

Frankfort Community Unit School District #168
BOARD OF EDUCATION
REGULAR MEETING

Monday, August 15, 2022 – 6:00 pm

The Board of Education of Frankfort Community Unit School District #168 held a Regular Board Meeting on Monday, August 15, 2022, at 6:00 p.m. in the Central Junior High School Library, 1600 East Ninth Street, West Frankfort, Illinois.

- I. **Call to Order, Roll Call, and Establishment of Quorum:** President Keith Griffith called the Regular Meeting of the Frankfort Community Unit School District #168 to order at 6:00 p.m. with the following members present: Jon Alexander, Dawn Browning, Larry Burns, Rick Conner, Keith Griffith, Clint Hawkins, and Kevin Toney.

Eighteen other people were present including the Superintendent, the Recording Secretary, ten administrators and directors, two faculty and staff members, one member of the public and the student body president.

- II. **Hearing of Delegates or Visitors and Public Comments:** Ms. Hannah Adkins, this year's FCHS Student Body President, introduced herself to the Board, and Mr. David Summers, Custodian at FCHS, praised the work of a lot of people who helped to get Denning Elementary School ready to begin the year with all of the renovation work that had occurred.

- III. **Approval of Minutes – The Open and Closed Sessions of the July 18, 2022, Regular Meeting and the August 1, 2022, Special Meeting:** Mr. Alexander made a motion to approve the Minutes of the Open and Closed Sessions of the July 18, 2022, Regular Meeting and the August 1, 2022, Special Meeting. Mr. Burns seconded the motion. The motion carried 7-0.

- IV. **Approval of Bills and Financial Reports:** Mr. Hawkins made a motion to approve the bills in the amount of \$2,793,349.14 and financial reports presented, including two payrolls in the month of July, 2022 in the amount of \$1,083,976.67. Mr. Griffith seconded the motion. The motion carried 7-0.

V. **Reports:**

A. **Superintendent** - Mr. Donkin updated the Board on the preparedness of the faculty and staff to start the school year while echoing thanks to all who helped get schools ready to welcome student on Tuesday morning, August 16.

B. **School Administrators:** Written and oral reports from Administrators were reviewed.

C. **Special Education** – A written and oral report was reviewed.

D. **Curriculum** - A written and oral report was reviewed.

E. **Grant Programs** - A written and oral report was reviewed.

F. **Activities and Athletics** - A written and oral report was reviewed.

G. **Maintenance** - A written and oral report was reviewed.

H. **Food Service** - A written and oral report was reviewed.

I. **Committee Reports** – None.

- VI. **Old Business:** None.

VII. **New Business:**

A. Business and Operations Proposals and Agreements:

1. **Consideration to Place 2022-2023 Tentative Budget on Review** – Mrs. Browning made a motion to place the tentative budget on review and advertise in the required forums. Mr. Toney seconded the motion. The motion carried 7-0.
2. **Consideration and Approval of Title IX Nondiscrimination Coordinator and Complaint Managers** – Mr. Alexander made a motion to approve Mr. Brock Harris as Title IX / Nondiscrimination Coordinator, with Mrs. Angie Jilek and Mr. Doug Corzine as Complaint Managers for the 2022-2023 school year. Mr. Griffith seconded the motion. The motion carried 7-0.

B. Facilities:

1. **Update RE: Renovation Planning and Maintenance Work Projects at Denning Elementary School Facilities** – Mr. Donkin reported that the remaining renovation work at Denning Elementary School includes the following: the completion and painting of natural gas lines on the roof, the wait for the kitchen hood and return air units to arrive for installation, the arrival and installation of grills and diffusers, and some additional electrical work.
2. **Update RE: Renovation Planning and Maintenance Work Projects for Central Junior High School Facilities** – Mr. Donkin reported that the flooring replacement project at CJHS was finished around 3:30 today, while the door replacement would be delayed.
3. **Update RE: Programming Study for Master Planning of Future Potential Renovation, Addition, and Construction of Frankfort Community High School Facilities** – Mr. Donkin reported that Hanson Professional Services Inc. was doing research on parcels of property

C. Miscellaneous: None.

D. Possible Closed Session: Mr. Hawkins made a motion to convene in Closed Session to discuss "the appointment, employment, compensation, discipline, or dismissal of specific employees of the public body; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; security procedures, school building safety and security, the use of personnel and equipment to respond . . . to [a] potential danger to the safety of employees, students, staff, the public, or public property; and . . . other matters relating to individual students" as stated in 5 ILCS 120/2 (c)(1)(2)(5)(8)(10). Mr. Toney seconded the motion. The motion carried 7-0. The Board was in closed session from 6:42 p.m. to 8:00 p.m.

