

Frankfort Community Unit School District #168
BOARD OF EDUCATION
REGULAR MEETING

Monday, April 18, 2022 – 6:00 pm

The Board of Education of Frankfort Community Unit School District #168 held a Regular Board Meeting on April 18, 2022, at 6:00 p.m. in the Central Junior High School Library, 1600 East Ninth Street, West Frankfort, Illinois.

- I. **Call to Order, Roll Call, and Establishment of Quorum:** President Keith Griffith called the Regular Meeting of the Frankfort Community Unit School District #168 to order at 6:00 p.m. with the following members present: Dawn Browning, Larry Burns, Rick Conner, Keith Griffith, Clint Hawkins, and Kevin Toney.

Eleven other people were present including the Superintendent, the Recording Secretary, three administrators and directors, three faculty and staff members, and three members of the public.

After roll call was taken President Keith Griffith read a Letter of Resignation from Board Member John Butler.

- II. **Hearing of Delegates or Visitors and Public Comments:** During Public Comments, Superintendent, Matt Donkin reported on responses to questions from the previous meetings including the appreciation of the offer of a donation, a discussion of cords to be worn by FCHS graduates, and a report of a mascot issue being referred to the Activities Department, after which there were no further comments.

- III. **Approval of Minutes – The Open and Closed Sessions of the March 21, 2022, Regular Meeting and the April 7, 2022, Special Meeting:** Mr. Hawkins made a motion to approve the minutes of the Open and Closed Sessions of the March 21, 2022, Regular Meeting and the April 7, 2022, Special Meeting. Mr. Burns seconded the motion. The motion carried 6-0.

- IV. **Approval of Bills and Financial Reports:** Mrs. Browning made a motion to approve the bills in the amount of \$1,088,744.90 and financial reports presented, including two payrolls in the month of March, 2022 in the amount of \$957,629.05. Mr. Griffith seconded the motion. The motion carried 6-0.

V. **Reports:**

A. **Superintendent:** The Board heard the Superintendent's report regarding the District currently being on Spring Break with a busy last few weeks of school ahead upon the return of students and teachers on Monday.

B. **School Administrators:** Written and oral reports from Administrators were reviewed.

C. **Special Education:** A written and oral report was reviewed.

D. **Curriculum:** A written report was reviewed.

E. **Grant Programs:** A written report was reviewed.

F. **Activities and Athletics:** A written report was reviewed.

G. **Maintenance:** A written and oral report was reviewed.

H. **Food Service:** A written report was reviewed.

I. **Committee Reports:** None.

- VI. **Old Business:** None.
- VII. **New Business:**
- A. Business and Operations Proposals and Agreements:**
- 1. Consideration of Resolution Authorizing a Line of Credit with Banterra Bank:** Mr. Toney made a motion to ratify the Resolution Authorizing a Line of Credit with Banterra Bank. Mrs. Browning seconded the motion. The motion carried 6-0.
 - 2. Authorization to Call for Bids for Dairy, Bread, Trash, and Pest Control Services:** Mr. Griffith made a motion to authorize the calling for bids of Dairy, Bread, Trash, and Pest Control Services. Mr. Toney seconded the motion. The motion carried 6-0.
 - 3. Consideration of IHSA Membership for SY 2022-2023:** Mrs. Browning made a motion to approve the renewal for membership in the Illinois High School Association for the 2022-2023 School Year. Mr. Toney seconded the motion. The motion carried 6-0.
- B. Facilities:**
- 1. Update RE: HVAC and Roofing Planning and Work for Central Junior High School:** Mr. Donkin reported about potential floor covering replacement at CJHS.
 - 2. Update RE: Renovation Planning and Maintenance Work Projects at Denning Elementary School Facilities:** Mr. Donkin reported the need for a Special Meeting to accept bids for renovation at Denning Elementary School.
 - 3. Update RE: Programming Study for Master Planning of Future Potential Renovation, Addition, and Construction of Frankfort Community High School Facilities:** Mr. Donkin reported about the passage and signing of a new State Law that establishes rules for School Construction List rules, though funding sources have not been lined up at this point.
- C. Miscellaneous:** Mr. Griffith expressed displeasure that the CJHS Track Student-Athletes had to sit in Carbondale for an hour after their track meet waiting for a bus that had went back home to West Frankfort to run routes and asked the Superintendent to follow up.
- D. Possible Closed Session:** Mr. Hawkins made a motion to convene in Closed Session to discuss “the appointment, employment, compensation, discipline, or dismissal of specific employees of the public body . . . including hearing testimony on a complaint; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; security procedures, school building safety and security, and the use of personnel and equipment to respond . . . to [a] potential danger to the safety of employees, students, staff, the public, or public property; to hold hearings and/or discuss student disciplinary cases; and . . . other matters relating to individual students” as stated in *5 ILCS 120/2 (c)(1)(2)(5)(8)(9)(10)*. Mr. Griffith seconded the motion. The motion carried 6-0. The Board was in the first closed session from 6:29 p.m. to 7:52 p.m.
- Mr. Conner made a motion to re-convene in Open Session. Mr. Burns seconded the motion. The motion carried 6-0.
- E. Consideration of Possible Action RE: (a) Student Disciplinary Case(s):** Mr. Griffith made a motion that Student 2022-0309-01 be found to have violated school rules which has been deemed to be gross disobedience and misconduct as noted in Closed Session Minutes. Mr. Hawkins seconded the motion. The motion carried 6-0.

Re-Convene in Closed Session: Mr. Hawkins made a motion to Re-Convene in Closed Session. Mr. Griffith seconded the motion. The motion carried 6-0. The board was in Closed Session from 7:54 p.m. to 11:34 p.m.

