

**Official Board Minutes  
August 20, 2018**

**Agenda Item I. – Opening:**

**A. Call to Order**

On the above mention date, President Paul Hoggatt called the regular meeting of the Brinkley Public Schools Board of Directors to order at 7:00 p.m. Other members present were Tandra Conyears, Eric Harrell, Tim Harvey, Ryan Medford, Carolyn Dillard and Richard Ray. Also present was Superintendent Brenda Poole, and other members of the staff and community.

**B. Establish a Quorum**

A quorum was established.

**C. Approval of Agenda**

A motion was made by Director Harvey and seconded by Director Medford to approve the agenda. Motion Carried. Vote 7-0.

**D. Approval of minutes of previous meeting(s)**

A motion was made by Director Harvey to approve the minutes from the previous meeting and seconded by Director Harrell. Motion Carried. Vote 6-1.

**Agenda Item II. – Information Reports:**

**A. Personnel Reports**

- a. Licensed Personnel – Paulette Cartwright was not present.
- b. Non-Licensed Personnel – Regina Parker was present.

**B. Presentation of OPFA Food Service Program**

Mr. Jerry Noble of OPFA Food Service presented to the board a proposal for outsourcing food service.

**C. Hear Report on first week of school**

Superintendent Poole reported that the first week of school went well. Anette Floyd reported that enrollment at the High School was 190 students compared to 187 last year. Karl Brown reported that Partee Elementary enrollment was 310 students compared to 275 last year.

**D. Update on Facilities:**

Superintendent Poole met with facilities members and was given seven options as to how to correct the facilities. Dr. Stein will meet with the State Department on August 21, 2018 and would like to have a work session with the Board at 6:00 pm on Thursday, August 23, 2018.

**Agenda Item III. – Financial:**

**A. Hear Financial Report – Tameka Casey**

**Fund Balances as of July 31, 2018**

1.	July 2018 Bank Statement Balance	\$1,634,543.08
2.	Teacher Salary Fund Money has to be moved from Operating to cover cost from This fund. This is usually done at the end of the school year	\$ - 58,780.03
3.	Operating Fund	\$ 872,173.21
4.	Building Fund	\$ 652,813.16
5.	Debt Service Fund Money will be moved from Operating to cover the cost	\$ -12,557.51
6.	No Fund Group Title Money has already been spent out of this fund for the school year. Funds should arrive sometime in September 2018. Funds such as 21 <sup>st</sup> CCLC Grant, Title 1, 6B, etc.	\$ 62,237.49
7.	Activity Fund	\$ 60,879.35
8.	Food Service Fund This money is from Fresh Fruit and Vegetables	2,987.97

A motion was made by Director Medford to approve the financial report and seconded by Director Harrell. Motion Carried. Vote 7-0.

*Agenda Item IV. – Action Items:*

- A. **Consider Staff Confidentiality Job Expectation Agreement**  
Superintendent Poole recommended that all staff agree to and sign a confidentiality agreement. A motion was made by Director Ray and seconded by Director Harrell. Motion carried. Vote 7-0.
- B. **Consider Purchase of Renaissance for Elementary and High School**  
Superintendent Poole recommended the purchase of Renaissance Learning for both schools. A motion was made by Director Harvey and seconded by Director Harrell. Motion Carried. Vote 7-0.
- C. **Consider Approval of MOU**  
Superintendent Poole recommended the approval of MOU for making Teachers Great Again Math Consultant. A motion was made by Director Ray and seconded by Director Medford. Motion Carried. Vote 7-0.
- D. **Consider Approval of ACSIP Statement of Assurances**  
Superintendent Poole recommended the approval of the ACSIP statement of Assurances. A Motion was made by Director Medford and seconded by Director Harvey. Motion Carried. Vote 7-0.

*Agenda Item V. Executive Session*

Board went into executive session at 8:12 pm .

*Agenda Item VI.-Action of Executive Session*

Board reconvened at 8:43 pm. No action taken.

*Agenda Item VII. – Superintendent Recommendation:*

The administration recommends the following personnel actions:

*New Hire:*

Kaylynn Mayo – High School Paraprofessional  
Tameka Casey-Bookkeeper  
Ashley Caskey-Pre-School Paraprofessional  
Veronica Milton-Billing of Special Education  
Bawana Hooper- Psychological Examiner-Special Education

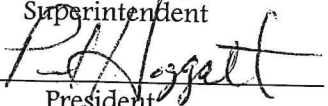
A motion was made by Director Ray and seconded by Director Harvey to accept the recommendation presented. Motion Carried. Vote 7-0.

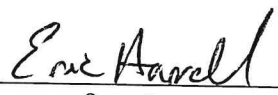
*Agenda Item VIII- Adjournment:*

A motion was made by Director Ray and seconded by Director Harvey to adjourn. Motion Carried. Vote 7-0. The meeting was adjourned at 8:50 p.m.

Respectfully Submitted,

Brenda Poole,  
Superintendent

  
President

  
Secretary