

AR
 Stuttgart School District
 2501 South Main Street
 Stuttgart AR 72160
 870-673-8701

District Parent and Family Engagement Plan

School Year:	2018-2019
Superintendent:	Dr. Rick Gales
District Parent and Family Engagement Coordinator:	James O'Neal
Email (of Coordinator):	joneal@stuttgartschools.org

Parent and Family Engagement Committee Members

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
James	O'Neal	Director of Educational Pupil Services
Tia	Brickey	Parent and Family Engagement Facilitator for Park Avenue Elementary (PAE)
Tawnya	Herring	Parent and Family Engagement Facilitator for Meekins Middle School (MMS)
Dorothy	Flanagan	Parent and Family Engagement Facilitator for Stuttgart Junior High School (SJHS)
Carol Jo	Lambert	Parent and Family Engagement Facilitator for Stuttgart High School (SHS)
Heather	Henry	PAE and MMS parent

Parent and Family Engagement Committee Members

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Stephanie	Prislovsky	PAE Teacher
Lyn	Brownell	SJHS Parent
Azure	Fitzpatrick	PAE, MMS and SHS parent
Melinda	Collier	SJHS Teacher
Stephen	Saranie	SHS Assistant Principal
Elizabeth	Vazquez-Rodriguez	PAE Parent

Parent and Family Engagement Committee Members

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Allyson	Coker	SHS Parent

Columbus	Osby	SHS Staff Member
Andrew	Schroeder	ALE Coordinator
Jenifer	Bohanan	SHS Parent

Goal 1: How will the LEA foster effective parent and family engagement strategies and support partnerships among school, parents, and the community to improve student achievement?

The Stuttgart School District understands the importance of parent and family engagement and the community in promoting student achievement in all areas of a child's education. To foster better understanding and forge positive relationships, the District will strive to develop and maintain the capacity for meaningful and productive parent and community involvement.

1. The Parent and Family Engagement Policy is provided during Open House and Orientation events at each school in August. It is a part of the Student/Parent Handbook. The Parent, Teacher, Student Compact is discussed and signed during the Open House/Orientation events in August and/or during the Parent/Teacher Conferences in September. Building Administrators oversee this task.
2. During the fall semester, the Parent and Family Facilitator on each campus conducts a parent volunteer survey and provides training as needed. During the spring P/T conferences a survey will be completed by parents. The review of the information gained from both surveys will occur during the spring district committee meeting which James O'Neal (870-673-8701) will facilitate. The information gained will be used to help inform decisions for the next year's plan.
3. The Stuttgart School District reserves a minimum of 1% of the Title I, Part A allocation for parent and family engagement, with 90% going to the Title I, Part A schools, with priority given to "high-need" schools.
4. The Stuttgart School District will collaborate on parental involvement activities with other programs such as Arkansas Better Chance Pre-School, HIPPIY, and Headstart. Pam Dean (870-673-3563), principal at PAE, will be the contact person.
5. Park Avenue Elementary, Tia Brickey; Meekins Middle School, Tawnya Herring; Stuttgart Junior High, Dorothy Flannigan; and Stuttgart High School, Carol Jo Lambert.
6. Hold an annual meeting for disseminating information to the community as well as to gain input to assist in updating the Title I, Part A schools' programs. The facilitator for this meeting will be the building principal, the school's parent and family engagement facilitator or Kathy Hopson (673-8701). Parental input will assist with determining the effectiveness of the parent and family engagement policy.
7. A District level parent and family engagement committee will develop, update, and disseminate the parent and family engagement policy and implement parent and family engagement activities to promote parent and family engagement in the Title I, Part A schools. James O'Neal, Director of Educational Pupil Services, 870-673-8701.
8. To ensure that information related to school and parent programs is sent to parents, to the extent practical, in a language and form they can understand, an ESL Clerk/Paraprofessional/Translator, who speaks Spanish, is employed by the district. She assists in translating documents and attends conferences when translation is needed. Accessibility will be provided to parents with disabilities.
9. The District Committee will include: James O'Neal, Director of Educational Pupil Services; Tia Brickey, Parent and Family Engagement Facilitator at Park Avenue Elementary; Tawnya Herring, Parent and Family Engagement Facilitator at Meekins Middle; Dorothy Flannigan, Parent and Family Engagement Facilitator at SJHS; Carol Jo Lambert, Parent and Family Engagement Facilitator at SHS; Stephanie Prislovsky, 4th grade science teacher at PAE; Azure Fitzpatrick, Parent of students in grades 2, 5 & 9; Lyn Brownell, SJHS Parent; Heather Henry, PAE Parent; Elizabeth VazquezRodriguez, PAE Parent, Allyson Coker, SHS Parent, Columbus Osby, SHS staff member, Andrew Schroeder, ALE Coordinator and Jenifer Bohanan, SHS Parent.

