

**TENTATIVE BOARD MINUTES
BOARD OF EDUCATION MEETING
NORTHEAST UNIFIED SCHOOL DISTRICT NO. 246
CRAWFORD COUNTY, KANSAS**

**January 9, 2023
6:00 P.M.**

The regular meeting of the Board of Education of Northeast Unified School District No. 246, Crawford County, Kansas, was held on Monday, January 9, 2023 in the Northeast High School Music Room, 1003 E. South Street at 6:00 p.m.

The following members were present:

Joseph Polhlopek	Gary Lofts	Andrea Allen
Deborah Russell	Dan Boley	Matt Zamora

The following members were absent:

Evan Winder

Also Present:	Dr. Ray Streeter, Superintendent	Tiffany Forester, Board Clerk
	Kevin Mitchelson, Board Attorney	Russ Cramer, High School Principal
	Chris Hattabaugh, Junior High Principal	Kerstin Womble, Elementary Principal
	Kimberly Meeks, Food Service Director	Ryan Gath, Technology Director
	Neil Phillips, CPA	

CALL TO ORDER

President Polhlopek opened the meeting at 6:00 p.m. The Pledge of Allegiance was recited, and then President Polhlopek shared the district mission statement. There were no public comments.

Neil Phillips from the auditing firm Jarred, Gilmore & Phillips, PA presented the audit report for the 2021-2022 school year. The audit went accordingly and there were no findings to report.

It was moved by Mrs. Allen, seconded by Mr. Lofts, and carried with a unanimous vote to approve the final audit for fiscal year end June 30, 2022.

CONSENT AGENDA

It was moved by Mr. Boley, seconded by Mrs. Allen, and carried with a unanimous vote to approve the following items that were taken as a whole.

- a. Approval of Agenda
- b. Approval of Minutes from December 12, 2022
- c. Approval of Bills and Financial Reports
- d. CD Bid - Reinvested at Community National Bank

REPORTS

- a. Tech Report
 - Ryan Gath, Technology Director, gave his monthly report in person and was able to answer questions from the board members.
- b. Transportation Report
- c. Maintenance Report

- d. Food Service Report
 - Kim Meeks, Food Service Director, gave her monthly report in person and was able to answer questions from the board members.
- e. Athletic Director Reports
- f. Principal Reports
- g. Superintendent Report
 - Governor Kelly has been sending multiple letters to constituents in regard to her initiatives to “axe the tax” campaign.
 - Made a visit to the Kansas State Capital on December 13th with the Greenbush Leadership Team. The visit was a great experience to learn about how to present to the house to be in favor or not in favor of suggested bills.
 - Information from KASB was received regarding the board policies and what the next steps are to get them in place and posted.
 - The freezer at the elementary school went down. The refrigeration unit needs to be replaced. The unit was ordered from Joe Harding at an estimated cost of \$12,090.
 - An administrator meeting was held on January 5th and the following items were discussed:
 - Went through feedback from the January 2nd PLC from teachers to guide future professional development and focus.
 - Schedule ideas for next year to promote more professional development opportunities and increase teaching leaders capacities.
 - At the end of January, Dr. Streeter will attend the winter leadership conference in Wichita that will allow him to network with other district leaders and attend breakout sessions to increase his knowledge of district leadership.
- h. Board Member Report
 - Mr. Lofts provided the Interlocal minutes from the December 14, 2022 meeting.
 - Mr. Boley gave an update on the happenings at CTEC.

DISCUSSION ITEMS

- a. There were no items to be discussed.

OLD BUSINESS

- a. DCS Services Updates

Chad Marlow, from DCS services, discussed with Dr. Streeter some additional inspections for soil through GEO Tech Service that needed to be done. Dr. Streeter met with two other designers to discuss the process of getting soil samples, getting drawings completed, and bidding out. There is also an additional cost to getting soil samples and other prep services that was shared with the board. This cost was left out of the original bid. The board asked that Dr. Streeter revisit this additional cost with DCS services, as the district is not at fault for this charge being overlooked in the beginning.

- b. KASB Board Policy Review

The USD 246 policies for the district are ready for review. The policies will be shared with the board to start going over at the February meeting. This may be done and approved in sections over the next couple of months.

ACTION ITEMS

a. Resolution to Establish Election of School Board Officers

It was moved by Mr. Boley, seconded by Mrs. Russell, and carried by a unanimous vote to approve the Resolution to Establish Election of School Board Officers.

