



Chattahoochee County Board of Education
326 Broad Street
Cusseta, Georgia 31805
706-989-3774

Dr. Kristy Brooks - Superintendent
Ashley Beaver - Special Education Director
Nancy Harden - Admin Asst. Special Education

May 19, 2023

NOTICE OF RECORDS DESTRUCTION

Students or parents of students who were in the Chattahoochee County School's special education program and were born prior to the year 2001 are hereby notified that these records will be pulled from our files and destroyed June 20, 2023. Also to be destroyed are records of students who were receiving special education services or who were tested for special education but have had no activity within the past five years or longer. This includes students who moved away from Chattahoochee County five years ago or longer, or who were tested for special education services but were found ineligible five years ago or longer.

In accordance with state and federal regulations implementing the Individual Disabilities Education Act (IDEA), the Chattahoochee County Board of Education announces its intention to destroy personally identifiable information related to special education services maintained on students who were born prior to the year 2001. These records are no longer needed by the system for educational purposes. Please be advised that these records may be needed by the former student or guardian of the former student for social security or other purposes.

The records may be requested prior to June 20, 2023 by contacting Nancy Harden or Ashley Beaver at 706-989-3648 Ext 702 between the hours of 8am and 4pm or by written request to Chattahoochee County Education Center, 140 Merrell Street, Cusseta, Ga. 31805. An individual 18 years of age or older, unless adjudicated, must request his/her own records. You will be required to produce identification to acquire these records. If further information is requested, please call 706-989-3648 Ext 702.

Chattahoochee County School District Mission Statement

Our mission at Chattahoochee County School District is to prepare all students for college and career readiness as they grow to be productive contributors in society.