Goal 2: How will the district provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental engagement?

1. Members of the District Parent and Family Engagement Committee will attend some of the scheduled parental involvement events on the campuses. Reports will be made of their observations from these visits via anecdotal notes given to James O'Neal, 870-673-8701. These notes will be discussed as the plan is updated and evaluated for the next year.
2. The Parent and Family Engagement Facilitators will schedule or assist in scheduling parent meetings and activities at various times to accommodate varying parent schedules and maximize parent opportunities for participation.
3. Parental Involvement professional development will be provided based on the recommended rotation schedule for teachers and administrators. Kathy Hopson (870-673-8701) will facilitate this professional development.
4. Provide to the extent possible, information to parents in a language and form parents can understand. The Director of Educational Pupil Services (673- 8701), Building Administrators and the Building Parent and Family Engagement Facilitator will share the responsibility for the accomplishment of this task.
5. Refer adults to the Prairie Arkansas Literacy Council (for Arkansas County), Cari Swink, (870-255-2500), 105 S. Hazen Ave. Hazen, AR
6. Provide a copy of the school policy at each school for parents to view as well as provide a copy of each plan posted to the district web site. This document will be housed in the principal's office at each campus.
7. James O'Neal, District Parent and Family Engagement Coordinator, (870-673-8701), will monitor each Title I, Part A school to ensure that each school performs the following tasks:
 - develop parent and family engagement policy
 - offer flexible meeting times
 - provide information to parents about the school's program, including parent information guide
 - develop and use the school-parent compact
 - provide training for parents in working with their child to improve academic achievement, to include training on the phone notification system in order to have the real-time access to their child's attendance and achievement.
8. Each Title I, Part A school host curriculum day/nights to inform and/or showcase student learning.
9. Conduct a Parent Volunteer Survey and provide volunteer training as needed .
10. Events are held at different times during the day/night in order to maximize the opportunities for parents to participate in school-related activities. Events include: Muffins for Moms, Power Parent Roundtable, Community in Action, Tacky Sweater Night, Color Run, Senior night, junior night, etc...
11. N/A
12. Hold an annual meeting for disseminating information to the community as well as to gain input to assist in updating the Title I, Part A schools' programs. The facilitator for this meeting will be the building principal, the school's parent and family engagement facilitator or. Kathy Hopson (673-8701) will be the facilitator of this meeting.

Goal 3: How will the district build the school's capacity for strong parental engagement?

1. Administrators, Counselors and Teachers will provide information to participating parents in such areas as national, state, and local education goals, including parents' rights as defined in Title I, Part A. Pam Dean (870-673-3563), Sharon Konecny (870-673-3565), Amy Marek (870-673-3562), Donnie Boothe (870-673-3561).
2. The Principal will assist in the formation of a parent organization such as PTA/ PTO at each building. At Park Avenue, this organization is called C.I.A. (Community in Action). Pam Dean (870-673-3563), Sharon Konecny (870-673-3565), Amy Marek (870-673-3562), Donnie Boothe (870-673-3561).

