



CENTER VALLEY ELEMENTARY SCHOOL

5401 SR 124
Russellville, AR 72802
(479) 968-4540
(479) 968-4603 Fax

Family Information Kit

2018-2019 SCHOOL YEAR

**Tami Chandler,
Principal**

tami.chandler@russellvilleschools.net

Maegan Pollack, Learning Community/Parent Involvement Committee Chair

maegan.pollack@russellvilleschools.net

Victoria Golden, ACSIP Committee Chair

victoria.golden@russellvilleschools.net

Angela McGuigan, Family and Community Engagement Facilitator and
Counselor

angela.mcguigan@russellvilleschools.net

Center Valley serves students Kindergarten through Fourth Grade

Center Valley has two preschool classrooms serving students ages 3-5.

Free and Reduced Lunch Program Participation: 49.38%

Center Valley is currently a Title One School Wide School under ESEA Reauthorized.

Center Valley Elementary School, Kindergarten-Fourth Grade

Center Valley Elementary School Parent Involvement and Learning Community Committee:

Angela McGuigan, Counselor/Parent Involvement Facilitator
Maegan Pollack, Parent Involvement Committee Chair
Tami Chandler, Principal
Kim Meatheany, Community Member
Lori Ferren, teacher
Vicki Pool, PTO representative
Alyson Ragsdale, teacher
Karen Kordsmeier, teacher
Kerri Lewis, teacher
Crystal Avery, teacher
Victoria Golden, Instructional Facilitator
Monica Hutchison, teacher

Center Valley Elementary School Parent Teacher Organization:

Executive Board and Committee Chairs 2018-2019

Co-Presidents – Amberlee Wesselhoft/Kayleigh Whisler
Secretary – Vicki Pool
Treasurer – Melanie McCrotty
Parliamentarian – Ashley Jones
Yearbook – Jennifer Van Wie/Elizabeth Beavers
Fundraising Coordinators – Lindsay Seeley/Kala Lee
Transportation Coordinator – Amberlee Wesselhoft

Hospitality Coordinator – Ginger Cloud/Kristen Lindsey
Volunteer Coordinators- Christina Reinold
Room Parent Coordinator – Kayleigh Whisler/Christina Reinold
Building & Grounds – Cathryn & Tyler Bass
Seasonal Decorator- Cathryn Bass
Teacher Representative – Kim Bates
T-Shirts – Natalie Burk
Membership – Sha Dickerson

**PARENTS WHO NEED ADDITIONAL INFORMATION ABOUT THE
CENTER VALLEY ELEMENTARY SCHOOL PARENT INVOLVEMENT PLAN
OR PARENT INVOLVEMENT REQUIREMENTS
PLEASE CONTACT:**

Tami Chandler, Principal
479-968-4540

CENTER VALLEY COUGARS HAVE COUGAR PRIDE!

Center Valley Elementary faculty, staff, and parents will work to ensure our students are prepared for success in the 21st Century by developing their intellectual, social, emotional, and physical skills through the ongoing work of our Professional Learning Community. The students of Center Valley Elementary School are working toward the development of the following characteristics:

- * being good listeners
- * demonstrating good character traits
- * developing a compassion for others
- * being an active learner

"Learners today.....Leaders tomorrow"

CENTER VALLEY ELEMENTARY INFORMATION

Breakfast is served from 7:45-8:05 in the classroom each day. All students are eligible to eat for free. Please do your best to be on time.

School starts at 7:45. The tardy bell rings at 7:50. If your child arrives after 7:50 they will need to be accompanied by the parent to the office and will be given a tardy note.

The Russellville School District is fortunate to employ a Human Service Worker that is available to assist families. Services provided include:

- Assistance in applying for Medicaid, AR Kids, Food Stamps and Housing
- Information about various community services or agencies including counseling services
- Other family support or family preservation needs

PARENT INVOLVEMENT PLAN GOALS FOR 2018-2019:

Center Valley Elementary School's Learning Community/Parent Involvement Committee understands the importance of involving parents and the community as a whole in promoting higher student achievement and general good will between the school and those it serves. The following components will be included in the four goals for our Parent Involvement Plan:

- Communication between home and school is regular, meaningful, and includes information from each view point.
- Responsible parenting and teaching is promoted and supported.
- Parents are very important to assisting student learning.
- Parents are welcome at school, and their assistance and support is welcomed and encouraged.
- Parents are full partners in decisions that are made about parent involvement.
- Community and other resources are made available to parents and teachers.

