Building-Level COVID-19 Management Plan

School Year 2022-23

Lakeview High School/Daly Middle School



School/District/Program Information

District or Education Service District Name and ID: Lake County School District # 7 2059

School or Program Name: <u>Lakeview Senior High School/Daly Middle School</u>

Contact Name and Title: <u>Hillary Hulseman, Lakeview High School/Daly Middle School Principal</u>

Contact Phone: <u>541-947-2287</u> Contact Email: <u>hulseman.hillary@lakeview.k12.or.us</u>

Policies, protocols, procedures and plans already in place Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school. A Communicable Disease Management committee was formed in July, 2020 to include the following stakeholders: School District Communicable Disease Michael Carter, Superintendent LCSD#7, Lane Stratton Principal/parent, Christopher Rose compliance/parent, Lonnie Chavez Student Services and Special Education Dir., Tandalin Gerber district office/parent, Janet Melsness Business Management Plan Mgr., Susan Warner, Evan Reese technology/parent, Tina Cobian, custodian, Quinn McKay compliance/maintenance, OAR 581-022-2220 Judy Clarke and Jill Harlan LPHA, OSEA and LOEA union leadership. The current stakeholders for this committee are: Michael Carter, Superintendent LCSD#7, Hillary Hulseman LHS Principal/Parent, Challis Young, LHS Vice Principal/Athletic Director, Lloyd Hartley Compliance/Parent, Jennifer Schulze Student Services, Tandi Gerber Executive Assistant, Janet Melsness Business Mgr., Susan Warner Elementary Principal, Dusty Counts, Elementary Vice Principal/Parent, Evan Reese Technology, Roger Buhrle, Custodian, Quinn McKay compliance/maintenance, Judy Clarke and Miranda Philibert Lake County Public Health, OSEA and LOEA union leadership. The committee will regularly review and update the Covid Management Plan, Communicable Disease Plan and LCSD#7 policy.

1.

The role of the Communicable Disease Management safety was to review protocols to limit the spread of COVID-19 and respond to outbreaks of COVID-19 in the Lake County School District # 7. The committee will also write and revise policy to address the notification of any suspected outbreaks, trace contact logs, clustering or confirmed cases of COVID 19.

We will conduct admin meetings in late July and early August 2022 discussing updates to the Covid Management Plan, Communicable Disease Management Plan and LCSD#7 policy. Training has been planned for all LCSD#7 staff during inservice week (August 24 – August 31, 2022) to provide appropriate safety and protocol training for communicable diseases. This training will include enhanced cleaning and disinfecting procedures, student and staff screening for all staff.

https://www.lakeview.k12.or.us/ where this plan is available for public viewing.

2



Exclusion Measures

Exclusion of students and staff who are diagnosed with certain communicable diseases OAR 333-019-0010

Policies, protocols, procedures and plans already in place

Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.

<u>Screening and Exclusion</u>: Safety and Health Plans will include information on COVID 19, quarantine protocol and responses to outbreaks. LCSD#7 maintains nursing services through the Lake County Health Department. The staff at Lake County Health Department has been partners through the process.

Students or staff demonstrating symptoms will be referred to the isolation room (the sick room next to the office) until office staff/school nurse can evaluate the student or staff. Parents/guardians will be notified. Staff will use face shields or face coverings and other appropriate PPE as necessary. Posters and literature will continue to be posted and available to review symptoms of Covid strains as needed.

Incorporating trace contact information into our student database system will quickly provide information to the Lake County Public Health Department to assess outbreaks. LCSD#7 has developed a response protocol with the Lake County Health Department in the case of an outbreak following the plan they have developed.

Incorporating trace contact information into our student database system will quickly provide information to the Lake County Public Health Department to assess outbreaks. Any outbreak would initiate a response team at multiple levels.

- Building administration and teaching staff would communicate with appropriate stakeholders.
- The student or staff would move into a quarantine status if screening determined they had symptoms or a test resulted in a positive outcome.
- An educational plan for student learning would initiate immediately with classroom teachers and technology staff.
- Students would have a Chromebook checked out and the technology staff put on notice for technology support for students and parents as needed at home.
- Staff would communicate lesson plans and educational plans with the administration and substitute teacher.
- Appropriate written and oral communication would be initiated by stakeholders.
- A re-entry plan would be communicated to students or staff.

Due to the small size of our school and local community an outbreak could possibly affect our entire district, this is why we have chosen to keep our cohort/class sizes small and separate whenever possible. Education would immediately go into effect to implement distance learning for any students or staff affected. www.lakeview.k12.or.us

	Policies, protocols, procedures and plans already in place
* *	Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.
	www.lakeview.k12.or.us
Isolation Space Requires a prevention- oriented health services program including a dedicated space to isolate sick students and to provide	Additional training will be provided during in-service week to address updated procedures for isolation of any ill or exposed students or staff. Isolation protocol, designated isolation rooms and staff for the isolation room will be presented during an in-service training for Lake County School District # 7 in each building or department. During this training protocol for reporting potential cases of COVID-19, cohorts, cross contamination and daily logs will also be presented.
services for students and to provide services for students with special health care needs. <u>OAR 581-022-2220</u>	LCSD#7 in partnership with LBL, our data service provider has developed daily student logs and cohort logs to include all the required components. All logs shall include: Student's name Drop off/pick-up time Student and parent contact information All persons and contact information the student was in contact with
	School secretaries have developed procedures for maintaining logs, forms with LBL and protocol to address school reports, response to potential outbreaks. District Compliance Officer (social distancing and PPE): Lloyd Hartley Contact Tracing and Daily Logs: Kandy Strong, Jasming Arco
	Contact Tracing and Daily Logs: Kandy Strong, Jasmine Arce Isolation Room Staff: Kandy Strong and Hillary Hulseman On-site nurse: Miranda Philibert DMS/LHS isolation room: Sick room by main office **All occupants will use appropriate PPE when in the isolation rooms.