3. James O'Neal, District Parent and Family Engagement Coordinator, (870-673-8701), will encourage the formation of partnerships between schools and local businesses that includes roles for parents.
5. The Parent and Family Engagement Facilitator (PAE Tia Brickey, 673-3563, MMS Tawnya Herring, 673-3565, SJHS Dorothy Flannigan, 673-3562 and SHS Carol Jo Lambert, 673-3561) on each campus will conduct a Parent Satisfaction Survey in the spring semester. This survey will be utilized as one element of evaluating the current plan as plans are made for the next year.
6. Kathy Hopson, Federal Programs Director, 870-673-8701, will approve reasonable and necessary expenses associated with parent and family engagement activities.
7. Through the district's Director of Educational Pupil Services, James O'Neal (673- 8701), reasonable support for parental involvement will be provided to participating Title I, Part A schools.

Goal 4: How will the district conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parent and family engagement plan as it relates to strategies for increasing parental participation and identifying barriers to greater participation?

1. Conducting a Parent Satisfaction Survey and evaluate the results. The survey will be conducted during the second Parent/Teacher Conference held in February, 2019. The Parent and Family Engagement Facilitator on each campus will be responsible for collecting this information. Once collected at the building level, the results will be reviewed and discussed by the district committee during a meeting in the spring semester. James O'Neal (673-8701) will facilitate this meeting and review.
2. Developing procedures for collecting parent participation documentation through sign-in lists for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year. Each campus Parent and Family Engagement Facilitator will receive and store this documentation from various faculty and staff members. (PAE-Tia Brickey 673-3563, MMS-Tawnya Herring 673-3565, SJHS-Dorothy Flannigan 673- 3562 and SHS-Carol Jo Lambert 673-3561).
3. The campus Parent and Family Engagement Facilitator will conduct an annual review of the parental involvement plan with input from parents, teachers and community members. Input from this meeting should also address barriers to increased parental involvement and how these barriers may be successfully reduced. Minutes of this meeting will be taken. Revisions will be made as necessary with the guidance of the school's principal. (PAE-Tia Brickey 673-3563, MMS-Tawnya Herring 673-3565, SJHS-Dorothy Flannigan 673- 3562 and SHS-Carol Jo Lambert 673-3561).
4. The District Parent and Family Engagement Committee will meet to discuss the results of the annual survey. Parent comments will be included and encouraged by the facilitator, James O'Neal (673-8701), as efforts are made to improve the plan. Members of the District Parent and Family Engagement Committee will disseminate results from the survey to faculty, staff, parents and community. Included in this report will be a request for increased parent participation.
6. During the district team's annual meeting, facilitated by James O'Neal (673-8701) comments on evaluation forms/anecdotal notes will be discussed. The focus will be to improve the parental involvement and increase satisfaction of having attended events at their child's school.

Goal 5: How will the district involve parents in the joint development of the district Title I Application under section 1112 (ACSIP)?

1. Parents will be recruited by the building principals and campus Parent and Family Engagement Facilitator to serve on the ACSIP/INDISTAR committee at each school and the district level. The committee will review the Title I plan and will be encouraged to offer suggestions in developing the Title I plan. Parent contacts will be initiated based upon information gained from sign in sheets from school and district activities and upon lists of names submitted by

principals. (PAE-Tia Brickey 673-3563, MMS-Tawnya Herring 673-3565, SJHS-Dorothy Flannigan 673- 3562 and SHS-Carol Jo Lambert 673-3561). Principals-Pam Dean (870-673-3563), Sharon Konecny (870-673-3565), Amy Marek (870-673-3562), Donnie Boothe (870-673-3561).

2. James O'Neal (673-8701) will recruit parents for a district Parent Advisory Committee.

3. Kathy Hopson, District Leadership Team Committee chair will encourage the formation of partnerships between the district and local businesses that will include roles for parents.

4. Parents will be asked to complete an annual survey suggesting ways to improve district effectiveness in terms of parental involvement. The Parent and Family Engagement Facilitator will be responsible for collecting the surveys and distributing the information gained. Tia Brickey 673-3563, Tawnya Herring 673-3565, Dorothy Flannigan 673- 3562 and SHS-Carol Jo Lambert 673-3561).