RESOLUTION TO ESTABLISH ELECTION OF SCHOOL BOARD OFFICERS

WHEREAS, K.S.A. 72-1133 requires boards of education to elect the board president and vice-president at the first meeting on or after the second Monday in January of each year or at a later meeting date during the calendar year if so determined by the board at that first meeting;

BE IT RESOLVED THAT, the Board of Education of Unified School District No. 246, Crawford County, Kansas will elect its school board president and vice-president at its first meeting of the Board of Education in July, 2023.

b. Reaffirm Board Meeting Dates and Times

It was moved by Mrs. Allen, seconded by Mr. Lofts, and carried with a unanimous vote to reaffirm the board meeting dates and times for the 2022-2023 school year.

January 9, 2023

April 10, 2023

February 13, 2023

May 8, 2023

March 20, 2023

June 12, 2023

All regularly scheduled meetings will begin at 6:00 p.m. and will be held in the Northeast High School Music Room in Arma, KS.

The board will retain setting the meeting dates and times during the July meeting each fiscal year.

c. PickleBall/Tennis Court Bids

After discussion and review of the two bids that were received, the board tabled this item until the February meeting.

d. 73' and 74' Basketball Team Recognition

EXECUTIVE SESSION - 7:14 P.M.

It was moved by Mrs. Russell, seconded by Mrs. Allen, and carried with a unanimous vote that the board go into a closed, executive session for ten minutes to discuss a confidential matter exception under KOMA. The open meeting will resume at 7:24 p.m. in the high school music room.

The executive session was required to protect the privacy interests of the individual(s) to be discussed.

The board invited Don Janezic and Randy Dunn via zoom, Ray Streeter, Russ Cramer, and Kevin Mitchelson to attend the executive session.

REGULAR SESSION - 7:24 P.M.

EXECUTIVE SESSION - 7:25 P.M.

It was moved by Mrs. Russell, seconded by Mrs. Allen, and carried with a unanimous vote that the board go into a closed, executive session for five minutes to discuss a confidential matter exception under KOMA. The open meeting will resume at 7:30 p.m. in the high school music room.

The executive session was required to protect the privacy interests of the individual(s) to be discussed.

The board invited Ray Streeter, Russ Cramer, and Kevin Mitchelson to attend the executive session.

REGULAR SESSION - 7:30 P.M.

It was moved by Mr. Zamora, seconded by Mrs. Russell, and carried by a unanimous vote to approve the recognition of the success of the 1973 and 1974 Northeast High School basketball teams, with details to be determined.

e. High School Final Exam Exemption Policy Change

It was moved by Mr. Lofts, seconded by Mr. Boley, and carried with a unanimous vote to approve the following change to the high school final exam exemption policy:

Any student that has been suspended, ISS or OSS, during the semester from any class will be required to take all finals.

EXECUTIVE SESSION - 7:34 P.M.

It was moved by Mr. Boley, seconded by Mr. Zamora, and carried with a unanimous vote that the board go into a closed, executive session for thirty minutes to discuss personnel matters pursuant to the non-elected personnel exception under KOMA. The open meeting will resume at 8:04 p.m. in the high school music room.

The executive session was required to protect the privacy interests of the individual(s) to be discussed.

The board invited Ray Streeter, Russ Cramer, and Kevin Mitchelson to attend the executive session.

Russ Cramer exits the executive session at 7:59 p.m.

REGULAR SESSION - 8:04 P.M.

EXECUTIVE SESSION - 8:05 P.M.

It was moved by Mr. Boley, seconded by Mr. Zamora, and carried with a unanimous vote that the board go into a closed, executive session for twenty minutes to discuss matters affecting a student exception under KOMA. The open meeting will resume at 8:25 p.m. in the high school music room.

The executive session was required to protect the privacy interests of the individual(s) to be discussed.

The board invited Ray Streeter, Russ Cramer, and Kevin Mitchelson to attend the executive session.

REGULAR SESSION - 8:25 P.M.

ACTION ITEMS FROM EXECUTIVE SESSION

- a. It was moved by Mr. Boley, seconded by Mr. Polhlopek, and carried by a unanimous vote to accept the resignation of Jena Williams as a Junior High Assistant Track Coach for the 2023 season.
- b. It was moved by Mr. Polhlopek, seconded by Mr. Boley, and carried with a unanimous vote to employ Abigail Henry as the Elementary/Junior High Art Teacher for the 2023-2024 school year.
- c. It was moved by Mr. Polhlopek, seconded by Mr. Zamora, and carried by a unanimous vote to extend the contract of Dr. Ray Streeter through the 2024-2025 school year.

ADJOURN - 8:28 P.M.

It was moved by Mr. Lofts, seconded by Mrs. Russell, and carried by a unanimous vote that the board adjourn.

Tiffany Forester, Board Clerk