€, @ ₩ @	Policies, protocols, procedures and plans already in place Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.
Educator Vaccination OAR 333-019-1030	See Comprehensive Plan
Emergency Plan or Emergency Operations Plan OAR 581-022-2225	Covid Management Plan, Communicable Disease Plan and Safety and Health Protocols will include information on COVID 19, quarantine protocol and responses to outbreaks. LCSD#7 maintains nursing services through the Lake County Health Department. The staff at Lake County Health Department have been partners throughout the process. Incorporating trace contact information into our student database system will quickly provide information to the Lake County Public Health Department to assess outbreaks. LCSD#7 has developed a response protocol with the Lake County Health Department in the case of an outbreak following the plan the Lake County Health Department has developed. Any outbreak would initiate a response team at multiple levels. Due to the small size of our school and local community an outbreak could possibly affect our entire district. Depending on the size and severity of the outbreak, stakeholders would initiate whole cohort quarantines with distance learning, or school wide distance learning. In either scenario, education would immediately go into effect to implement distance learning for any students or staff affected. Meal service would be implemented for affected cohort groups. Comprehensive Distancing Learning training for distance learning models has been implemented 2020 – 2022. A Google platform has been designated district wide for Comprehensive Distance Learning. Additional staff will be required to perform cleaning and sanitizing tasks and we have posted for multiple positions, especially custodial and bus drivers. All school surfaces will be disinfected on a daily basis and in some locations multiple times throughout the day as necessary. This sanitation schedule will be modified as needed to ensure safety of our students and staff. Mass media systems will instruct parents about how students can access technology support, tutoring, online instruction, meal service and re-entry to on-site instruction as necessary. Our Lake County Public Health Department

€ © ₩ ©	Policies, protocols, procedures and plans already in place Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.
	would be a partner with stakeholders in any outbreak and re-entry planning.
Additional documents reference here:	https://www.lakeview.k12.or.us

SECTION 1. Clarifying Roles and Responsibilities

Identifying roles central to communicable disease management. Clarifying responsibilities related to communicable disease response is a first step in keeping communities healthy and safe. In general, decisions of school health and safety reside with school and district officials. Together with local public health officials, school/district administrators should consult a variety of individuals when making decisions about health and safety in school.

Table 2.	Roles and Responsibilitie	S	
School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Building Lead / Administrator	 Educates staff, families, and students on policies regarding visitors and volunteers, ensuring health and safety are being maintained. In consultation with district leadership and LPHA staff, determines the level and type of response that is required/necessary. Acts as key spokesperson to communicate health-related matters within school community members, health partners, and other local partners. 	Lloyd Hartley, Special Education Director/Compliance Officer Hilary Hulseman, Principal	Kandy Strong, Front Office Secretary Miranda Philibert, Lake County Public Health Judy Clark, Lake County Public Health
School Safety Team Representative (or staff member knowledgeable about risks within a school, emergency response, or operations planning)	 Trains staff at the start of the academic year and at periodic intervals on communicable disease management procedures. Leads debrief of communicable disease event, informing continuous improvement of the planning, prevention, response, and recovery system. 	Lloyd Hartley, Special Education Director/Compliance Officer Hilary Hulseman, Principal	Kandy Strong, Front Office Secretary Miranda Philibert, Lake County Public Health Judy Clark, Lake County Public Health
Health Representative (health aid, administrator, school/district nurse, ESD support)	 Supports building lead/administrator in determining the level and type of response that is necessary. Reports to the LPHA any cluster of illness among staff or students. Provides requested logs and information to the LPHA in a timely manner. 	Lloyd Hartley, Special Education Director/Compliance Officer Hilary Hulseman, Principal	Kandy Strong, Front Office Secretary Miranda Philibert, Lake County Public Health Judy Clark, Lake County Public Health

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
School Support Staff as needed (transportation, food service, maintenance/custodial)	 Advises on prevention/response procedures that are required to maintain student services. 	Michael Carter, Superintendent Hilary Hulseman, Principal Challis Young, Vice Principal Janet Melsness, Transportation Supervisor Roger Buhrle, Custodial	Tandalin Gerber, Executive Assistant Kandy Strong, Front Office Secretary Miranda Philibert, Lake County Public Health Judy Clark, Lake County Public Health
Communications Lead (staff member responsible for ensuring internal/external messaging is completed)	 Ensures accurate, clear, and timely information is communicated including those who may have been exposed, a description of how the school is responding, and action community members can take to protect their health. Shares communications in all languages relevant to school community. 	Susan Warner, Principal Michael Carter, Superintendent Lloyd Hartley, Special Education Director/Compliance Officer Janet Melsness, Transportation Supervisor Jenifer Shulze, Student Services DIrector	Tandalin Gerber, Executive Assistant Miranda Philibert, Lake County Public Health Judy Clark, Lake County Public Health
District Level Leadership Support (<i>staff member in which to</i> <i>consult surrounding a</i> <i>communicable disease</i> <i>event</i>)	 Has responsibility over COVID-19 response during periods of high transmission. May act as school level support to Building lead/Administrator activating a scaled response. Responds to media inquiries during the communicable disease event and ensures that those responsible for communication are designated speakers. 	Michael Carter, Superintendent Hilary Hulseman, Principal Challis Young, Vice Principal Susan Warner, Principal Dusty Counts, Vice Principal Janet Melsness, Transportation Supervisor Roger Buhrle, Custodial	Tandalin Gerber, Executive Assistant Miranda Philibert, Lake County Public Health Judy Clark, Lake County Public Health

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Main Contact within Local Public Health Authority (LPHA)	 Notifies Building Lead/Administrator of communicable disease outbreak and offers recommendations for appropriate response. Key spokesperson to communicate on health-related matters with community members, health facility staff, and other local community partners. 	Michael Carter, Superintendent Hilary Hulseman, Principal Challis Young, Vice Principal Susan Warner, Principal Dusty Counts, Vice Principal Janet Melsness, Transportation Supervisor Roger Buhrle, Custodial	Tandalin Gerber, Executive Assistant Miranda Philibert, Lake County Public Health Judy Clark, Lake County Public Health
Others as identified by team			

Section 2. Equity and Mental Health

Preparing a plan that centers equity and supports mental health

Preparing a school to manage COVID-19 requires an inclusive and holistic approach to protect access to in-person learning for all students. In this section suggested resources are offered to help prepare for COVID-19 management while centering an equitable and caring response.