- Mr. Hawkins made a motion to re-convene in Open Session. Mr. Alexander seconded the motion. The motion carried 7-0.

E. Personnel:

1. **Consideration of Ratification of Tentative Agreements RE: Collective Bargaining with The American Federation of Teachers Local #817 for District Teaching Staff** – Mr. Griffith made a motion to ratify the Collective Bargaining Agreement with The American

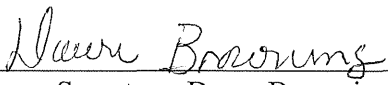
Federation of Teachers Local #817 for District Teaching Staff for the 2022-2023, 2023-2024, and 2024-2025 school years. Mr. Burns seconded the motion. The motion carried 7-0.

2. **Acceptance of Letter(s) of Retirement / Resignation / Leave** – Mrs. Browning made a motion to accept the Letter of Resignation from Ms. Kim Howard as an Instructor in Special Education at Frankfort Intermediate School. Mr. Toney seconded the motion. The motion carried 7-0.
3. **Employ Professional Educator Licensed Employee – Special Education – Functional Classroom at FIS** – Mr. Alexander made a motion to employ Mrs. Hayley Mayer as a Professional Educator Licensed employee in the Functional Classroom at FIS, where as part of SIU’s “Grow Your Own” Program, she will student teach in the fall and take the position full-time upon completion, provided that licensure and background checks have been completed. Mr. Toney seconded the motion. The motion carried 7-0.
4. **Employ Part-Time Physical Therapist for Evaluation and Oversight of District Therapy Programs** – Mrs. Browning made a motion to employ Ms. Kathy Stegle as a Part-Time Physical Therapist for Evaluation and Oversight of District Therapy Programs provided that proper licensure and background checks have been completed. Mr. Alexander seconded the motion. The motion carried 7-0.
5. **Employ Para-Professional Educator Licensed Employee(s) with Placement(s) to Be Determined:**
 - Mr. Alexander made a motion to employ Ms. Kayley Fuller as a Para-Professional Educator Licensed Employee with placement to be determined provided that licensure and background checks have been completed. Mr. Hawkins seconded the motion. The motion carried 7-0.
 - Mrs. Browning made a motion to employ Ms. Debra Gregory as a Para-Professional Educator Licensed Employee with placement to be determined provided that licensure and background checks have been completed. Mr. Toney seconded the motion. The motion carried 7-0.
6. **Employ Support Staff Member(s) – Chaperone(s) at FCHS** – Mr. Hawkins made a motion to employ Mrs. Amanda Serena as a support staff member as Chaperone at Frankfort Community High School provided that background checks have been completed. Mr. Griffith seconded the motion. The motion carried 7-0.
7. **Consideration of Coaches and Sponsors for 2022-2023 for FCHS/CJHS:**
 - a. **Approval to Establish and fill Volunteer Coaching Positions – Girls’ Golf at FCHS:**
 - Mr. Griffith made a motion to approve a volunteer coaching position for FCHS Girls’ Golf. Mr. Hawkins seconded the motion. The motion carried 7-0.
 - Mr. Burns made a motion to approve Ms. Makane Cass to fill the volunteer coaching position for FCHS Girls’ Golf provided that certification and background checks have been completed. Mr. Toney seconded the motion. The motion carried 7-0.
8. **Authorization to Post / Advertise Positions** – None.

VIII. **Board Member Comments:** None.

IX. **Adjourn:** Mr. Alexander made a motion to adjourn the meeting. Mrs. Browning seconded the motion. The motion carried 7-0. The meeting was adjourned at 8:10 p.m.

President, Keith Griffith


Secretary, Dawn Browning