

BOARD OF DIRECTORS  
LAKE COUNTY SCHOOL DISTRICT 7  
LAKE COUNTY, OREGON

Present: Annie Bunten, Director  
Darwin Johnson, Director (NOT PRESENT)  
Cori Price, Chair  
Scott Havel, Vice-Chair  
Barry Shullanberger, Director  
Michael Carter, Superintendent  
Janet Melsness, Business Manager  
Tandalin Gerber, Administrative Assistant  
Ex-Officio: Susan Warner, Hillary Hulseman, Dusty Counts, Christopher Rose  
Guests: Lloyd Hartley, Samantha Alves

**1. CALL TO ORDER REGULAR SESSION - 5:30 PM**

1. Pledge of Allegiance to the Flag

**2. APPROVAL / AMENDMENT OF MEETING AGENDA ITEMS**

Havel moved and Shullanberger seconded the motion to approve the meeting agenda items as presented. The motion passed unanimously.

**3. APPROVAL OF MINUTES**

Havel moved and Bunten seconded the motion to approve the minutes of May 11, 2022 as presented. The motion passed unanimously.

**4. GOOD NEWS**

1. 6th Grade Promotion

Carter thanked and complimented Mrs. Alves, Ms. Hutchison, Mrs. Warner, and Mr. Counts for such a wonderful event. Carter stated that this will become a new tradition.

2. Softball Championship

Carter congratulated the LHS Lady Honkers on their recent state championship. Carter thanked all involved and especially the coaches.

3. 2022 LHS Graduation

Carter complimented the LHS staff for planning and organizing the 2021 high school graduation events and ceremony. Carter thanked Mrs. Bauer and the horticulture students for the beautiful flowers provided at the ceremony.

**5. SUPERINTENDENT REPORT**

**1. COSA Conference**

Carter stated that several of the admin team will be traveling to Seaside for the Annual COSA Conference. Many Work Sessions are planned with focus on the upcoming 2022-23 school year, job descriptions and placement, and team building.

**6. PUBLIC COMMENT**

None at this time.

**7. REPORTS**

**1. Building Principals Report**

Hulseman reported the Sources of Strength team received a special nationwide recognition. Hulseman invited two of the team members, Elise Hill and Makina Start, to present to the Board of Directors. Hulseman reported that online Summer School is scheduled and office hours will be available in June and July. Teacher checkout as well as student checkout, were both successful, however, the team debriefed to make improvements an even better process this coming school year. Hulseman stated that Operation Prom Night showed great success in feedback and will be an event that continues in the future. Hulseman congratulated Mrs. Marla Turner on her recent retirement from LCSD7 as a Special Education Paraprofessional and welcomed Ms. Jasmine Arce as the new registrar. Counts reported the end of the year being very successful with many events such as assemblies and awards taking place. Counts stated the House Cup award given for positive behavior was a big hit and will continue on. Counts reported that Summer School began and 72 students are enrolled. Students participate in 90 minutes of reading and math followed by 30/45 minutes of intervention for each.

**2. VP / AD / LKV Academy Report**

Rose reported 15 online students will continue next year in the Lakeview Academy. The Academy will have 54 licenses including Alternative Education. Rose reported Spring sports came to an end and all did very well. Rose congratulated the Lady Honkers are their state championship. Rose reported the gym floor at Honker Court is being redone and looking very nice. Carter, along with the ADMIN team and Board of Directors, thanked Mr. Rose for his service with LCSD7 and wished him well in his next position.