Centering Equity

Identify existing district or school plans and tools that can be utilized when centering equity in prevention, response, and recovery from incidents of COVID-19 (e.g., district or school equity plans/stances/lenses/decision tools, Equity Committee or Team protocols, district or school systems for including student voice, existing agreements or community engagement or consultation models, Tribal Consultation¹, etc.)

¹ Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a <u>government-to-government</u> basis.

<u>Equity</u>

Equity is a primary focus of our Covid Management Plan and our district has prided itself on serving the needs of every student. We are a very rural school district (frontier) with a substantial student population in poverty.

Administration and staff have identified students who need additional support and fall into the following categories: ELL, high poverty, geographically isolated, foster children, minority students, unidentified homeless, and the highly mobile students who do not have stable home environments. Through the Covid closures or quarantine the close relationships that we have with stakeholders informed us of the specific hurdles and obstacles that families encountered during closures or quarantine. Because of these obstacles, we have a higher level of awareness of equity issues and barrier that may arise.

Equity in Academics - We have provided one on one computers for all Lake County School District # 7 students. All students have access to "hot spots", Chromebooks and technical assistance during a closure or quarantine as needed.

We have also provided a K-12 comprehensive district online program. This program will afford flexibility for students who require or request this level of distance learning. This program will have certified teachers, specialized tutoring, and access to all K-12 district resources. The biggest challenge for our Lakeview Academy is the same challenge the district/community faces as whole- internet connectivity.

We have organized and equipped our classrooms so that teachers will be able to more seamlessly provide instruction for students during a closure or quarantine. We have also organized professional development opportunities to improve Google classroom skills.

Mental Health

Covid Management Plan, Communicable Disease Plan and Safety and Health Protocols include information on COVID 19, quarantine protocol, and response to outbreaks. These plans also identify sources of mental health tools and local resources.

Our SIA plan identified the need for additional mental health support. It is difficult to find certified staff to fill this need, but we are committed to providing these services. We were able to contract with the local ESD to provide two behavioral specialists at the secondary level.

Building administration and staff meet twice monthly to address student mental health and counseling needs. In addition, our behavioral specialists have been conducting specialized training for our staff to address supporting students. For example, (Trauma Informed Practice, Mental Health First Aid, Assist Training and QPR). As a small school district we are also able to provide home visits during closures, quarantines and summer programs for students receiving mental health services. We believe regular and consistent interaction with students with mental health needs are critical with our students.

LCSD#7 maintains nursing services through the Lake County Health Department. The staff at Lake County Health Department has been partners through the process. Since we are in a rural (frontier) status we have a very strong working relationship, face to face, with all of our health partners, this includes our local hospital. We are able to contact each other on a daily basis, and if need be, almost instantaneously.

<u>(0</u>)0	Suggested Resources: 1. Equity Decision Tools for School Leaders	
2) Q'a		
* ~	2.	Oregon Data for Decisions Guide
	3. Oregon's COVID-19 Data Dashboards by Oregon Health Authority COVID-19	
	4. Data for Decisions Dashboard	
	5.	Community Engagement Toolkit
	6.	Tribal Consultation Toolkit

Table 3. Centering Equity	
OHA/ODE Recommendation(s)	Response:
Describe how you identify those in your school setting that are disproportionately impacted by COVID-19 and which students and families may need differentiated or additional support.	 Disproportionately Impacted Students: Students can choose on-site learning or Lakeview Academy (online). Parents will be contacted on an individual basis to thoroughly explain school choices and identify any barriers to enrollment or attendance for any students identified with barriers to education. Tracking procedures, attendance, grades and policies continue to change as necessary in our School Safety and Management Plan. The LBL student information system is evaluated, revised and redesigned to address these changes as needed. This is especially true for our vulnerable student population. The procedures and protocols to reduce educational barriers are designed to ensure equity. LCSD#7 will follow all ODE attendance guidelines. All students in underrepresented populations will have a certified teacher and additional staff assigned to monitor their academic rigor and progress regardless of Comprehensive Distance Learning or On-Site enrollment. In addition, resources will be provided at multiple levels to ensure at-risk populations, vulnerable populations, minority populations, and students who are disadvantaged at any level are afforded the same opportunity to access their education. As a small school district we are able to accommodate these identify, design and implement special considerations very rapidly and usually within 24 hours. Special Education and 504 Students: LCSD#7 students and parents will have the choice to attend the Lakeview Academy (online) or onsite 5 days a week. IEP and 504 teams will contact each parent to discuss the best fit for students in the high risk population prior to the beginning of school. A case manager will be assigned to each student on an IEP or 504 to include regular email or phone contact and home visits as necessary. These students' school choice and needs will be staffed on a case by case basis with LCSD#7 staff and school nurse, Miranda Philibert. During August, 2022, special education and 504 staff will c

OHA/ODE Recommendation(s)	Response:
Describe the process by which the school will implement a	1)Lake County School District # 7 will be offering at least two educational settings for our students to ensure equity and to meet their individual education needs, maintaining the rigor that our district expects from our students.
differentiated plan for those that are disproportionately impacted, historically underserved or at higher risk of negative impacts or complications related to COVID-19.	To accommodate students who prefer an alternative setting we have established the Lakeview Academy which will provide a comprehensive K-12 online learning option. This program will provide extra resources for students to be successful including certified teachers, approved curriculum, extra tutorial help, and individual education plans to ensure equity for all students who will be served in the program.
	2)Students enrolled in the Lakeview Academy (on-line), will be monitored for attendance and academic growth on the same regular intervals as the on-site students.
	3)The RTI model at the elementary level has been evaluated by the RTI Team with a focus on identifying underserved students, improving the identification process for special education and requiring the most effective interventions during the reading block.
	4)Summer programs were held in the summer of 2021 and again in 2022 to provide enrichment, engagement and remediation Lake County School District # 7 students. The summer programs strengthen relationships with stakeholders. Our community experiences a high level of poverty so many of our students can't access summer activities. We have formed partnerships with the swimming pool, horse facility, outdoor school, dance studio and theater to offer enrichment activities for students. Several classroom activities in art and scientific inquiry are planned. Transportation and supervision will be provided for all of these activities. At the secondary level there is an emphasis on credit retrieval and enrichment.
What support, training or logistics need to be in place to ensure that the named strategies are understood, implemented, and monitored successfully.	The Lakeview Academy offered as an educational option has been evaluated and restructured by the administrative team. The model originally put together during Covid needed to be evaluated for effectiveness as the Covid Management Plan changed. Comprehensive Distancing Learning training for distance learning models will be provided during in-service each year for all teaching staff. A Google platform has been designated district wide for Comprehensive Distance Learning.
	The RTI model continues to provide a reading and math consultant to evaluate and train teachers in Lake County

OHA/ODE Recommendation(s)	Response:
	School District # 7. Data from the previous year is evaluated annually by the RTI team to adjust the RTI program. Summer program teams identify the weak academic areas for students and target those areas in instruction. Class sizes are small during summer programs with a large emphasis on remediation at the middle school level. The goal is to prepare middle school students for the transition to high school. Summer program reporting provides the opportunity for program evaluation by admin.