GOAL ONE: **Center Valley Elementary School will engage in effective parental involvement strategies and support partnerships among school, parents, and the community to improve student achievement and to create a learning community that promotes parent participation:**

Center Valley Elementary will maintain, publish, and review regularly the Parent Involvement Plan.

Parents, alumni, and the community will be encouraged to participate in building and district level long range planning. The parent involvement plan will be reviewed annually prior to the submission of the Building Arkansas Comprehensive School Improvement Planning (ACSIP), or by October 1 each year.

The counselor will schedule a **Watch Dog Dad** Orientation meeting, to encourage dads to become active role models in the school. (For more information on this volunteer opportunity for fathers, please see our web site or contact Tami Chandler.) **Additional events are listed on the attached schedule for first semester. Information will be on the school web site and will be sent out to parents as other events are finalized.**

Center Valley Elementary will publish and distribute Parent Packets annually in the fall, prior to October 1.

The packets will include: School District Calendar; Classroom Management Plans; Grade Level Appropriate Homework Expectations; Parent tips to assist students with reading, writing and math skills; PTO Information; Parent Volunteer Opportunities; Staff Roster with job duties listed; Web Page Information. [Responsible: Tami Chandler, Principal; Angela McGuigan, Learning Community Chair and Parent Involvement Facilitator Annually: October 1 2018/published by November 1, 2018]

Center Valley Elementary will involve parents in the decision making process.

Center Valley Elementary will annually survey parent interest in volunteering at school through a uniform survey sent with students, in partnership with the CVE PTO, during the fall each year. The responses will be maintained and utilized for contacting parents for volunteering. The school will solicit information about interests, frequency of availability, options for volunteering from home and to engage in other activities to welcome parents as volunteers. A list of ways a parent can volunteer will be included in the Family Information Kit. [Responsible: Angela McGuigan, Certified Parent Facilitator: Annually in August and September of 2018] AR ACT 603 2003

Center Valley has a **designated certified parent involvement facilitator**, Counselor, Angela McGuigan appointed by the building principal. Mrs. McGuigan shall help organize meaningful training for staff and parents; promote and encourage a welcoming atmosphere to foster parental involvement; undertake efforts to ensure that parental participation is recognized as an asset to the school. [Responsible: Tami Chandler, Building Principal, Angela McGuigan, Counselor: Annually in August and September of 2018] AR ACT 603 2003 AR ACT 307 2007, AR ACT 1469 and 397 2009

Parents will be consulted regarding planning for parent involvement and in the consideration of programs.

GOAL ONE CONTINUED:

Center Valley teachers and principal, in compliance with ACT 307 of 2007 and ACT 397 of 2009: will provide weekly homework to evaluate student progress and parent nights to train parents in collaboration and implementation of homework.

An **Annual Public meeting** shall be scheduled at **Center Valley prior to November 15, 2018** for reporting to parents and patrons the school's progress in meeting state and federal standards for achievement. This Annual meeting is to be the forum for explaining to parents and the community the State's content and achievement standards, State and local student assessments, and how the district's and school's curriculum is aligned with the assessments and how parents can work with the district to improve their child's academic achievement; Center Valley: scheduled October 1, 2018 Annual Public Meeting and Report to Patrons. [Responsible: Tami Chandler, Principal prior to November 16 annually AR Standards for Accreditation of Schools, AR Act 603 2003]

Parents will be notified as required regarding teacher licensure and school report card. Currently, all teachers at Center Valley are listed as Highly Qualified and the school meets all Arkansas standards for accreditation.

Additional Parent Meetings and Events for Center Valley are included in a schedule/calendar on the District web page: <http://russellvilleschools.net/departments/calendar.htm>.

Center Valley will ensure that parents who have disabilities, limited English proficiency, are migratory, or have other cultural or life circumstances which may result in **barriers to participation** have equal and full access to parental involvement through support such as Interpreters and Translation and maintenance of barrier free building and meeting access, flexible scheduling, and other services. [Responsible: Tami Chandler, Principal: to notify designated directors, supervisors, and coordinators: Ongoing] ESEA TITLE I, SECTION 1111; Title VI; Title II ADA

Center Valley will ensure that all parents are welcomed in the school and that policies and procedures are not present that would discourage parental visits to schools or to their child's classroom.

