportation will be provided for students that attend summer school.
- The admin meeting took place on April 3rd and the following items were discussed:
 - Building structure and culture in all buildings for data driven decision making
 - Update security measures/crisis management plans
 - Administration duties for the summer
 - Attendance policy review/update for next year
- h. Board Member Report
 - Mr. Lofts shared the Interlocal minutes from the March 8, 2023 meeting.
 - Mr. Boley shared information from the last CTEC meeting.

DISCUSSION ITEMS

There were no discussion items.

OLD BUSINESS

- a. Insurance for Additional Cameras

Per a request from a board member the previous month, Tiffany reached out to Ryan Insurance/EMC about the installation of cameras for the front and back of the district school buses and vehicles. The response was that our premiums would not be significantly affected by purchasing additional cameras. This is likely due to the small size of the current fleet of vehicles.

ACTION ITEMS

- a. LOB Resolution to Exceed Statewide Average Percent

The district has the option to publish a resolution that would allow the district to increase the Local Option Budget to 33% from the current statewide average of 31%. The purpose of the resolution would be to give the district more spending authority if and when needed.

It was moved by Mrs. Russell, seconded by Mr. Lofts, and carried by a unanimous vote to approve the publication of the the Local Option Budget Resolution:

Local Option Budget Resolution for USD 246

Unified School District No. 246, Crawford County, Kansas

RESOLUTION

Be it Resolved that:

The Board of Education of the above-named school district shall be authorized to adopt a local option budget in each school year in an amount not to exceed 33% of the amount of total foundation aid. The local option budget authorized by this resolution may be adopted, unless a

petition in opposition to the same, signed by not less than 10% of the qualified electors of the school district, is filed with the county election officer of the home county of the school district within 40 days after publication of this resolution. If a petition is filed, the county election officer shall submit the question of whether adoption of the local option budget shall be authorized to the electors in the school district at an election called for the purpose or at the next general election, as is specified by the Board of Education of the school district.

CERTIFICATE

THIS IS TO CERTIFY that the above resolution was duly adopted by the Board of Education of Unified School District No. 246, Crawford County, Kansas, on the 10th day of April, 2023.

Clerk of the above Board of Education

b. KASB Policy Adoption

Dr. Streeter presented the proposed policies in Sections H through JDB with the board.

It was moved by Mr. Boley, seconded by Mrs. Russell, and carried with a unanimous vote to approve Sections H through JDB of the KASB Board Policies for USD 246.

c. Weight Room Equipment Bids

The weight room equipment bids were reviewed and discussed for the replacement of the equipment at the high school.

It was moved by Mr. Boley, seconded by Mrs. Russell, to accept the bid by BSN for the Wilder equipment for the weightroom. After discussion, Mr. Boley withdrew his original motion, with the concurrence of Mrs. Russell.

After further discussion by the Members of the Board, it was then moved by Mr. Boley, seconded by Mrs. Russell, and carried with a unanimous vote to accept the bid from BSN and approve the purchase of the ProMaxima equipment for the weightroom in the amount of \$47,554.34, contingent upon the approval of a revised ESSER II application.

EXECUTIVE SESSION - 6:52 P.M.

It was moved by Mrs. Russell, seconded by Mr. Boley, and carried with a unanimous vote that the board go into a closed, executive session for twenty-five minutes to discuss personnel matters pursuant to the non-elected personnel exception under KOMA. The open meeting will resume at 7:17 p.m. in the music room.

The executive session was required to protect the privacy interests of the individual(s) to be discussed.

The board invited Ray Streeter and Kevin Mitchelson to attend the executive session.

REGULAR SESSION - 7:17 P.M.

EXECUTIVE SESSION - 7:18 P.M.

It was moved by Mr. Lofts, seconded by Mr. Polhlopek, and carried by a unanimous vote that the board go into a closed, executive session for fifteen minutes to discuss negotiations for the 2023-2024 contract pursuant to the exception for employer-employee negotiations under KOMA. The open meeting will resume at 7:33 p.m. in the music room.

The executive session was required to protect the privacy interests of the individual(s) to be discussed.

The board invited Ray Streeter and Kevin Mitchelson to attend the executive session.

REGULAR SESSION - 7:33 P.M.

ACTION ITEMS FROM EXECUTIVE SESSION

It was moved by Mr. Boley, seconded by Mr. Lofts, and carried with a unanimous vote to approve the following employment items:

- a. The retirement of Brenda Cavin, Custodian/Bus Driver, effective June 30, 2023
- b. The resignation of Thomas Deane, K-12 Music Instructor, at the end of the 2022-2023 school year
- c. Retain the following employee's for the 2023-2024 school year
 - Tiffany Forester, Board Clerk
 - DeAnne Harryman, Transportation Director
 - Kim Meeks, Food Service Director
 - Ryan Gath, Technology Director
 - Dan Erker, Maintenance Director
- d. Employee Mark Manriquez as the Head High School Football Coach for the 2023-2024 school year
- e. Employee Jena Williams as the Head High School Volleyball Coach for the 2023-2024 school year

It was moved by Mrs. Russell, seconded by Mr. Polhlopek, and carried by a unanimous vote to approve the following employment items:

- f. Classified Staff Recommendations for 2023-2024

Custodial/Maintenance

Jeff Sigmon	Jody Klinkon	Paul Merrifield	Frank Merrifield
Craig Stewart	Earl Evans	Allen Meeks	Marian Sigmon

Bus Drivers

Allen Meeks	Jeff Sigmon	Stella Hale
Marian Sigmon	Tina Cronister	Paul Merrifield (Van Driver/Working on CDL)
Dan Erker	Cindy Hodges	

Food Service

Megan Senecal	Stella Hale	Christie Baker
Betty Hughes	Marian Sigmon	Joey Vinardi

High School

Melissa Bolton, Secretary

Brandon Sigmon, ISS

Elementary/Junior High

Kimberly Streeter, JH Secretary

Marie Williford, Elem. Secretary

Mary Jones, JH Library Aide

Pam Courtney, Elem. Library Aide

Mitzi Cronister, Teacher Aide

Barb Ware, Teacher Aide

Shelly Burns, Teacher Aide

Kayla Ware, Preschool Aide

Mindy Payne, Instructional Aide

- g. Employee Adam Nunn as the Driver's Ed Instructor for the Summer 2023 course
- h. Retain Shane Wade as the Junior High Athletic Director and Piper Richardson as the High School Athletic Director for the 2023-2024 school year

It was moved by Mr. Boley, seconded by Mrs. Russell, and carried with a unanimous vote to approve the following employment items:

- i. Retain Mandy Jones as the Junior High Head Girls Basketball Coach for the 2023-2024 school year
- j. Employee Zack Vance as the High School Weights Teacher for the 2023-2024 school year
- k. Employee Bill Holland as an Elementary Teacher for the 2023-2024 school year
- l. Transfer of Mandy Jones, Elementary Teacher, to the position of Elem/JH Media Specialist & Assistant to the Technology Director for the 2023-2024 school year
- m. It was moved by Mr. Boley, seconded by Mr. Lofts, and carried by a unanimous vote to retain Brandon Sigmon as the Head High School Girls' Basketball Coach for the 2023-2024 school year

ADJOURN - 7:37 P.M.

It was moved by Mr. Lofts, seconded by Mr. Polhlopek, and carried with a unanimous vote that the board adjourn.

Tiffany Forester, Board Clerk