Mental Health Supports

Schools are encouraged to continue to prioritize cultivating care, connection, and community to support the mental, emotional, and social health and well-being of students, families, staff, and administrators.

Identify existing district or school plans and tools that can be utilized in supporting student and staff wellbeing and mental health during prevention, response, and recovery from incidents of COVID-19 (e.g., counseling services; partnerships with community mental and behavioral health providers; school district suicide prevention, intervention, and postvention plan; School Based Health Center resources; tribal resources, etc.)

- ODE <u>Mental Health Toolkit</u>
- INSERT
- INSERT
- INSERT

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<u>_</u>	Suggested Resources:
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- 1. ODE Mental Health Toolkit
- 2. <u>Care and Connection</u> Program
- 3. Statewide interactive map of Care and Connection examples
- 4. Care and Connection District Examples
- 5. Oregon Health Authority Youth Suicide Prevention

Table 4.	Mental Health Supports
OHA/ODE Recommendation(s)	Response:

OHA/ODE Recommendation(s)	Response:
Describe how you will devote time for students and staff to connect and build relationships.	Lakeview High School/Daly Middle School uses a PBIS-based system to build relationships with students and recognize positive behavior. These programs collect data consistently to evaluate equity in recognizing achievement, improvement and removing educational barriers. We identified the need for additional mental health support through Covid planning, and during reevaluation of our Covid Management Plan. Although it is difficult to find certified staff to fill this need, we contracted with the ESD for 1.5 FTE mental health services at the secondary level. As a district, we have doubled the amount of mental health staff. During 2022 - 2023, we will develop a formal program for behavioral specialists to follow with students. Training in Trauma Informed Practice, First Aid Mental Health, QPR and Assist have already taken place.
Describe how you will ensure class time, and individual time if needed, for creative opportunities that allow students and staff to explore and process their experiences.	Students: Through our strong PBIS systems district wide, we provide character education and social emotion time built into our daily schedules. For example, at the secondary level we use Covid Management Plan, Communicable Disease Plan and Safety and Health Protocols including information on COVID 19, quarantine protocol, and response to outbreaks. These plans also identify sources of mental health tools and local resources. Our SIA plan identified the need for additional mental health support. It is difficult to find certified staff to fill this need, but we are committed to providing these services. We were able to contract with the local ESD to provide two behavioral specialists at the secondary level.
	Building administration and staff meet twice monthly to address student mental health and counseling needs. In addition, our behavioral specialists have been conducting specialized training for our staff to address supporting students. For example, (Trauma Informed Practice, Mental Health First Aid, Assist Training and QPR). As a small school district we are also able to provide home visits during closures, ning meetings to create an environment to express emotions and regulate ourselves and be ready to learn for the day. At the secondary level, advisory groups create a small group environment that is more personable and provides opportunity for social emotional learning.
	Staff: Lake County School District is a leader in the state in employee wellness. Through our wellness grant, we are able to offer an exercise and weight room for employees and their spouses, summer recreation programs, release time on Wednesdays to socialize and explore personal and professional development.

OHA/ODE Recommendation(s)	Response:
Describe how you will link staff, students and families with culturally relevant health and mental health services and supports.	Covid Management Plan, Communicable Disease Plan and Safety and Health Protocols including information on COVID 19, quarantine protocol, and response to outbreaks. These plans also identify sources of mental health tools and local resources.
	Our SIA plan identified the need for additional mental health support. It is difficult to find certified staff to fill this need, but we are committed to providing these services. We were able to contract with the local ESD to provide two behavioral specialists at the secondary level.
	Building administration and staff meet twice monthly to address student mental health and counseling needs. In addition, our behavioral specialists have been conducting specialized training for our staff to address supporting students. For example, (Trauma Informed Practice, Mental Health First Aid, Assist Training and QPR). As a small school district we are also able to provide home visits during closures, quarantines and summer programs for students receiving mental health services. We believe regular and consistent interaction with students with mental health needs are critical with our students.
	LCSD#7 maintains nursing services through the Lake County Health Department. The staff at Lake County Health Department has been partners through the process. Since we are in a rural (frontier) status we have a very strong working relationship, face to face, with all of our health partners, this includes our local hospital. We are able to contact each other on a daily basis, and if need be, almost instantaneously.
Describe how you will foster peer/student lead initiatives on wellbeing and mental health.	Lake County School District # 7 has a strong leadership program at the secondary level. High school students design and deliver curriculum in agriculture and social emotional content areas at the elementary school. Our student councils at the secondary level drive the kind of social emotional activities in PBIS and advisory groups. All of the planned activities center around mental health, kindness and our student's emotional wellbeing.



Section 3. COVID-19 Outbreak Prevention, Response & Recovery: Implementing mitigation activities, responding to periods of increased transmission, resuming baseline level mitigation, and debriefing actions to improve the process

Planning for and implementing proactive health and safety mitigation measures assists schools in reducing COVID-19 transmission within the school environment for students, staff, and community members. COVID-19 will continue to circulate in our communities and our schools for the indefinite future. Schools will utilize different mitigation measures based on COVID-19 transmission within their facilities and communities. In the following section, teams will document their school's approach to the CDC, OHA and ODE advised health and safety measures at baseline, during increased COVID-19 transmission, and as they roll back the increased mitigating measures, incorporating lessons learned.