- Mr. Conner made a motion to Re-Convene in Open Session. Mr. Hawkins seconded the motion. The motion carried 6-0.
- Mr. Griffith made a motion to uphold the suspension duration of Student 2022-0309-01. Mr. Toney seconded the motion. The motion carried 5-1 on the following roll call vote: Browning – Yes; Burns – Yes; Conner – Yes; Griffith – Yes; Hawkins – No; Toney – Yes.

F. Consideration of Board Action following (a) Hearing(s) under 105 ILCS 5/24-24 to Prohibit (an) Individual(s) from School Property and School Events for Up to One Year:

- Mr. Griffith made a motion to prohibit – per Board Policy 8:30, Ms. Ashley Reynolds from entering onto the property of Frankfort Community Unit School District No. 168 for a period of one (1) calendar year and not permit entry to school events held at, by, for, or including the Frankfort Community Unit School District No. 168, and is hereby authorized and directed to use such reasonable means as are necessary to affect that end. The motion carried 6-0. Mrs. Browning seconded the motion. The motion carried 6-0.
- Mr. Toney made a motion to prohibit – per Board Policy 8:30, Mr. Dylan Cano from entering onto the property of Frankfort Community Unit School District No. 168 for a period of one (1) calendar year and not permit entry to school events held at, by, for, or including the Frankfort Community Unit School District No. 168, and is hereby authorized and directed to use such reasonable means as are necessary to affect that end. Mr. Burns seconded the motion. The motion carried 6-0.

G. Calendars and Scheduling:

1. **Consideration of 2022-2023 Public School Calendar:** Mr. Griffith made a motion to Table the proposed 2022-2023 Public School Calendar for the District. Mrs. Browning seconded the motion. The motion carried 6-0.

H. Personnel:

1. Acceptance of Letter(s) of Retirement / Resignation / Leave:

- Mr. Griffith made a motion to accept the irrevocable Letter of Retirement from Mrs. Lori Carpenter, Instructor at Denning Elementary School, effective at the end of the 2026-2027 School Year. Mr. Toney seconded the motion. The motion carried 6-0.
- Mr. Hawkins made a motion to accept the Letter of Resignation from Mrs. Kacy Nolen, Technology Coordinator, at Denning Elementary School, effective at the end of the 2021-2022 School Year. Mrs. Browning seconded the motion. The motion carried 6-0.

2. **Employ Professional Educator Licensed Employee – Special Education Supervisor – OSS:** Mr. Burns made a motion to employ Ms. Toni Sinks as a Professional Educator Licensed Employee as a Special Education Supervisor for a period of three years provided that licensure and background checks have been completed. Mr. Toney seconded the motion. The motion carried 6-0.

3. **Employ Professional Educator Licensed Employee – Early Childhood-Special Education – DES:** Mr. Hawkins made a motion to Table the item to employ an Early Childhood Special Education Instructor. Mr. Burns seconded the motion. The motion carried 6-0.

4. **Employ Para-Professional Educator Licensed Employee to be Assigned to FCHS:** Mr. Griffith made a motion to employ Mr. Burton Grimes as a Para-Professional Teachers' Aide to be assigned to Frankfort Community High School, provided that background checks have been completed. Mrs. Browning seconded the motion. The motion carried 6-0.
5. **Consideration of Appointment of Director of Title Grants for SY 2022-2023:** Mr. Griffith made a motion to appoint Mr. Brock Harris, to serve as Director of Title Grants for the 2022-2023 School Year. Mrs. Browning seconded the motion. The motion carried 6-0.
6. **Approval, Renewal, or Extension of District Administrator Contracts and Salary Adjustments:**
 - Mr. Griffith made a motion to ratify a contract for Mr. Brock Harris as Assistant Superintendent – Human Resources and Programs for a four-year period. Mrs. Browning seconded the motion. The motion carried 4-2 on the following roll call vote: Browning – Yes; Burns – No; Conner – Yes; Griffith – Yes; Hawkins – Yes; Toney – No.
 - Mr. Griffith made a motion to extend the Contracts of Mrs. Jodi Dejarnett, Mrs. Tabitha Cockrum, Mr. Doug Corzine, Ms. Morgan Holevoet, and Mrs. Desrie Farley resulting in Contracts for a Three-Year Period through FY 2024-2025. Mr. Conner seconded the motion. The motion carried 6-0.
 - Mr. Griffith made a motion to approve Contracts for a One-Year period through Fiscal Year 2022-2023 for Mr. Jory Dial, Mrs. Tara Sullivan, and Mrs. Angie Jilek. Mr. Conner seconded the motion. The motion carried 6-0.
7. **Approval of Volunteer Coaching Positions and Personnel for 2022-2023:**
 - a. **FCHS Football** - Mrs. Browning made a motion to approve Mr. Jason Swann to fill a vacant volunteer coaching position for FCHS Football. Mr. Toney seconded the motion. The motion carried 6-0.
8. **Authorization to Post / Advertise Positions:** Mrs. Browning made a motion to authorize the Superintendent to Post an opening for a Computer Science teacher at FCHS to help meet new graduation requirements. Mr. Burns seconded the motion. The motion carried 6-0.

VIII. **Board Member Comments:** None.

IX. **Adjourn:** Mr. Conner made a motion to adjourn the meeting. Mr. Hawkins seconded the motion. The motion carried 6-0. The meeting was adjourned at 11:47 p.m.

President, Keith Griffith

Secretary, Dawn Browning