

Frankfort Community Unit School District #168
BOARD OF EDUCATION
REGULAR MEETING

Monday, March 21, 2022 – 6:00 pm

The Board of Education of Frankfort Community Unit School District #168 held a Regular Board Meeting on March 21, 2022, at 6:00 p.m. in the Central Junior High School Library, 1600 East Ninth Street, West Frankfort, Illinois.

- I. **Call to Order, Roll Call, and Establishment of Quorum:** President Keith Griffith called the Regular Meeting of the Frankfort Community Unit School District #168 to order at 6:00 p.m. with the following members present: Dawn Browning, Larry Burns, John Butler, Rick Conner, Keith Griffith, Clint Hawkins, and Kevin Toney.

Seventeen other people were present including the Superintendent, the Recording Secretary, eight administrators and directors, two faculty and staff members, and five members of the public.

- II. **Hearing of Delegates or Visitors and Public Comments:** There were three groups of visitors who spoke during Public Comment. Ms. Hannah Adkins and Ms. Lindan Berthoux presented invitations to Prom to the Board. Mr. Jon Alexander spoke to the Board about an issue at Denning Elementary School and, as it involved confidential information, was invited to join the Board in Closed Session with the group with which he was attending. Mrs. Schannone Steinberger asked for an update on the Athletic Training situation on behalf of other concerned parents;
- III. **Approval of Minutes – The Open and Closed Sessions of the February 28, 2022, Regular Meeting and the March 16, 2022, Special Meeting:** Mrs. Browning made a motion to approve the Minutes of the Open and Closed Sessions of the February 28, 2022, Regular Meeting and the March 16, 2022, Special Meeting. Mr. Toney seconded the motion. The motion carried 7-0.
- IV. **Approval of Bills and Financial Reports:** Mr. Hawkins made a motion to approve the bills in the amount of \$998,339.20 and financial reports presented, including two payrolls in the month of February, 2022 in the amount of \$977,857.31. Mr. Griffith seconded the motion. The motion carried 7-0.
- V. **Reports:**
- A. **Superintendent:** The Board heard the Superintendent’s report regarding a bus incident earlier in the day after it was hit by a car (there were no injuries), the District’s efforts as the pandemic has changed phases to determine what worked and did not work in these past two years and use that information to plan for the future, and the status of Illinois HB 3637 – the School Construction Grant bill.
 - B. **School Administrators:** Written and oral reports from Administrators were reviewed.
 - C. **Special Education:** A written and oral report was reviewed.
 - D. **Curriculum:** A written and oral report was reviewed.
 - E. **Grant Programs:** A written and oral report was reviewed.
 - F. **Activities and Athletics:** A written and oral report was reviewed.
 - G. **Maintenance:** A written and oral report was reviewed.
 - H. **Food Service:** A written and oral report was reviewed.
 - I. **Committee Reports:** None.

VI. **Old Business:** None.

VII. **New Business:**

A. Business and Operations Proposals and Agreements:

1. **Consideration of an Agreement Between Frankfort CUSD #168 and Quality Network Solutions (QNS) RE: A Technology Support Service Agreement** – Mr. Griffith made a motion to Ratify the Agreement between Frankfort CUSD #168 and Quality Network Solutions (QNS) regarding a Technology Service Agreement for a period of one year to include a Network Specialist to be assigned full time to the District. Mr. Toney seconded the motion. The motion carried 7-0.
2. **Second Reading of Amendments to Board Policy** - Mr. Donkin gave the second reading for the following Amendments to Board Policy: 2:20: Powers and Duties of the School Board, Indemnification; 2:105: Ethics and Gift Ban; 2:110: Qualifications, Term, and Duties of Board Officers; 2:120: Board Member Development; 2:150: Committees; 2:220: School Board Meeting Procedure; 2:260: Uniform Grievance Procedures; 3:40: Superintendent; 3:50: Administrative Personnel Other Than the Superintendent; 3:60: Administrative Responsibility of the Building Principal; 4:60: Purchases and Contracts; 4:80: Accounting and Audits; 4:110: Transportation; 4:120: Food Services; 4:150: Facility Management and Building Programs; 4:160: Environmental Quality of Building and Grounds; 4:165: Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors; 4:170: Safety; 4:175: Convicted Child Sex Offender, Screening, Notifications; 5:10: Equal Employment Opportunity and Minority Recruitments; 5:20: Workplace Harassment Prohibited; 5:30: Hiring Process and Criteria; 5:50: Drug- and Alcohol-Free Workplace, E-Cigarette, Tobacco, and Cannabis Prohibition; 5:90: Abused and Neglected Child Reporting; 5:100: Staff Development Program; 5:120: Employee Ethics, Conduct, and Conflict of Interest; 5:125: Personal Technology and Social Media, Usage and Conduct; 5:150: Personnel Records; 5:185: Family and Medical Leave; 5:200: Terms and Conditions of Employment and Dismissal; 5:210: Resignations; 5:220: Substitute Teachers; 5:250: Leaves of Absence; 5:260: Student Teachers; 5:330: Sick Days, Vacation, Holidays, and Leaves; 6:15: School Accountability; 6:20: School Year Calendar and Day; 6:50: School Wellness; 6:60: Curriculum Content; 6:120: Education of Children with Disabilities; 6:130: Program for the Gifted; 6:135: Accelerated Placement Program; 6:180: Extended Instructional Programs; 6:220: Bring Your Own Technology (BYOT) Program, Responsible Use and Conduct; 6:300: Graduation Requirements; 6:310: High School Credit for Non-District Experiences, Course Substitutions, Re-Entering Students; 6:320: High School Credit for Proficiency; 6:340: Student Testing and Assessment Program, 7:10: Equal Educational Opportunities; 7:20: Harassment of Students Prohibited; 7:30: Student Assignment and Intra-District Transfer; 7:50: School Admissions and Student Transfers To and From Non-District Schools; 7:60 Residence; 7:70: Attendance and Truancy; 7:80: Release Time for Religious Instruction/Observance; 7:150: Agency and Police Interviews; 7:160: Student Appearance; 7:165: School Uniforms; 7:180: Prevention of and Response to Bullying, Intimidation, and Harassment; 7:190: Student Behavior; 7:200: suspension Procedures; 7:210: Expulsion Procedures; 7:240: Conduct Code for Participant in Extracurricular Activities; 7:250: Student Support Services; 7:260: Exemption from Physical Education; 7:290: Suicide and Depression Awareness and Prevention; 7:310: Restrictions on Publications, Elementary Schools; 7:315: Restriction on Publications, High Schools; 7:340: Student Records; 7:345: Use of Educational Technologies, Student Data Privacy and Security; 8:70: Accommodating Individuals with Disabilities; and 8:100: Relations with Other Organization and Agencies.