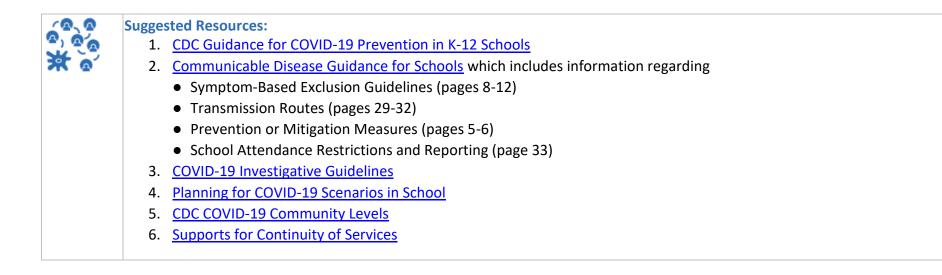


Table 5.	COVID-19 Mitigating Measures
OHA/ODE Recommendation(s) Layered Health and Safety Measures	BASELINE MEASURES: describe what mitigating measures will the school implement all of the time, each and every day of the school year to reduce the spread of COVID-19 and protect in-person instruction?
COVID-19 Vaccination	CDC, OHA, and ODE recommend COVID-19 vaccination for all eligible individuals. Please include whether your school will offer COVID-19 vaccine clinics or notices about where to access vaccines in your community.
Face Coverings	Staff interacting with students at less than 6 feet, to include bus drivers, school nurse, food service staff, office staff and speech personnel, will use face shields or face coverings as supplied by LCSD#7 as required by the State of Oregon if necessary. Additional masks will be on hand and on the buses for students whose masks have become unusable. If a student is unable to wear a mask the district has protocols in place to provide face shields as necessary.

OHA/ODE Recommendation(s) Layered Health and Safety Measures	BASELINE MEASURES: describe what mitigating measures will the school implement all of the time, each and every day of the school year to reduce the spread of COVID-19 and protect in-person instruction?
	Public Health staff will train secondary staff on visual screening for symptoms and best practices for safety protocols. Bus drivers will provide initial visual screening as they pick students up, prior to arriving at school. If a student is deemed medically at risk then the student will not be allowed to enter the general cohort of the elementary school building. Isolation protocols will be followed. Upon suspicion of illness, students or staff must report to the isolation room. Office staff and school nurse will evaluate symptoms and initiate appropriate protocols. Parents will be notified, and trace contact protocol will be initiated as deemed necessary.
	Protocol includes information on COVID 19, quarantine protocol and monitoring time before re-entry to school given to parents or guardians when they pick up their student. This same information will be given to the staff who are sent home as a precautionary measure.
	Additional training will be provided as needed to address procedures for isolation of any ill or exposed students or staff. Isolation protocol, designated isolation rooms and staff for the isolation room will be presented during an in-service training for Fremont/A.D. Hay Elementary. During this training protocol for reporting potential cases of COVID-19, cohorts, cross contamination and logs will also be presented.
	All logs shall include:
Isolation	Child's name
	Drop off/pick-up time
	Student and parent contact information All persons and contact information the student was in contact with
	District Compliance Officer (social distancing and PPE): Lloyd Hartley
	Contact Tracing and Daily Logs: Kandy Strong and Jasmine Arce
	Isolation Room Staff: Kandy Strong, Hillary Hulseman On-site nurse: Miranda Philibert
	LHS/DMS: sick room by the main office
	**All occupants will use appropriate PPE when in the isolation rooms.

OHA/ODE Recommendation(s) Layered Health and Safety Measures	BASELINE MEASURES: describe what mitigating measures will the school implement all of the time, each and every day of the school year to reduce the spread of COVID-19 and protect in-person instruction?
Symptom Screening	 In-service training will include: guidance for staff on symptoms protocols to stay home parent meetings and the importance of communication of health status The School Messenger system, Facebook and school websites will provide guidance to students and parents about symptoms, and when to stay home. Our district survey said this is one of the success stories of our implementation of our online program in the spring of 2020. Bus drivers and teaching staff will follow all state guidelines concerning visual screening for students and actions to take. Visional screening of all staff and students will take place each day. Parents will be notified, and trace contact protocol initiated when necessary. Hand washing, social distancing, and face covering protocol will be implemented for each cohort group during regular intervals during the day as necessary. Hand sanitizing stations will be placed in higher traffic areas and at the entrance to each school. Custodial crews will be on a rotation to work around our secondary school schedule to disinfect throughout the day if necessary due to an outbreak. Special emphasis will be placed on high traffic areas. After school in the evening, the entire complex will be disinfected and ventilation filters will be replaced multiple times a week to ensure maximum performance if an outbreak occurs and is deemed necessary by stakeholders. Sign in and out procedures will use sanitized pens labeled whether or not they have been sanitized. All visitors/parents/students will have access to hand sanitizer when arriving or departing from school. Additional staff will be assigned to entry and exit points to monitor social distancing if necessary.
COVID-19 Testing	OHA offers both <u>diagnostic and screening testing programs</u> to all public and private K-12 schools in Oregon. Please include whether your school will offer diagnostic and screening testing, respectively. Lake County School District offers initial screening and Covid testing for students and staff onsite.
	Open windows for increased ventilation will be considered and replacing filters at a higher frequency. We will also

OHA/ODE Recommendation(s) Layered Health and Safety Measures	BASELINE MEASURES: describe what mitigating measures will the school implement all of the time, each and every day of the school year to reduce the spread of COVID-19 and protect in-person instruction?
Airflow and Circulation	monitor air quality to ensure maximum circulation.
	The district has purchased 5 air scrubbers, 3 of which will be located at LHS/DMS to promote healthy airflow.
	LCSD# 7 facilities will be open minimally to the public and community groups during school hours if an outbreak occurs and is deemed necessary by stakeholders.
Cohorting	Grade level cohorts of less than 60 will be maintained during passing times, scheduled breaks, and lunches to the extent feasible.
	LCSD#7 has been working towards smaller classroom sizes in past years. Classroom sizes average 23 students or less. This approach lends itself to greater social distancing. LCSD#7 School buildings tend to be older and built with larger square footage than more modern facilities.
	All unnecessary furniture will be removed from classrooms if deemed necessary.
Physical Distancing	Additional staff will be assigned in high traffic areas to monitor social distancing. For example, lunch periods, entering and exiting the building and safety drills as needed.
	Additional signage and physical markers will be used with training to assist students in physical social distancing as needed.
Hand Washing	All staff and students will be required to wash hands and/or sanitize hands on a regular basis. Staff and students will attend training on appropriate hand washing. Additional signage will be put up in buildings. Fully stocked classrooms and bathrooms with soap for hand washing, monitor supplies more frequently by custodial staff.
Cleaning and Disinfection	Staff will be asked to perform cleaning and sanitizing tasks as deemed necessary. All school surfaces will be disinfected on a daily basis and in some locations multiple times throughout the day as necessary. This sanitation schedule will be modified as needed to ensure safety of our students and staff as needed.

