

Frankfort Community Unit School District #168
BOARD OF EDUCATION
REGULAR MEETING

Monday, June 27, 2022 – 6:00 pm

The Board of Education of Frankfort Community Unit School District #168 held a Regular Board Meeting on Monday, June 27, 2022, at 6:00 p.m. in the Central Junior High School Library, 1600 East Ninth Street, West Frankfort, Illinois.

- I. **Call to Order, Roll Call, and Establishment of Quorum:** President Keith Griffith called the Regular Meeting of the Frankfort Community Unit School District #168 to order at 6:00 p.m. with the following members physically present: Jon Alexander, Dawn Browning, Rick Conner, Keith Griffith, Clint Hawkins, and Kevin Toney. Board member Larry Burns attended the meeting remotely.

Nine other people were present including the Superintendent, the Recording Secretary, two administrators and directors, a staff member, and four members of the public and vendors.

- II. **Hearing of Delegates or Visitors and Public Comments:** Ms. Schannone Steinberger asked for an update on a previous question and Mr. David Summers, a custodian at FCHS, expressed some concerns about school safety.
- III. **Approval of Minutes – The Open and Closed Sessions of the May 16, 2022, Regular Meeting:** Mr. Alexander made a motion to approve the minutes of the Open and Closed Sessions of the May 16, 2022, Regular Meeting. Mr. Toney seconded the motion. The motion carried 7-0.
- IV. **Approval of Bills and Financial Reports:** Mrs. Browning made a motion to approve the bills in the amount of \$1,090,792.26 and financial reports presented, including two payrolls in the month of May, 2022 in the amount of \$946,340.98. Mr. Griffith seconded the motion. The motion carried 7-0.
- V. **Reports:**
- A. **Superintendent:** The Superintendent's report included 1) information that Property and Liability Insurance rates had improved because of the continuing drop in Worker's Compensation claims as well as 2) a summary regarding Public Act 102-0522 after a recent social media post from a northern Illinois-based entity regarding the District's plans had local residents concerned (this Public Act was the change the state made last year in the comprehensive health education program regarding sex education – the District is still waiting for the Illinois State Board of Education to release learning standards to determine if there is any middle ground between full implementation versus no sex education at all at any level – at this point, the District continues to wait while noting that it has no plans to implement the full comprehensive sex education curriculum).
 - B. **School Administrators:** Written and oral reports from Administrators were reviewed.
 - C. **Special Education:** A written and oral report was reviewed.
 - D. **Curriculum:** A written report was reviewed.
 - E. **Grant Programs:** A written report was reviewed.
 - F. **Activities and Athletics:** A written report was reviewed.
 - G. **Maintenance:** A written report was reviewed.
 - H. **Food Service:** A written report was reviewed.

I. Committee Reports: None.

VI. Old Business: None.

VII. New Business:

A. Business and Operations Proposals and Agreements:

1. **Consideration of Fiscal Year 2021-2022 Amended Budget** – Mr. Alexander made a motion to ratify the Fiscal Year 2021-2022 Amended Budget and direct that it be filed in the required venues. Mr. Griffith seconded the motion. The motion carried 7-0.
2. **Consideration of Awarding of Bid to Provide Electrical Utility Services** – Mr. Hawkins made a motion to table the awarding of electrical bids in order to further evaluate. Mr. Toney seconded the motion. The motion carried 7-0.
3. **Awarding of Bids for Dairy, Bread, Trash, and Mowing Services -**
 - Mr. Alexander made a motion to award the Bid for Dairy products for the 2022-2023 School Year to Prairie Farms. Mrs. Browning seconded the motion. The motion carried 7-0.
 - Mr. Alexander made a motion to award the Bid for Bread and Bakery products for the 2022-2023 School Year to Lewis Bakeries. Mr. Toney seconded the motion. The motion carried 7-0.
 - Mr. Griffith made a motion to award the Bid for Trash Services for the 2022-2023 School Year to Republic Services. Mrs. Browning seconded the motion. The motion carried 7-0.
4. **Consideration of Extension of Agreement with KORT/Select Physical Therapy/NovaCare Rehabilitation for Athletic Training Services for FY 2022-2023** – Mr. Alexander made a motion to ratify the Extension of the Agreement with KORT/Select Physical Therapy/NovaCare Rehabilitation for Athletic Training Services for FY 2022-2023. Mr. Toney seconded the motion. The motion carried 7-0.
5. **Consideration of Memorandum of Understanding between Community Prevention Resources (a program of ROE #21) and Frankfort CUSD #168 – CJHS Regarding Substance Abuse Prevention Services** – Mr. Alexander made a motion to approve the Memorandum of Understanding between Community Prevention Resources (a program of ROE #21) and Frankfort CUSD #168 – CJHS Regarding Substance Abuse Prevention Services. Mrs. Browning seconded the motion. The motion carried 7-0.
6. **Consideration of a Joint Agreement for 2022-2023 School Year Between Frankfort CUSD #168 and John A. Logan College District 530 for the Continued Operation of an Adult Secondary Education Program** – Mr. Toney made a motion to ratify the Joint Agreement for 2022-2023 School Year Between Frankfort CUSD #168 and John A. Logan College District 530 for the Continued Operation of an Adult Secondary Education Program. Mr. Griffith seconded the motion. The motion carried 7-0.

B. Curricular and Extra-Curricular Proposals:

1. **Presentation of Illinois Youth Survey Results** – Mr. Donkin mentioned highlights from the 2022 Illinois Youth Survey.

C. Facilities:

1. **Update RE: Renovation Planning and Maintenance Work Projects at Denning Elementary School Facilities** – Mr. Donkin gave an update on the progress of renovation work going on at Denning Elementary School.