3. **Consideration of Amendments to Board Policies** – Mrs. Browning made a motion to Approve the revision and Amendments to the Board Policies as presented. Mr. Burns seconded the motion. The motion carried 7-0.

B. Facilities:

1. **Update RE: HVAC and Roofing Planning and Work for Central Junior High School** – Mr. Donkin reported about work to be done during the summer of 2022.
2. **Consideration of Awarding of Bids for Renovation of Denning Elementary School Facilities** – Mrs. Browning made a motion to reject the bid submitted on March 15, 2022, from H. E. Mitchell Construction and Fager-McGee for renovation of Denning Elementary School facilities. Mr. Toney seconded the motion. The motion carried 7-0.
3. **Update RE: Programming Study for Master Planning of Future Potential Renovation, Addition, and Construction of Frankfort Community High School Facilities** – Mr. Donkin referred to the earlier school construction bill update.

C. Miscellaneous: None.

- D. Possible Closed Session:** Mr. Hawkins made a motion to convene in Closed Session to discuss “the appointment, employment, compensation, discipline, or dismissal of specific employees of the public body . . . including hearing testimony on a complaint; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired; security procedures, school building safety and security, and the use of personnel and equipment to respond . . . to [a] potential danger to the safety of employees, students, staff, the public, or public property; and” as stated in *5 ILCS 120/2 (c)(1)(2)(5)(8)(10)*. Mr. Burns seconded the motion. The motion carried 7-0. The Board was in closed session from 7:00 p.m. to 10:06 p.m.

- Mr. Griffith made a motion to re-convene in Open Session. Mr. Hawkins seconded the motion. The motion carried 7-0.

E. Personnel:

1. **Acceptance of Letter(s) of Retirement / Resignation / Leave:** Mr. Toney made a motion to accept the letter of retirement from Mrs. Kim Randolph, Chaperone at Frankfort Community High School, effective at the end of the 2021-2022 School Year. Mr. Burns seconded the motion. The motion carried 7-0.
2. **Employ Para-Professional Educator Licensed Employee(s)** – No action taken.
3. **Employ Support Staff Member – Nurse-Parent Liaison at DES** – No action taken.
4. **Employ Support Staff Member(s) – Chaperone(s) at DES** – Mrs. Browning made a motion to employ Mrs. Lori Ray and Ms. Ruth Teel, as Chaperones at Central Junior High School, provided that background checks have been completed. Mr. Griffith seconded the motion. The motion carried 7-0.
5. **Approval of Volunteer Coaching Positions and Personnel for 2021-2022.** (A)
 - a. **FCHS Baseball** – Mr. Griffith made a motion to approve Mr. Connor Eaton to fill the Volunteer Coaching Position for FCHS Baseball. Mr. Burns seconded the motion. The motion carried 7-0.

b. CJHS Boys' and Girls' Golf – Mrs. Browning made a motion to approve Mr. Josh Webb to fill the volunteer coaching position for CJHS Golf. Mr. Griffith seconded the motion. The motion carried 7-0.

6. Authorization to Post / Advertise Positions – None.

VIII. **Board Member Comments** – None.

IX. **Adjourn** – Mr. Butler made a motion to adjourn the meeting. Mr. Griffith seconded the motion. The meeting was adjourned at 10:10 p.m.

President, Keith Griffith

Secretary, Dawn Browning