

**TENTATIVE BOARD MINUTES  
BOARD OF EDUCATION MEETING  
NORTHEAST UNIFIED SCHOOL DISTRICT NO. 246  
CRAWFORD COUNTY, KANSAS**

**March 20, 2023  
6:00 P.M.**

The regular meeting of the Board of Education of Northeast Unified School District No. 246, Crawford County, Kansas, was held on Monday, March 20, 2023 in the Northeast High School Music Room, 1003 E. South Street at 6:00 p.m.

The following members were present:

Deborah Russell	Joseph Polhlopek	Gary Lofts
Andrea Allen	Dan Boley	Matt Zamora

The following member was absent:  
Evan Winder

Also Present:	Dr. Ray Streeter, Superintendent	Tiffany Forester, Board Clerk
	Kevin Mitchelson, Board Attorney	Russ Cramer, High School Principal
	Chris Hattabaugh, Junior High Principal	Kerstin Womble, Elementary Principal
	Piper Richardson, HS Athletic Director	DeAnne Harryman, Transportation Director
	Dan Erker, Maintenance Director	Bryan Goodwin, Parent

### **CALL TO ORDER**

President Polhlopek opened the meeting at 6:00 p.m. The Pledge of Allegiance was recited, and then President Polhlopek shared the district mission statement. There were no public comments.

### **CONSENT AGENDA**

It was moved by Mr. Boley, seconded by Mr. Lofts, and carried by a unanimous vote to approve the following items and addition that were taken as a whole:

- a. Approval of Agenda
  - Addition of e. Bryan Goodwin - Appeal Letter from District under Discussion Items
- b. Approval of Minutes from February 13, 2023
- c. Approval of Bills and Financial Reports

### **REPORTS**

- a. Tech Report
- b. Transportation Report
  - DeAnne Harryman gave her report in person and was available to answer questions from the board members.
- c. Maintenance Report
  - Dan Erker gave his report in person and was available to answer questions from the board members.
- d. Food Service Report
- e. Athletic Director Reports
- f. Principal Reports

g. Superintendent Report

- February tax collections for the state exceeded estimates by nearly \$37 million.
- Focus has been put on the Building Needs Assessment, Strategic Plan, and KESA process.
- Admin meeting took place on March 9th and the following items were discussed:
  - State Assessment testing protocols
  - Data analysis for end of year
  - KESA
  - Administration duties for the summer
  - Attendance policy review/update for next year
  - PLC building schedules
  - Book Study - Motivating and Inspiring Teachers

h. Board Member Report

- Mr. Lofts shared the Interlocal minutes from the February 8, 2023 meeting. The Interlocal is still in need of para's.
- Mr. Boley shared information from the last CTEC meeting. The CDL program is up and running.

## DISCUSSION ITEMS

a. Transitional Kindergarten

Ms. Womble discussed the possibility of offering a Transitional Kindergarten class for the 2024-2025 school year. Transitional Kindergarten would focus on children with late birthdays, typically in June or July, and who may not have had access to a preschool education. Transitional Kindergarten offers an opportunity for developmentally young children to prepare for the academic rigors of kindergarten in a small group setting. The curriculum for Transitional Kindergarten would be developmentally appropriate and focus on the whole child; use a play and project based approach; provide a daily focus on language, literacy, and math; and support social and emotional learning. There are numerous resources and research that will be done before launching this program.

b. Public Comments - Personnel or Student Matter

The Public Comments section at the start of the meeting will be used for just that, those patrons who would like to come and make a short five minute comment to the board members. Any patron/parent discussion items, personnel matters or student matters will be placed on the agenda accordingly.

c. Capital Outlay Long Range Plan

Shelly Kilbinger from DCS services has come to visit with Dr. Streeter a couple of times and has shared some long range plans/strategies. The objective is to be fiscally responsible and prepared for any projects that will come out of Capital Outlay in the foreseeable future and avoid issuing another bond.

d. Technology Assistant/Media Specialist Elem/JH

Dr. Streeter discussed the need to have a full-time technology assistant in the district. The district has piloted having stipend-based tech support this year, but feel it would be more consistent and beneficial for all staff to add this position.

e. Bryan Goodwin - Appeal Letter from the District

Mr. Goodwin requested to speak to the board to appeal the letter that he received from the district.