OHA/ODE Recommendation(s) Layered Health and Safety Measures	BASELINE MEASURES: describe what mitigating measures will the school implement all of the time, each and every day of the school year to reduce the spread of COVID-19 and protect in-person instruction?
	In order to enhance our communication with stakeholders and community partners, we will use mass media to keep everyone informed on appropriate changes to safety protocols and procedures as necessary. During Covid operations, We have learned the value of communication with parents, students and all stakeholders in our community. We have designed a system that will continue to keep everyone informed and up to date as needed. This is especially important for our at risk populations, our ELL students, and other disadvantaged groups. We have discovered that we must use a multimedia approach because some stakeholders only access information through one source.
	All Lake County Schools will use School Messenger, Facebook and parent email to communicate new safety measures in place at school, changes in school procedures, outbreak protocols and information pertaining to COVID 19 as needed. ELD staff put information in additional languages, and call ELD parents.
Training and Public Health Education	Public Health staff will train all staff on visual screening for symptoms and best practices for safety protocols as needed. Protocol includes information on COVID 19, symptom screening, quarantine protocol and monitoring time before re-entry to school given to parents or guardians when they pick up their student as needed. This same information will be given to the staff who are sent home as a precautionary measure.

Table 6.

COVID-19 Mitigating Measures

OHA/ODE Recommendation(s) Layered Health and Safety Measures	MEASURES DURING PERIODS OF HIGH TRANSMISSION*: describe what mitigating measures the school will implement during periods of high transmission to reduce the spread of COVID-19 and protect in- person learning? *Within the community, high transmission is defined at the county level through <u>CDC COVID-19</u> <u>Community Levels</u> . Within a school, high transmission may be defined as high absenteeism or unusual spread within a cohort (e.g., a large outbreak in a classroom).
COVID-19 Vaccination	See Communicable Disease Plan
Face Coverings	CDC, OHA, and ODE recommend universal use of face coverings during periods of high transmission. Please include whether your school will implement this critical recommendation. Staff interacting with students at less than 6 feet, to include bus drivers, school nurse, food service staff, office staff and speech personnel, will use face shields or face coverings as supplied by LCSD#7 as required by the State of Oregon if necessary. Additional masks will be on hand and on the buses for students whose masks have become unusable. If a student is unable to wear a mask the district has protocols in place to provide face shields as necessary.
Isolation	Public Health staff will train all staff on visual screening for symptoms and best practices for safety protocols. Bus drivers will provide initial visual screening as they pick students up, prior to arriving at school. If a student is deemed medically at risk then the student will not be allowed to enter the general cohort of the high school/middle school building. Isolation protocols will be followed. Upon suspicion of illness, students or staff must report to the isolation room. Office staff and school nurse will evaluate symptoms and initiate appropriate protocols. Parents will be notified, and trace contact protocol will be initiated as deemed necessary.
	given to parents or guardians when they pick up their student. This same information will be given to the staff who are sent home as a precautionary measure.
	Additional training will be provided as needed to address procedures for isolation of any ill or exposed students or staff. Isolation protocol, designated isolation rooms and staff for the isolation room will be presented during an inservice training for all staff. During this training protocol for reporting potential cases of COVID-19, cohorts, cross contamination and logs will also be presented.
	All logs shall include: Child's name Drop off/pick-up time

OHA/ODE Recommendation(s) Layered Health and Safety Measures	MEASURES DURING PERIODS OF HIGH TRANSMISSION*: describe what mitigating measures the school will implement during periods of high transmission to reduce the spread of COVID-19 and protect in-person learning? *Within the community, high transmission is defined at the county level through CDC COVID-19 Community Levels. Within a school, high transmission may be defined as high absenteeism or unusual spread within a cohort (e.g., a large outbreak in a classroom). Student and parent contact information All persons and contact information the student was in contact with District Compliance Officer (social distancing and PPE): Lloyd Hartley Contact Tracing and Daily Logs: Kandy Strong and Jasmine Arce Isolation Room Staff: Kandy Strong and Hillary Hulseman On-site nurse: Miranda Philibert LHS/DMS: sick room by the main office **All occupants will use appropriate PPE when in the isolation rooms.
Symptom Screening	 In-service training will include: guidance for staff on symptoms protocols to stay home parent meetings and the importance of communication of health status The School Messenger system, Facebook and school websites will provide guidance to students and parents about symptoms, and when to stay home. Our district survey said this is one of the success stories of our implementation of our online program in the spring of 2020. Bus drivers and teaching staff will follow all state guidelines concerning visual screening for students and actions to take for isolation. Visional screening of all staff and students will take place each day. Parents will be notified, and trace contact protocol initiated when necessary. Hand washing, social distancing, and face covering protocol will be implemented for each cohort group during regular intervals during the day (bathroom, recess, music, P.E. lunch, breakfast, and upon entering school) as required. Hand sanitizing stations will be placed in higher traffic areas and at the entrance to each school.