Center Valley School web site will be maintained with appropriate parent involvement plans and information annually [Responsible: Tami Chandler, Principal to supply information to district technology web master, Annually by November 1, 2018] In addition, at Center Valley, the media specialist will maintain a building level website, Twitter, and Center Valley Facebook with pertinent information for parents and the community, and **teachers at Center Valley will inform parents about classroom activities through notes, email, and Remind 101 or Dojo** for their classrooms with pertinent information for parents.

Center Valley School leadership committee will collaborate with the School Resource Officer to address safety issues of the school environment such as parking, playground issues, and traffic control during arrival and dismissal. Counselor and Staff will provide continued instruction and intervention regarding bullying and promotion of positive behaviors/character education. The principal will document action and notification of parents. RESOURCES FOR PARENTS: Parents and teachers will be notified of the anti-bullying enforcement procedures that promote desired interaction between students of all grades.

GOAL ONE CONTINUED:

Center Valley will review with parents Title One, Part A of the Elementary and Secondary Act (ESEA) requirements for School Wide Status and Title I related Parental Involvement tasks as part of the School Wide Study. [Responsible: Tami Chandler, Principal in collaboration with District ACSIP Committee: ongoing]

Each school receiving Title I funding shall develop a plan for parental involvement that includes the elements within the District policy and plan. The individual schools shall have parental involvement plans developed with input from parents whose children participate in the Title I program, and shall annually involve parents in reviewing the Title I program, the policy, and the plan to ensure continued improvement.

In addition to the Annual Report to Patrons, each school receiving Title I funding shall convene minimally an annual meeting, or several meetings at varying times if necessary to adequately reach parents of participating students, to inform parents of the school's participation in Title I, its requirements regarding parental involvement, and explain parents' right to be involved in the education of their child (ren).

Buildings receiving Title I funding are encouraged to have two meetings per year with parents to ensure adequate participation in plan development and evaluation. Buildings will maintain separate documentation of all Title I related meetings with parents.

Each school receiving Title I funding shall develop a compact with parents that outlines the responsibilities of parents, students, and the school staff in raising student academic achievement and for building partnerships that will enable students to meet Arkansas' academic standards. This compact will be provided to parents through multiple venues and in written format annually.

No Title I School is currently identified at any level of School Improvement due to failure to meet Adequate Yearly Progress as listed in ESEA/Arkansas State Accountability Workbook. Parental notice process under this category is therefore not required.

Parents will be provided with specific complaint procedures for Federal Programs in Arkansas on the school and District website, and upon request.

GOAL TWO: Center Valley will collaborate with Russellville School District to provide coordination in planning and implementing effective parental involvement:

Center Valley will maintain a coordinated parent involvement program where the involvement activities enhance the involvement strategies of other programs, including Title I, Special Education, English Language Learners, and other programs for students.

Center Valley will continue to collaborate and coordinate with area Private Providers of Early Childhood Programs as well as local Head Start Agency Child Development Inc. and local Arkansas Better Chance for Success Providers Friendship Community Care, ABC Child Development Academy, and other providers.

Center Valley Parent Involvement Meetings will be held in September for K-4 students and their families. During the meetings, parents will receive information regarding writing instruction and expectations. They will participate in similar experiences relative to their child's writing assessments. **A list of activities is included as an attachment to this plan.**

Center Valley will hold a STEAM Family Night for K-4 students and their families. Parents will receive information about the EUREKA Math program and participate in a PLTW activity with their child/ren.

GOAL TWO CONTINUED:

The Center Valley nurse will provide articles on health related issues such as: fresh fruits and vegetables, food plate, outdoor activities, and what kids have to say about health. Parents will be invited to Bring Your Parent to PE week September 24-28.

Parents will be provided with resources for resolving complaints and concerns annually in the handbook:

The link to the Russellville School Board Policy 6.7R may be reached by:

<http://www.russellvilleschools.net/o/district/browse/6522> Choose 6.7 Complaints.

Parents with suggestions or concerns about policy or procedure for parental complaints are encouraged to contact Alene Bynum, Assistant Superintendent (alene.bynum@russellvilleschools.net / Phone 479-968-1306); Mailing address is: Russellville School District P.O. Box 928 Russellville AR 72811.

