

**TENTATIVE BOARD MINUTES
BOARD OF EDUCATION MEETING
NORTHEAST UNIFIED SCHOOL DISTRICT NO. 246
CRAWFORD COUNTY, KANSAS**

**February 13, 2023
6:00 P.M.**

The regular meeting of the Board of Education of Northeast Unified School District No. 246, Crawford County, Kansas, was held on Monday, February 13, 2023 in the Northeast High School Music Room, 1003 E. South Street at 6:00 p.m.

The following members were present:

Matt Zamora	Gary Lofts	Deborah Russell
Andrea Allen	Dan Boley	Joseph Polhlopek

The following member was absent: Evan Winder

Also Present:	Dr. Ray Streeter, Superintendent	Tiffany Forester, Board Clerk
	Kevin Mitchelson, Board Attorney	Russ Cramer, High School Principal
	Kerstin Womble, Elementary Principal	Kirbie Nutt, High School Assistant Principal
	Piper Richardson, HS Athletic Director	Shane Wade, Junior High Athletic Director
	Brian Smith, Senior Class Sponsor	Blake Goodwin, Student
	Dawson Troth, Student	Braden Young, Student
	Dustin Troth, Parent	Breanna Troth, Parent
	Chance Sigmon, Parent	

CALL TO ORDER

President Polhlopek opened the meeting at 6:00 p.m. The Pledge of Allegiance was recited, and then President Polhlopek shared the district mission statement. A couple of parents and students asked to address the board during the public comments.

EXECUTIVE SESSION - 6:02 P.M.

It was moved by Mr. Boley, seconded by Mrs. Russell, and carried with a unanimous vote that the board go into a closed, executive session for thirty minutes to discuss personnel matters pursuant to the non-elected personnel exception under KOMA. The open meeting will resume at 6:32 p.m. in the high school music room.

The executive session was required to protect the privacy interests of the individual(s) to be discussed.

The board invited Dustin Troth, Breanna Troth, Dawson Troth, Braden Young, Russ Cramer, Piper Richardson, and Ray Streeter to attend the executive session.

Chance Sigmon and Kevin Mitchelson were invited into the executive session at 6:14 p.m.

REGULAR SESSION - 6:32 P.M.

EXECUTIVE SESSION - 6:33 P.M.

It was moved by Mr. Boley, seconded by Mrs. Russell, and carried with a unanimous vote that the board go into a closed, executive session for an additional twenty minutes to discuss personnel matters

pursuant to the non-elected personnel exception under KOMA. The open meeting will resume at 6:53 p.m. in the high school music room.

The executive session was required to protect the privacy interests of the individual(s) to be discussed.

The board invited Dustin Troth, Breanna Troth, Dawson Troth, Braden Young, Russ Cramer, Piper Richardson, Chance Sigmon, Ray Streeter, and Kevin Mitchelson to attend the executive session.

Dawson Troth and Braden Young exit the executive session at 6:34 p.m.

Dustin Troth, Breanna Troth, and Chance Sigmon exit the executive session at 6:39 p.m.

REGULAR SESSION - 6:53 P.M.

CONSENT AGENDA

It was moved by Mr. Boley, seconded by Mrs. Russell, and carried with a unanimous vote to approve the following items as a whole with the addition of e. Senior Trip under Action Items:

- a. Approval of Agenda
- b. Approval of Minutes from January 9, 2023
- c. Approval of Bills and Financial Reports
- d. CD Bid - Invested in a Treasury Bill through CNB

REPORTS

- a. Tech Report
- b. Transportation Report
- c. Food Service Report
- d. Athletic Director Reports
 - Shane Wade and Piper Richardson gave their reports in person and were able to answer questions from the board members.
- e. Principal Reports
- f. Superintendent Report
 - For January 2023, individual income tax collections were \$494.9 million, lower by 8.7 percent than the previous January. Retail sales tax collections rose by 6.6 percent from the previous January to \$275.2 million. Total tax collections were \$1,046.9 million, up 10.8 percent from last January. The major reason for this large increase was the corporate income tax, which rose to \$166.1 billion, up by 425.0 percent from the same month one year prior.
 - Administrator Meeting took place on February 8th and the following items were discussed:
 - Went through the walk through tool for teachers and compared district-wide any trends or patterns that can help future PD for the district.
 - Truancy issues across the district
 - Exploring having some teachers attend a teacher leader cadre hosted by Greenbush
 - Spoke to SEK Interlocal Director, Greg Kubler, about a disproportionate number of students identified and what measures the district is taking to reduce that number.
 - Attended a finance workshop hosted by USA-KS and it was very informative. Some of the tools learned will be beneficial in completing the budget for the district.
- g. Board Member Report
 - Mr. Lofts shared the minutes from the January 11, 2023 Interlocal meeting.
 - Mr. Boley shared information from the CTEC meeting.

DISCUSSION ITEMS

a. CTE Update

Mrs. Nutt gave an update on the CTE program and the new pathways that the district will be offering.