**3. Financial Report**

**8. Melsness presented the financial report for the period ending April 30, 2022. Actual YTD Revenues are 80.84%, YTD Local Sources are 99.74% and YTD State Sources are 77.31%. Top sources of Revenue include: Unrestricted Grants, taxes, school tuition, interest on investments, penalties on interest, and miscellaneous. Percent of total revenues YTD is 99.91%. Actual YTD Expenditures is 63.40%, Actual YTD Salaries/Benefits is 69.14%, and Actual YTD Other Objects is 59.72%. General Fund Expenditures include: licensed salary, insurance, classified salary, PERS, consumable supplies,**

district paid TSA. Percent of total expenditures YTD is 80.24%. EFB \$-994,003. Melsness presented Cafeteria Prices for the 22-23 SY, Supplemental Budget, Audit Agreement, and the 22-23 Approved Budget.

**1. District Inventory**

Gerber reported District Inventory sessions on both Maintenance and 6<sup>th</sup> Grade teachers at AD Hay. Gerber stated each session lasted approximately 2 hours and were well received and offered very valuable information. Gerber reported that she shared the learned information with Mr. Carter directly after the sessions and then with the appropriate administrators in regard to staff concerns. Gerber also shared information with the Board of Directors including tasks that have already been taken care and future projects. The Board of Directors thanked Gerber and found the information very beneficial, which will help staff and administration, district-wide.

**9. OLD BUSINESS**

None at this time.

**10. NEW BUSINESS**

**1. 2022-23 Board Meeting Calendar**

Shullanberger moved and Havel seconded the motion to approve the 2022-23 Board Meeting Calendar as presented. The motion passed unanimously.

**2. 2022-23 Cafeteria Prices**

Shullanberger moved and Bunten seconded the motion to approve the 2022-23 Cafeteria Prices as presented. The motion passed unanimously.

**3. Resolution #6 2021-22 Supplemental Budget**

Bunten moved and Shullanberger seconded the motion to approve the Resolution #6 2021-22 Supplemental Budget, as presented. The motion passed unanimously.

**4. KDP CPA, LLP Audit Agreement**

Shullanberger moved and Havel seconded the motion to approve the KDP CPA, LLP Audit Agreement, as presented. The motion passed unanimously.

**5. 2022-23 Approved Budget, Resolution #7, Resolution #8, and Resolution #9, as presented.**

Bunten moved and Havel seconded the motion to approve the 2022-23 Approved Budget, Resolutions #7, #8, and #9, as presented. The motion passed unanimously.

**6. Agreement between LCSD7 & Modern Building Systems**

Havel moved and Bunten seconded the motion to approve the agreement between LCSD7 & Modern Building Systems, as presented. The motion passed unanimously.

7. Fremont / Hay Road Closure Proposal

Havel moved and Bunten seconded the motion to approve the Fremont / Hay Road Closure proposal, as presented. The motion passed unanimously.

8. Approval of Jasco Construction Pole Barn Estimate

Shullanberger moved and Havel seconded the motion to approve the Jasco Construction Pole Barn Estimate, as presented. The motion passed unanimously.

9. FFA Leadership Camp

Havel moved and Bunten seconded the motion to approve the FFA Leadership Camp, as presented. The motion passed unanimously.

10. 2022-23 Elementary Student Handbooks

Havel moved and Bunten seconded the motion to approve the 2022-23 Elementary Student Handbooks, as presented. The motion passed unanimously.

11. 2022-23 LHS/DMS Student Handbooks

Shullanberger moved and Bunten seconded the motion to approve the 2022-23 LHS/DMS Student Handbooks, with additional revisions agreed upon. The motion passed unanimously.

11. **CONSENT AGENDA**

Havel moved and Shullanberger seconded the motion to approve the Consent Agenda, as presented. The motion passed unanimously.

1. 2022-23 Certified Teacher\_HIRES

2. LHS / DMS Vice-Principal / Athletic Director

3. 2022-23 Certified Elementary Teacher\_Resignation

12. **ANNOUNCEMENTS**

13. **NEXT BOARD MEETING AGENDA ITEMS**

- DMS Building – Third Floor

14. **ADJOURNMENT**

Shullanberger moved and Havel seconded the motion to adjourn the meeting at 7:05 PM. The motion passed unanimously.



Board Chair



Superintendent