

Frankfort Community Unit School District #168
BOARD OF EDUCATION
REGULAR MEETING

Monday, July 18, 2022 – 6:00 pm

The Board of Education of Frankfort Community Unit School District #168 held a Regular Board Meeting on Monday, July 18, 2022, at 6:00 p.m. in the Central Junior High School Library, 1600 East Ninth Street, West Frankfort, Illinois.

- I. **Call to Order, Roll Call, and Establishment of Quorum:** President Keith Griffith called the Regular Meeting of the Frankfort Community Unit School District #168 to order at 6:00 p.m. with the following members present: Jon Alexander, Dawn Browning, Larry Burns, Rick Conner, Keith Griffith, Clint Hawkins, and Kevin Toney.

Eleven other people were present including the Superintendent, the Recording Secretary, five administrators and directors, one staff member, and three members of the public.

- II. **Hearing of Delegates or Visitors and Public Comments:** None.

- III. **Approval of Minutes – The Open and Closed Sessions of the June 27, 2022, Regular Meeting and the Open Session of the June 27, 2022, Budget Hearing:** Mr. Alexander made a motion to approve the minutes of the Open and Closed Sessions of the June 27, 2022, Regular Meeting and the Open Session of the June 27, 2022, Budget Hearing. Mr. Hawkins seconded the motion. The motion carried 7-0.

- IV. **Approval of Bills and Financial Reports:** Mr. Griffith made a motion to approve the bills in the amount of \$2,034,775.95 and financial reports presented, including three payrolls (one being CPI Training) in the month of June, 2022 in the amount of \$1,028,071.35. Mr. Toney seconded the motion. The motion carried 7-0.

- V. **Reports:**

A. Superintendent: Mr. Donkin's report included an update on renovation project progress, welcoming Mr. Brock Harris as Assistant Superintendent, and reporting on progress made in several areas, continued evaluation of the schools' safety plans, and an update from last month, reporting that the District is still waiting on ISBE to release learning standards on the sex education bill. He also noted that at this point as it appears there is no middle ground in what the District can offer, it has no plans to implement the full comprehensive sex education curriculum.

B. School Administrators: Written and oral reports from Administrators were reviewed.

C. Special Education: A written and oral report was reviewed.

D. Curriculum: A written report was reviewed.

E. Grant Programs: A written report was reviewed.

F. Activities and Athletics: A written and oral report was reviewed.

G. Maintenance: A written and oral report was reviewed.

H. Food Service: A written report was reviewed.

I. Committee Reports: None.

- VI. **Old Business:** None.

- VII. **New Business:**

A. Business and Operations Proposals and Agreements:

1. **Consideration of Resolution Authorizing the Abatement of Working Cash Fund** – Mrs. Browning made a motion to ratify a Resolution Authorizing the Abatement of Working Cash Fund retroactive to February 15, 2022. Mr. Conner seconded the motion. The motion carried 7-0.
2. **Consideration of Joint Dual Credit Agreement for 2022-2023 School Year Between John A. Logan College and Frankfort CUSD #168** – Mr. Alexander made a motion to ratify the Joint Dual Credit Agreement for the 2022-2023 School Year between John A. Logan College and Frankfort CUSD #168. Mr. Toney seconded the motion. The motion carried 7-0.
3. **Consideration of Collaborative Agreement between Frankfort CUSD #168 and Southern Region Early Childhood Program (SIU-C Pre-K)** – Mrs. Browning made a motion to ratify the Collaborative Agreement between Frankfort CUSD #168 and Southern Region Early Childhood Program (SIU-C Pre-K). Mr. Alexander seconded the motion. The motion carried 7-0.
4. **Consideration of Educational Affiliation Agreement for 2022-2027 Between SIU - School of Human Sciences and Frankfort CUSD #168 RE: Social Work Internship Program** – Mr. Toney made a motion to ratify the Educational Affiliation Agreement for 2022-2027 Between SIU - School of Human Sciences and Frankfort CUSD #168 RE: Social Work Internship Program. Mr. Burns seconded the motion. The motion carried 7-0.
5. **Consideration of Memorandum of Understanding between Centerstone and Frankfort CUSD #168 RE: Counseling Services** – Mr. Alexander made a motion to approve the Memorandum of Understanding between Centerstone and Frankfort CUSD #168 RE: Counseling Services for the 2022-2023 School Year. Mr. Griffith seconded the motion. The motion carried 7-0.
6. **First Reading of Amendments to Board Policy** – Mr. Donkin gave the first reading of the following policies to be amended - 2:230: Public Participation at School Board Meetings and Petitions to the Board; 3:70: Succession of Authority; 4:10: Fiscal and Business Management; 4:70: Resource Conservation; 4:180: Pandemic Preparedness; Management; and Recovery; 5:40: Communicable and Chronic Infectious Disease; 4:70: Religious Holidays; 5:80: Court Duty; 5:110: Recognition of Services; 5:140: Solicitations By or From Staff; 5:240: Suspension; 6:70: Teaching About Religions; 6:80: Teaching About Controversial Issues; 6:140: Education of Homeless Children; 6:290: Homework; 6:330: Achievement and Awards; 7:15: Student and Family Privacy Rights; 7:285: Anaphylaxis Prevention, Response, and Management Program.
7. **Review of 2022-2023 Plan for the Safe Return to In-Person Instruction and Continuity of Services** – Mrs. Browning made a motion to approve the Proposed Safe Return to In-Person Instruction and Continuity of Services Plan for the 2022-2023 School Year. Mr. Hawkins seconded the motion. The motion carried 7-0.