Center Valley Parent Involvement Committee in collaboration with the District Parent Involvement and ACSIP Committee will research and disseminate strategies to **eliminate barriers** that may prevent parents from being fully involved in their child's education. Examples are: accommodations for parents with disabilities; flexible scheduling of Parent Teacher conferences; provision of information in alternate languages. Staff will work to identify and modify other successful parent and community involvement programs to suit the needs of Center Valley families; mentor and train parents to enhance and promote the involvement of other parents; provide support for other parental involvement activities as parents may reasonably request. [Responsible: Parent Involvement Committee: Ongoing]

GOAL THREE: Center Valley Elementary School District will work to build and support parent and family capacity for strong parental involvement.

Center Valley will schedule two Parent Teacher Conferences annually, and shall provide as well alternate or flexible scheduling for those parents who may not be able to attend scheduled dates or times. (Building Principals and Teachers: October 22, 2018; February 12, 2018: 1:00-7:00 p.m.)

Parents are encouraged to participate in Parent Teacher Organizations and other parent programs, including review of Title One potential programs, and in Arkansas Comprehensive School Improvement Planning (ACSIP).

Center Valley Elementary School Building staff will keep parents informed about parental involvement programs, meetings, and other activities in which they could be involved. These opportunities for the current school year are listed in an attachment to this plan.

All such communication shall be, to the extent practicable, in a language the parents can understand. Parents are requested to contact Tami Chandler, Principal, for additional information regarding language and other accommodations needed.

Russellville School District provides support for language translations of written and verbal communication such as the school call-out system as well as Interpreters at regularly scheduled Parent Teacher and other conferences and meetings.

GOAL THREE CONTINUED:

Center Valley staff will communicate with parents prior to placing their child in a program that is different from the regular curriculum; the school will ensure that parents of children identified limited English proficient students are provided with all required notice and information regarding the reason(s) for the identification of their child; the child's level of proficiency and how that was assessed; the status of academic achievement; methods of instruction used in the program; how the program will meet both strengths and needs of their child and specifically assist them in learning English and meeting age appropriate academic standards; specific exit requirements of the program; and how the program meets the needs of a child with any identified disability under IDEA; and all parental rights in writing including the right to decline enrollment in the program; remove their child from the program; and to select among other options if available. Similar services shall be provided to parents of students who may be identified as disabled under IDEA.

Center Valley staff will provide resources to parents in ensuring that **parents receive assistance in understanding such topics as Arkansas academic content standards and student academic achievement standards** as well as state assessments. **Locally used assessments** such as District Formative Assessment data and teacher produced tests will be included in this process. **Parents will receive ongoing information about the ACT Aspire assessment and Istation assessment in Arkansas and the District.** [Responsible: Angela McGuigan, Counselor; Kari Kuras, Elementary Director of Instruction: Ongoing]

GOAL FOUR: Center Valley Elementary School and Russellville School District will conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parental involvement policy and plans as they relate to strategies for increasing parental participation and identifying barriers to greater participation:

To ensure the continued improvement of the District's parental/community involvement program, an annual review of parental involvement policies/plans will be conducted to examine their effect on promoting higher student achievement. The review shall be done by a committee consisting of parents and other community members, school staff, and member(s) of the administration. [Responsible: District ACSIP and Parent Involvement Committee; prior to October 1, 2018 ACSIP submission deadline] Each school in the District receiving Title One, Part A of the Elementary and Secondary Act (ESEA) funding shall at least annually involve parents in reviewing the Title I program, the policy, and the plan to ensure continued improvement. [Responsible: School ACSIP and Parent Involvement Committee; prior to the September 2018 School Board Meeting]

The annual review will be utilized to educate district staff, with the assistance of parents, in ways to work and communicate with parents and to know how to implement parent involvement programs that will promote positive partnerships between the school and parents. Information: the academic impact; increase/decrease in parental involvement; barriers to parental involvement. A follow up stakeholder meeting will be scheduled during the first quarter, for parent representatives from all buildings. A parent survey will be completed by December 2018 and the results compiled in February 2019 to be used at both the District and Building level to identify and address barriers to parental involvement, target areas of need as well as interest for parents, and evaluate activities conducted. [Responsible: District Instructional Technology Committee; District Parental Involvement/ACSIP Committee: by March 1, 2019]

Goal Four Continued

The existing parent involvement policy will be reviewed for compliance with all current federal and state legislation and a recommendation for any additions, corrections, or deletions brought to the School Board Policy Committee for consideration no later than the January 2019 meeting. The Arkansas School Board Association Recommended Policies will be utilized in addition to Non Regulatory Guidance and other relevant resources. [Responsible: Tami Chandler, Center Valley Principal; Alene Bynum, Assistant Superintendent; Jenny Barber, Federal Programs Supervisor/ACSIP Chair: by January 2019.]