OHA/ODE Recommendation(s) Layered Health and Safety Measures	MEASURES DURING PERIODS OF HIGH TRANSMISSION*: describe what mitigating measures the school will implement during periods of high transmission to reduce the spread of COVID-19 and protect in- person learning? *Within the community, high transmission is defined at the county level through <u>CDC COVID-19</u> <u>Community Levels</u> . Within a school, high transmission may be defined as high absenteeism or unusual spread within a cohort (e.g., a large outbreak in a classroom).
	if necessary due to an outbreak. Special emphasis will be placed on high traffic areas. After school in the evening, the entire complex will be disinfected and ventilation filters will be replaced multiple times a week to ensure maximum performance if an outbreak occurs and as required by stakeholders.
	Sign in and out procedures will use sanitized pens labeled whether or not they have been sanitized. All visitors/parents/students will have access to hand sanitizer when arriving or departing from school.
	Additional staff will be assigned to entry and exit points to monitor social distancing if necessary.
COVID-19 Testing	Lake County School District offers initial screening and Covid testing for students and staff onsite and offsite at LCCH
Airflow and Circulation	Open windows for increased ventilation will be considered and replacing filters at a higher frequency. We will also monitor air quality to ensure maximum circulation. The district has purchased 5 air scrubber, 3 of which will be located in the high school/middle school buildings to support healthy airflow.
	Schools should notify their LPHA about unusual respiratory disease activity if the following absence thresholds are met and at least some students are known to have influenza or COVID-like symptoms: 1. At the school level: \geq 30% absenteeism, with at least 10 students and staff absent 2. At the cohort level: \geq 20% absenteeism, with at least 3 students and staff absent
Cohorting ²	LCSD# 7 facilities will be closed to the public and community groups during school hours if an outbreak occurs and is deemed necessary by stakeholders.
	Grade level/classroom cohorts will be reduced to 25 or less and be maintained during all times during an outbreak, for example passing times, scheduled breaks, and lunches to the extent feasible.

² Cohorting refers to establishing a consistent group of students that stay together for a significant portion of the school day. Examples include stable mealtime cohorts, classrooms, table groups, lunch bunches, and other group situations. Cohorts should be as small as feasible to minimize exposure.

OHA/ODE Recommendation(s) Layered Health and Safety Measures	MEASURES DURING PERIODS OF HIGH TRANSMISSION*: describe what mitigating measures the school will implement during periods of high transmission to reduce the spread of COVID-19 and protect in- person learning? *Within the community, high transmission is defined at the county level through <u>CDC COVID-19</u> <u>Community Levels</u> . Within a school, high transmission may be defined as high absenteeism or unusual spread within a cohort (e.g., a large outbreak in a classroom).
Physical Distancing	LCSD#7 has been working towards smaller classroom sizes in past years. Classroom sizes average 23 students or less. This approach lends itself to greater social distancing. All classrooms have been measured and analyzed for square footage. LCSD#7 School buildings tend to be older and built with larger square footage than more modern facilities. All unnecessary furniture will be removed from classrooms if deemed necessary.
	Additional staff will be assigned in high traffic areas to monitor social distancing and safety protocols. For example, lunch periods, entering and exiting the building and safety drills as needed.
Hand Washing	All staff and students will be required to wash hands and/or sanitize hands on a regular basis. Staff and students will attend training on appropriate hand washing. Additional signage will be put up in buildings. Fully stocked classrooms and bathrooms with soap for hand washing, monitor supplies more frequently by custodial staff.
Cleaning and Disinfection	Staff will be asked to perform cleaning and sanitizing tasks as required. All school surfaces will be disinfected on a daily basis and in some locations multiple times throughout the day as necessary. This sanitation schedule will be modified as needed to ensure safety of our students and staff as deemed necessary by stakeholders.
Training and Public Health Education	In order to enhance our communication with stakeholders and community partners, we will use mass media to keep everyone informed on appropriate changes to safety protocols and procedures as necessary. During Covid operations, We have learned the value of communication with parents, students and all stakeholders in our community. We have designed a system that will continue to keep everyone informed and up to date as needed. This is especially important for our at risk populations, our ELL students, and other disadvantaged groups. We have discovered that we must use a multimedia approach because some stakeholders only access information through one source.
	All Lake County Schools will use School Messenger, Facebook and parent email to communicate new safety measures in place at school, changes in school procedures, outbreak protocols and information pertaining to COVID 19 on a daily basis as needed. ELD staff put information in additional languages, and call ELD parents.
	Public Health staff will train all staff on visual screening for symptoms and best practices for safety protocols as needed. Protocol includes information on COVID 19, symptom screening, quarantine protocol and monitoring time

OHA/ODE Recommendation(s) Layered Health and Safety Measures	MEASURES DURING PERIODS OF HIGH TRANSMISSION*: describe what mitigating measures the school will implement during periods of high transmission to reduce the spread of COVID-19 and protect in- person learning? *Within the community, high transmission is defined at the county level through <u>CDC COVID-19</u> <u>Community Levels</u> . Within a school, high transmission may be defined as high absenteeism or unusual spread within a cohort (e.g., a large outbreak in a classroom).
	before re-entry to school given to parents or guardians when they pick up their student as needed. This same information will be given to the staff who are sent home as a precautionary measure.

Table 7.

COVID-19 Mitigating Measures

OHA/ODE Recommendation(s) Layered Health and Safety Measures	STEPS FOR GRADUAL RETURN TO BASELINE RESPONSE: describe how does the school will gradually return to a baseline response. Describe how the school team will decide what measure(s) should remain at an increased level which others may not, prioritizing some measure(s) over others. How does the school reduce or make permanent implementation of enhanced mitigation measures once high transmission has ended?
	See Communicable Disease Plan
COVID-19 Vaccination	
Face Coverings	Staff interacting with students at less than 6 feet, to include bus drivers, school nurse, food service staff, office staff and speech personnel, will use face shields or face coverings as supplied by LCSD#7 as required by the State of Oregon if necessary. Additional masks will be on hand and on the buses for students whose masks have become unusable. If a student is unable to wear a mask the district has protocols in place to provide face shields as necessary.
Isolation	Public Health staff will train secondary staff on visual screening for symptoms and best practices for safety protocols. Bus drivers will provide initial visual screening as they pick students up, prior to arriving at school. If a student is deemed medically at risk then the student will not be allowed to enter the general cohort of the elementary school building. Isolation protocols will be followed. Upon suspicion of illness, students or staff must report to the isolation room. Office staff and school nurse will evaluate symptoms and initiate appropriate protocols. Parents will be notified, and trace contact protocol will be initiated as deemed necessary.
	Additional training will be provided as needed to address procedures for isolation of any ill or exposed students or staff. Isolation protocol, designated isolation rooms and staff for the isolation room will be presented during an inservice training for Lakeview High School/Daly Middle School. During this training protocol for reporting potential cases of COVID-19, cohorts, cross contamination and logs will also be presented.
	All logs shall include: Child's name Drop off/pick-up time Student and parent contact information All persons and contact information the student was in contact with