B. Curricular and Extra-Curricular Proposals:

1. **Consideration of Proposed 2022-2023 FCUSD #168 Student Handbook for Approval** – Mr. Alexander made a motion to approve the 2022-2023 Frankfort CUSD #168 Student Handbook. Mrs. Browning seconded the motion. The motion carried 7-0.

C. Facilities:

1. **Update RE: Renovation Planning and Maintenance Work Projects at Denning Elementary School Facilities** – Mr. Donkin updated the Board on the progress with a projected completion date of September 30, 2022.

2. **Update RE: Renovation Planning and Maintenance Work Projects for Central Junior High School Facilities** – Mr. Donkin updated the Board on the flooring replacement project.
3. **Update RE: Programming Study for Master Planning of Future Potential Renovation, Addition, and Construction of Frankfort Community High School Facilities** – Mr. Donkin updated the Board regarding a contract with Hanson Professional Services Inc. for land acquisition negotiation services.

D. Miscellaneous: None.

- E. Possible Closed Session:** Mr. Toney made a motion to convene in Closed Session to discuss "the appointment, employment, compensation, discipline, or dismissal of specific employees of the public body; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; security procedures, school building safety and security, the use of personnel and equipment to respond . . . to [a] potential danger to the safety of employees, students, staff, the public, or public property; . . . other matters relating to individual students; and discussion of minutes of meetings lawfully closed . . . for purposes of . . . semi-annual review of the minutes" as stated in 5 ILCS 120/2 (c)(1)(2)(5)(8)(10)(21). Mr. Hawkins seconded the motion. The motion carried 7-0. The Board was in closed session from 6:54 p.m. to 9:08 p.m.

- Mr. Alexander made a motion to re-convene in Open Session. Mr. Toney seconded the motion. The motion carried 7-0.

F. Semi-Annual Consideration of Status of Closed Session Minutes and Potential Destruction of Closed Session Verbatim Record Audio Recordings:

- Mrs. Browning made a motion to approve keeping the minutes from previous Closed Session meetings confidential at this time. Mr. Toney seconded the motion. The motion carried 7-0.
- Mr. Alexander made a motion to destroy the Verbatim Record Audio Recordings of Regular and Special Closed Session meetings from the fall semester of 2020: July 20 (Regular), August 4 (Special), August 17 (R), September 21 (R), October 19 (R), November 16, (R), and December 21. Mr. Hawkins seconded the motion. The motion carried 7-0.

G. Personnel:

1. Acceptance of Letter(s) of Retirement / Resignation / Leave -

- Mrs. Browning made a motion to accept the irrevocable letter of retirement from Mrs. Maureen Hogg, Secretary at Frankfort Community High School, moving her proposed retirement date from August 1, 2024, to July 31, 2023. Mr. Toney seconded the motion. The motion carried 7-0.
- Mr. Alexander made a motion to accept the letters of resignation from Mrs. Melissa McCamish and Mr. Terry Williams, Chaperones at Frankfort Intermediate School. Mr. Griffith seconded the motion. The motion carried 7-0.

2. Employ Professional Educator Licensed Employee – Special Education – Structured Cross Categorical – DES – Mr. Griffith made a motion to employ Mr. Alex Maxam as a Professional Educator Licensed Employee as a Special Education – Cross Categorical

Instructor at Denning Elementary School provided that licensure and background checks have been completed. Mrs. Browning seconded the motion. The motion carried 7-0.

3. Consideration of Coaches and Sponsors for 2022-2023 for FCHS/CJHS -

a. Approval of Athletics and Activities Director – Mrs. Browning made a motion to approve Brock Harris as Athletics and Activities Director. Mr. Alexander seconded the motion. The motion carried 7-0.

b. Approval of Assistant Baseball Coach – CJHS – Mr. Toney made a motion to approve Mr. Zackary Holder as Assistant Baseball Coach at Central Junior High School provided that certification and background checks have been completed. Mr. Alexander seconded the motion. The motion carried 7-0.

c. Approval to Establish and fill Volunteer Coaching Positions – Football – FCHS -

- Mr. Toney made a motion to approve and re-new three volunteer coaching positions for FCHS Football. Mr. Griffith seconded the motion. The motion carried 7-0.

- Mr. Hawkins made a motion to approve Mr. David Butler, Mr. Tanner Clark, and Mr. Trey Snyder to fill the volunteer coaching position for FCHS Football provided that certification and background checks have been completed. Mr. Toney seconded the motion. The motion carried 7-0.

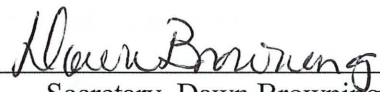
4. Authorization to Post / Advertise Positions – None.

VIII. **Board Member Comments:** None.

IX. **Adjourn:** Mr. Alexander made a motion to adjourn the meeting. Mr. Conner seconded the motion. The motion carried 7-0. The meeting was adjourned at 9:17 p.m.



President, Keith Griffith



Secretary, Dawn Browning