The existing Center Valley parent involvement plan will be reviewed annually for inclusion of appropriate content. [Responsible: Tami Chandler, Principal: prior to November 1, 2018]

RUSSELLVILLE SCHOOL DISTRICT

Dr. Mark Gotcher, Superintendent

Russellville School Board:

- | | |
|----------------|---------------|
| Wesley White | Chris Cloud |
| Morgan Barrett | Allen George |
| Jason Golden | Jamie Mullins |
| | Jeff Phillips |

RUSSELLVILLE SCHOOL DISTRICT VISION:

Russellville School District Educates, Equips, and Empowers all students to be productive, contributing members of their school, their community, and their world.

RUSSELLVILLE SCHOOL DISTRICT BOARD OF EDUCATION GOALS:

- Goal #1: Be the school of choice in our region for parents, students and employees
- Goal #2: Increase partnerships that create a unified community that values and supports education
- Goal #3: All students achieve a level of preparedness and readiness to reach their individual potential; businesses and universities seek out RSD students
- Goal #4: Cultivate a culture of high expectations at every level

THIS SUMMARY IS PROVIDED FOR STUDENT HANDBOOK/ FAMILY AND COMMUNITY ENGAGEMENT PLAN INCLUSION

The full text of the Family and Community Engagement Plan for the District may be obtained through the District web site <http://www.russellvilleschools.net> Please choose "Explore RSD", "Documents", "State Required Information" buttons. Choose the current school year folder, then choose "Family and Community Engagement plans". A plan for each building and for the District is included.

RUSSELLVILLE SCHOOL DISTRICT VISION:

Russellville School District Educates, Equips, and Empowers all students to be productive, contributing members of their school, their community, and their world.

The Russellville School District school board and administration understand the importance of engaging families, parents, and the community as a whole in promoting higher student achievement. The District Family and Community Engagement Plan is reviewed annually, and includes goals for improving and continuing parent and community engagement in education:

- Goal One: The District will **promote and support Family and Community Engagement** through surveys, written information, the web site and other publications, and annual parent meetings.
- Goal Two: The District **will assist school buildings in promoting and improving** parental involvement.
- Goal Three: The District will ensure that **school principals, teachers, and parents** receive information and training in promoting Family and Community Engagement and communicating with parents.
- Goal Four: The District **will include parents in evaluating and improving** the ways in which schools and teachers communicate with and involve parents.
- Goal Five: The District **will include parents in joint review and development of the Title I Plan** for buildings.

Please contact your school building principal for additional information and assistance with involvement. You are asked to let us know that you have received this information in your student handbook by signing the assurance page included for you.

CENTER VALLEY ELEMENTARY Fall 2018 PLANNED PARENT ACTIVITIES

DESIGNED TO ASSIST PARENTS WITH INCORPORATING DEVELOPMENTALLY APPROPRIATE LEARNING ACTIVITIES INTO THE HOME ENVIRONMENT AND OTHER ACTIVITIES DETERMINED BY THE SCHOOL TO HELP A PARENT ASSIST IN HIS/HER CHILD'S LEARNING:

August 9	Meet the Teacher/Open House
Monthly PTO Meetings	
August 13	Welcome Aboard with Counselor/Boo Hoo Breakfast
September 14	Progress Reports
September 20	Watch Dog Dads Recruitment Night
September 18-20	Grandparent Days (student performances and classroom activities)
September 25	Cougar Campout/ Literacy Night
October 1	Report to Patrons
October 1	PTO Meeting 4:00 p.m.
October 12	Cougar Carnival
October 15-25	Book Fair
October 17	Flu Clinic
October 19	3 rd Grade Kickball Tournament
October 19	CVE Night at Cyclone Stadium
October 22	Parent Teacher Conferences 1:00-7:00 p.m.
October 23	Title I Family Health Fair
October 24-26	Red Ribbon Activities
October 25	Awards Assemblies
November 2	PTO Meeting 12:00
November 9	CVE Veterans Day Celebration
November 14	Progress Reports
December 3	PTO Meeting 4:00 p.m.
December 7	Cougar Christmas
December 13	1st Grade Christmas Musical
December 14	Spelling Bee