## **EXECUTIVE SESSION - 6:42 P.M.**

It was moved by Mr. Boley, seconded by Mr. Lofts, and carried with a unanimous vote that the board go into a closed, executive session for twenty minutes to discuss personnel matters pursuant to the non-elected personnel exception under KOMA. The open meeting will resume at 7:02 p.m. in the high school music room.

The executive session was required to protect the privacy interests of the individual(s) to be discussed.

The board invited Ray Streeter, Piper Richardson, Russ Cramer, Bryan Goodwin, and Kevin Mitchelson to attend the executive session.

## **REGULAR SESSION - 7:02 P.M.**

## **EXECUTIVE SESSION - 7:03 P.M.**

It was moved by Mr. Boley, seconded by Mr. Lofts, and carried with a unanimous vote that the board go into a closed, executive session for an additional fifteen minutes to discuss personnel matters pursuant to the non-elected personnel exception under KOMA. The open meeting will resume at 7:18 p.m. in the high school music room.

The executive session was required to protect the privacy interests of the individual(s) to be discussed.

The board invited Ray Streeter, Piper Richardson, Russ Cramer, and Kevin Mitchelson to attend the executive session.

## **REGULAR SESSION - 7:18 P.M.**

## **OLD BUSINESS**

- a. There was no old business to discuss.

## **ACTION ITEMS**

- a. 8-Man or 11-Man Football for 2024-2025

It was moved by Mr. Zamora to change to 8-Man Football for the 2024-2025 school year. The motion died to a lack of a second, therefore, the district will remain 11-Man Football for the succeeding two year period.

- b. KASB Board Policy Review and Adoption

Dr. Streeter presented the proposed policies in Sections E through G with the board.

It was moved by Mr. Lofts, seconded by Mr. Zamora, and carried with a unanimous vote to approve Sections E through G of the KASB Board Policies for USD 246.

## **EXECUTIVE SESSION - 7:42 P.M.**

It was moved by Mr. Zamora, seconded by Mr. Boley, and carried with a unanimous vote that the board go into a closed, executive session for three minutes to discuss personnel matters pursuant to the non-elected personnel exception under KOMA. The open meeting will resume at 7:45 p.m. in the high school music room.

The executive session was required to protect the privacy interests of the individual(s) to be discussed.

The board invited Ray Streeter and Kevin Mitchelson to attend the executive session.

**REGULAR SESSION - 7:45 P.M.**

**EXECUTIVE SESSION - 7:46 P.M.**

It was moved by Mrs. Russell, seconded by Mr. Zamora, and carried by a unanimous vote that the board go into a closed, executive session for ten minutes to discuss negotiations for the 2023-2024 contract pursuant to the exception for employer-employee negotiations under KOMA. The open meeting will resume at 7:56 p.m. in the high school music room.

The executive session was required to protect the public interest in negotiating a fair and equitable contract.

The board invited Ray Streeter and Kevin Mitchelson to attend the executive session.

**REGULAR SESSION - 7:56 P.M.**

**ACTION ITEMS FROM EXECUTIVE SESSION**

- a. It was moved by Mr. Boley, seconded by Mrs. Allen, and carried with a unanimous vote to approve the following employment items:
  - Resignation of Courtney Frazier, Elementary Teacher, at the end of the 2022-2023 school year.
  - Resignation of Melissa Bolton, High School Cheerleading Coach, at the end of the 2022-2023 school year.
  - Employ Jena Williams, High School Assistant Softball Coach, for the 2022-2023 school year.
- b. It was moved by Mr. Lofts, seconded by Mr. Zamora, and carried by a unanimous vote to appoint Board Member Russell to the negotiations team for the 2023-2024 school year. Mrs. Russell will take the place of President Polhlopek who will not be involved with negotiations due to a conflict of interest.

**ADJOURN - 7:59 P.M.**

It was moved by Mr. Lofts, seconded by Mr. Boley, and carried by a unanimous vote that the board adjourn.

---

**Tiffany Forester, Board Clerk**