2. Consideration of Awarding of Bids for Renovation and Abatement Work of Central Junior High School Facilities -

- Mr. Alexander made a motion to award the Bid for the General Flooring Renovation Work at Central Junior High School Facilities to the firm of Modern Tile and Carpet. Mr. Griffith seconded the motion. The motion carried 7-0.
- Mrs. Browning made a motion to award the Bid for Asbestos Abatement at Central Junior High School Facilities to the firm of Midwest Service Group. Mr. Toney seconded the motion. The motion carried 7-0.

3. Update RE: Programming Study for Master Planning of Future Potential Renovation, Addition, and Construction of Frankfort Community High School Facilities – Mr. Donkin gave an update on the contract with Hanson Professional Services Inc. for Land Acquisition Negotiation Services.

4. Consideration of Authorization for Exterior Safety Project – After unanimous consent this item was postponed until after Closed Session. At that time, Mr. Griffith made a motion to authorize the Superintendent to work with the District Architect to develop a plan to bid to enhance exterior security at the District’s school facilities. Mr. Toney seconded the motion. The motion carried 7-0.

D. Miscellaneous: None.

E. Possible Closed Session: Mr. Hawkins made a motion to convene in Closed Session to discuss “the appointment, employment, compensation, discipline, or dismissal of specific employees of the public body; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; security procedures, school building safety and security, and the use of personnel and equipment to respond . . . to [a] potential danger to the safety of employees, students, staff, the public, or public property; and . . . other matters relating to individual students” as stated in 5 *ILCS 120/2 (c)(1)(2)(5)(8)(10)*. Mrs. Browning seconded the motion. The motion carried 7-0. The Board was in closed session from 7:16 p.m. to 10:05 p.m.

- Mr. Toney made a motion to re-convene in Open Session. Mr. Alexander seconded the motion. The motion carried 7-0.

F. Personnel:

1. Acceptance of Letter(s) of Retirement / Resignation / Leave -


- Mr. Alexander made a motion to accept the irrevocable letter of retirement from Mrs. Betty Riley, Special Education Instructor at Frankfort Intermediate School, effective at the end of the 2022-2023 School Year. Mrs. Browning seconded the motion. The motion carried 7-0.
- Mr. Hawkins made a motion to accept the letters of resignation from Mr. Kevin Butler as Scholar Bowl Sponsor at FCHS and from Mr. Josh Webb as Assistant Girls’ Basketball Coach at CJHS. Mr. Alexander seconded the motion. The motion carried 7-0.

2. Employ Professional Educator Licensed Employee – Early Childhood – Special Education Instructor – DES – Mrs. Browning made a motion to employ Mrs. Stephanie Coash as a Professional Educator Licensed Employee as an Early Childhood – Special Education Instructor at Denning Elementary School provided that licensure and background checks have been completed. Mr. Toney seconded the motion. The motion carried 7-0.


3. **Employ Professional Educator Licensed Employee – School Social Worker – District –** Mr. Griffith made a motion to employ Ms. Victoria Mayo as a Professional Educator Licensed Employee as a School Social Worker in the District provided that licensure and background checks have been completed. Mr. Alexander seconded the motion. The motion carried 7-0.
4. **Employ Support Staff Member – Nurse-Parent Liaison – DES –** Mr. Alexander made a motion to employ Mrs. Mallory Brown, as Nurse-Parent Liaison at Denning Elementary provided that professional licensure and background checks have been completed. Mr. Hawkins seconded the motion. The motion carried 7-0.
5. **Consideration of Coaches and Sponsors for 2022-2023 for FCHS/CJHS -**
 - a. **Approval of Athletics and Activities Director –** Mr. Alexander made a motion to table this item. Mr. Conner seconded the motion. The motion carried 7-0.
 - b. **Approval of Assistant Cross Country Coach – FCHS –** Mr. Hawkins made a motion to approve Mr. Mitchell Kerley as Assistant Cross Country Coach at Frankfort Community High School. Mr. Alexander seconded the motion. The motion carried 7-0.
 - c. **Approval of Assistant Volleyball Coach – FCHS –** Mr. Alexander made a motion to approve Ms. Kiarha Wilce as Assistant Volleyball Coach at Frankfort Community High School. Mr. Toney seconded the motion. The motion carried 7-0.
 - d. **Approval of Assistant Softball Coach – CJHS –** Mr. Conner made a motion to approve Mr. Tim Aldridge as Assistant Softball Coach at Central Junior High School. Mr. Hawkins seconded the motion. The motion carried 7-0.
 - e. **Approval of Assistant Baseball Coach – CJHS –** Mr. Griffith made a motion to table this item. Mr. Conner seconded the motion. The motion carried 7-0.
 - f. **Approval to Fill an Open Volunteer Coaching Position – Softball – CJHS –** Mr. Conner made a motion to approve Mr. Mike Rolla as a Volunteer Assistant Softball Coach at Central Junior High School. Mr. Toney seconded the motion. The motion carried 6-1 on the following roll call vote: Alexander – yes; Browning – yes; Burns – yes; Conner – yes; Griffith – no; Hawkins – yes; Toney – yes.
6. **Authorization to Post / Advertise Positions –** Mr. Alexander made a motion to authorize the Superintendent to re-post the opening of the position of Athletics and Activities Director to include both release time during the day and the stipend position responsibilities. Mr. Conner seconded the motion. The motion carried 7-0.

VIII. **Board Member Comments:** Mr. Alexander thanked Mr. Jory Dial for inviting he and Mrs. Browning to take part in the FCHS Handbook and Discipline Committee meeting.

IX. **Adjourn:** Mr. Alexander made a motion to adjourn the meeting. Mr. Conner seconded the motion. The motion carried 7-0. The meeting was adjourned at 10:14 p.m.



President, Keith Griffith



Secretary, Dawn Browning