OLD BUSINESS

a. DCS Services for Storage Facility and Concrete Work

Dr. Streeter gave the board an update on the storage facility proposal and concrete work. The board requested that the concrete work be taken care of first.

b. Tennis/Pickleball Court Updates

Dr. Streeter and Dan Erker, Maintenance Director, visited the Labette County School District to look at their tennis courts. The decision was made to order the supplies for the repair and resurfacing of the tennis courts directly from Sealmaster KC. The Labette County School District maintenance staff has offered to come and assist and guide the USD 246 staff through the process of repairing and resurfacing the courts the first time.

ACTION ITEMS

a. Cyber Insurance

Dr. Streeter reviewed the cyber insurance renewal with the board.

It was moved by Mr. Boley, seconded by Mr. Zamora, and carried with a unanimous vote to accept the cyber insurance renewal in the amount of \$3,650 with State National Insurance Company Inc., through Ryan Insurance.

b. FY23 Audit Agreement

Dr. Streeter shared the FY23 audit agreement with the board.

It was moved by Mr. Polhlopek, seconded by Mr. Boley, and carried with by a unanimous vote to approve the audit agreement between USD 246 and Jarred, Gilmore & Phillips, PA for the fiscal year ending June 30, 2023.

c. KASB Board Policy Adoption

Dr. Streeter presented the proposed policies in Sections A through DP-2 with the board.

It was moved by Mr. Boley, seconded by Mr. Zamora, and carried with a unanimous vote to approve Sections A through DP-2 of the KASB Board Policies for USD 246.

d. 2023-2024 School Calendar

The three different calendar options for the 2023-2024 school year were presented and discussed with the board.

It was moved by Mr. Zamora, seconded by Mr. Lofts, and carried by a unanimous vote to approve Calendar Option A for the 2023-2024 school year.

e. Senior Trip

Brian Smith, Senior Class Sponsor, presented the details of the senior class trip with the board.

It was moved by Mr. Polhlopek, seconded by Mr. Boley, and carried with a unanimous vote to allow the senior class to go on a cruise to Cozumel for their senior trip, porting out of Galveston, TX.

EXECUTIVE SESSION - 8:16 P.M.

It was moved by Mr. Zamora, seconded by Mr. Boley, and carried with a unanimous vote that the board go into a closed, executive session for twenty minutes to discuss personnel matters pursuant to the non-elected personnel exception under KOMA. The open meeting will resume at 8:36 p.m. in the high school music room.

The executive session was required to protect the privacy interests of the individual(s) to be discussed.

The board invited Ray Streeter and Kevin Mitchelson to attend the executive session.

REGULAR SESSION - 8:36 P.M.

EXECUTIVE SESSION - 8:37 P.M.

It was moved by Mr. Zamora, seconded by Mr. Boley, and carried with a unanimous vote that the board go into a closed, executive session for an additional five minutes to discuss personnel matters pursuant to the non-elected personnel exception under KOMA. The open meeting will resume at 8:42 p.m. in the high school music room.

The executive session was required to protect the privacy interests of the individual(s) to be discussed.

The board invited Ray Streeter and Kevin Mitchelson to attend the executive session.

REGULAR SESSION - 8:42 P.M.

ACTION ITEMS FROM EXECUTIVE SESSION

- a. It was moved by Mr. Boley seconded by Mrs. Allen, and carried with a unanimous vote to accept the following resignations:
 - Resignation of David Pitts as High School Weights Teacher, High School Head Football Coach, High School Assistant Girls' Basketball Coach at the end of the 2022-2023 school year, and High School Assistant Softball Coach for the 2022-2023 school year.
 - Resignation of Russ Cramer as the Head High School Volleyball Coach at the end of the 2022-2023 school year.
 - Resignation of Amanda Cain, Food Service, effective February 8, 2023.
- b. It was moved by Mr. Zamora, seconded by Mr. Lofts, and carried by a unanimous vote to extend the following administrator contracts:
 - Russ Cramer, High School Principal, through the 2024-2025 school year
 - Chris Hattabaugh, Junior High Principal, through the 2024-2025 school year
 - Kerstin Womble, Elementary Principal, through the 2024-2025 school year
 - Kirbie Nutt, Assistant High School Principal, through the 2023-2024 school year

- c. It was moved by Mr. Boley, seconded by Mrs. Russell, and carried with a unanimous vote to retain the following head coaches for the 2023-2024 school year:
- Piper Richardson, High School Head Cross Country Coach
 - Dennis Davied, Junior High Head Football Coach
 - Mandy Jones, Junior High Head Volleyball Coach
 - Karl Wicker, Junior High Head Cross Country Coach
- d. It was moved by Mrs. Russell, seconded by Mrs. Allen, and carried by a unanimous vote to employ the following:
- Tami Burt, Junior High Cheer Coach, for the 2023-2024 school year
 - Mark Manriquez, Junior High Assistant Track Coach, for the 2022-2023 school year
 - Samantha Villarreal, Junior High Assistant Track Coach, for the 2022-2023 school year
 - Mindy Payne, Junior High Assistant Track Coach, for the 2022-2023 school year

ADJOURN - 8:46 P.M.

It was moved by Mrs. Allen, seconded by Mr. Zamora, and carried by a unanimous vote that the board adjourn.

Tiffany Forester, Board Clerk