OHA/ODE Recommendation(s) Layered Health and Safety Measures	STEPS FOR GRADUAL RETURN TO BASELINE RESPONSE: describe how does the school will gradually return to a baseline response. Describe how the school team will decide what measure(s) should remain at an increased level which others may not, prioritizing some measure(s) over others. How does the school reduce or make permanent implementation of enhanced mitigation measures once high transmission has ended?
	District Compliance Officer (social distancing and PPE): Lloyd Hartley Contact Tracing and Daily Logs: Kandy Strong and Jasmine Arce Isolation Room Staff: Kandy Strong and Hillary Hulseman On-site nurse: Miranda Philibert
	LHS/DMS: sick room by the main office
	**All occupants will use appropriate PPE when in the isolation rooms.
Symptom Screening	 In-service training will include: guidance for staff on symptoms protocols to stay home parent meetings and the importance of communication of health status
	The School Messenger system, Facebook and school websites will provide guidance to students and parents about symptoms, and when to stay home. Our district survey said this is one of the success stories of our implementation of our online program in the spring of 2020.
	Bus drivers and teaching staff will follow all state guidelines concerning visual screening for students and actions to take. Visional screening of all staff and students will take place each day. Parents will be notified, and trace contact protocol initiated when necessary.
	Hand washing, social distancing, and face covering protocol will be implemented for each cohort group during regular intervals during the day (bathroom, recess, music, P.E. lunch, breakfast, and upon entering school) as necessary. Hand sanitizing stations will be placed in higher traffic areas and at the entrance to each school.
	Custodial crews will be on a rotation to work around our secondary school schedule to disinfect throughout the day if necessary due to an outbreak. Special emphasis will be placed on high traffic areas. After school in the evening, the entire complex will be disinfected and ventilation filters will be replaced multiple times a week to ensure maximum performance if an outbreak occurs and is deemed necessary by stakeholders.
	Sign in and out procedures will use sanitized pens labeled whether or not they have been sanitized. All

OHA/ODE Recommendation(s) Layered Health and Safety Measures	STEPS FOR GRADUAL RETURN TO BASELINE RESPONSE: describe how does the school will gradually return to a baseline response. Describe how the school team will decide what measure(s) should remain at an increased level which others may not, prioritizing some measure(s) over others. How does the school reduce or make permanent implementation of enhanced mitigation measures once high transmission has ended?
	visitors/parents/students will have access to hand sanitizer when arriving or departing from school.
	Additional staff will be assigned to entry and exit points to monitor social distancing if necessary.
	Lake County School District offers initial screening and Covid testing for students and staff onsite and at public
COVID-19 Testing	health.
Airflow and Circulation	Open windows for increased ventilation will be considered and replacing filters at a higher frequency. We will also monitor air quality to ensure maximum circulation and airflow.
	The district has purchased 5 air scrubber, 3 of which will be located at Lakeview High School/Daly Middle School to support healthy airflow.
Cohorting	LCSD# 7 facilities will be open minimally to the public and community groups during school hours if an outbreak occurs and is deemed necessary by stakeholders.
	Grade level cohorts of less than 60 will be maintained during passing times, scheduled breaks, and lunches to the extent feasible.
Physical Distancing	LCSD#7 has been working towards smaller classroom sizes in past years. Classroom sizes average 23 students or less. This approach lends itself to greater social distancing. All classrooms have been measured and analyzed for square footage. LCSD#7 School buildings tend to be older and built with larger square footage than more modern facilities.
	All unnecessary furniture will be removed from classrooms if deemed necessary.
	Additional staff will be assigned in high traffic areas to monitor social distancing. For example, lunch periods, entering and exiting the building and safety drills as needed.
	Additional signage and physical markers will be used with training to assist students in physical social distancing as needed.

OHA/ODE Recommendation(s) Layered Health and Safety Measures	STEPS FOR GRADUAL RETURN TO BASELINE RESPONSE: describe how does the school will gradually return to a baseline response. Describe how the school team will decide what measure(s) should remain at an increased level which others may not, prioritizing some measure(s) over others. How does the school reduce or make permanent implementation of enhanced mitigation measures once high transmission has ended?
Hand Washing	All staff and students will be required to wash hands and/or sanitize hands on a regular basis. Staff and students will attend training on appropriate hand washing. Additional signage will be put up in buildings. Fully stocked classrooms and bathrooms with soap for hand-washing, monitor supplies more frequently by custodial staff.
Cleaning and Disinfection	Staff will be asked to perform cleaning and sanitizing tasks as deemed necessary. All school surfaces will be disinfected on a daily basis and in some locations multiple times throughout the day as necessary. This sanitation schedule will be modified as needed to ensure safety of our students and staff as needed.
Training and Public Health Education	 Stakeholders will design and implement a plan for reentry to on site education for each quarantine group. For example, our methods of quarantining whole classrooms proved effective to stop the spread of Covid. During Covid operations, We have learned the value of communication with parents, students and all stakeholders in our community. We have designed a system that will continue to keep everyone informed and up to date as needed. This is especially important for our at risk populations, our ELL students, and other disadvantaged groups. We have discovered that we must use a multimedia approach because some stakeholders only access information through one source. All Lake County Schools will use School Messenger, Facebook and parent email to communicate new safety measures in place at school, changes in school procedures, outbreak protocols and information pertaining to COVID 19 on a daily basis as needed. ELD staff put information in additional languages, and call ELD parents. Our district stands ready to serve students on site within 24 hours of stakeholder's determining schools safe for onsite instruction. While students are quarantined, online instruction through a Google platform will be administered by the classroom teacher.

PRACTICING PLAN TO IMPROVE PROCESS

Training exercises are essential to preparedness ensuring individuals understand their role in a communicable disease event. Exercises can also help identify gaps in the planning, thereby building upon and strengthening the plan over time. Schools, districts, and ESDs should schedule to exercise this plan annually and when any revisions are made to update the plan. The plan, or component(s) of the plan, can be tested through conversations, practice exercises, or other activities.

INSERT THE LINK where this plan is available for public viewing.

https://www.lakeview.k12.or.us



Date Last Updated: 8/25/22

Date Last Practiced: 8/25/22



