

Grand Valley Elementary School

Student and Parent Handbook

2023-2024



**SCHOOL FEES
\$30.00**

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A MESSAGE FROM THE PRINCIPAL

Dear Families and Students:

It is my pleasure to welcome you to Grand Valley Elementary School. The faculty and staff join me in saying we're happy to have you as part of the Grand Valley Elementary School Family. We hope this will be a successful and satisfying year for you.

The pages of this handbook are filled with important information regarding school policies and procedures. I suggest that parents and students review the contents together. If you have questions that remain unanswered after reading the handbook, please feel free to contact the school office. We believe that open and clear communication between school and home is crucial to the success of our educational program.

I am looking forward to a wonderful school year!

Sincerely,
Mrs. Kerington Wayslaw,
Principal

GRAND VALLEY ELEMENTARY SCHOOL MISSION STATEMENT

The students, families, community and staff of Grand Valley Elementary are committed to preparing our children for the future by providing a rich academic foundation in an enriching, supportive and respectful environment. Students will develop confidence in themselves, respect for others and will become lifelong learners who are responsible, productive citizens.

GRAND VALLEY ELEMENTARY SCHOOL BELIEFS

The GVES community, families, students and staff:

- Promotes positive behavior and social skills that include manners, respect, caring for others, and an appreciation of property
- Student success is dependent upon a strong partnership between families, students, and teachers that includes honest and open communication
- Believes that a successful student demonstrates strong academic achievement, positive social skills, and community involvement

- Values healthy physical, social, and emotional lifestyle.

SCHOOL DAY

8:45 Arrival (bus) –**Students should not be dropped off at school before 8:50 (after buses depart).**

9:00 Late bell rings

- **Students arriving later than 9:00 must report to the GVES office, with a parent, and will be considered tardy.**

3:20 – Car Tag Dismissal

3:35 – Bus Dismissal

Parents are no longer permitted inside the building during arrival and/ or dismissal.

STUDENT PICK-UP AND DROP OFF

Parents are asked to pick up and drop off students at the GVES main entry ONLY.

- Morning Drop off- will continue to be at the front elementary doors
 - K-4th grade- Front elementary doors (after the buses leave the drop off area)
- Families are **not** allowed in the building during drop off and pick up times.
- All parents picking up students at the end of the day will need a car tag. Please contact the office for a car tag. If you have a car tag from a previous year, please continue to use it.

PLEASE DO NOT DRIVE IN FRONT OF OR PARK IN THE ANGLE PARKING RESERVED FOR BUSES. Parents should follow the road that runs south of the parking lot and cuts north to the main entry. Parents are not permitted in the building during this time.

Parents will not be able to access the elementary drop off area until 8:50 a.m. or when the buses leave the elementary complex. The parent drop off line will begin at the STOP sign in the parking area closest to the stadium. Please be patient. Students will begin dismissal from the buses at 8:45 a.m. Pickup- Please contact the school office each day by 10:00 a.m. with a note or phone call if your child is getting picked up by you or a family member. Dismissal for pick up riders is promptly at 3:20. Please use regular communication with the school, this will help us prevent delays in dismissal.

Every Family picking up their children must have a car tag. Car Tags are available for curbside pickup in the ES Office. Each family can initially get 2 tags. If lost, or need more, there will be a \$5.00 charge per tag.

ENROLLING IN THE SCHOOL

In general, State law requires students to enroll in the school district in which their parent or legal guardian resides unless enrolling under the District's open enrollment policy.

When enrolling, parents must provide copies of the following:

- A. A birth certificate or similar document
- B. **Court papers allocating parental rights and responsibilities, or custody (if appropriate)**
- C. Proof of residency
- D. Proof of immunizations
- E. Driver's License or photo ID
- F. Completion of Final Forms

Under certain circumstances, temporary enrollment may be permitted. In such cases, parents will be notified about documentation required to establish permanent enrollment.

TUITION

According to recent Ohio legislation, a school district must charge tuition for students attending a school who are not living with legal parents, a widowed parent, court appointed guardian or, in the case of a divorce, the parent with court appointed custody. Therefore, a birth certificate or legal guardianship will be required.

SCHEDULING AND CLASS ASSIGNMENT

Our teachers and the principal work together to assign each student to the appropriate classroom and program. Any questions or concerns about the assignment should be discussed with the principal.

HEALTH GUIDELINES

If your child is absent due to illness, please call the school to report the absence.

- No child will be permitted to return to school (including riding the bus) after treatment for head lice until the school nurse has checked his/her head.
- While GVES does adhere to a strict attendance policy, the school nurse may excuse medical absences up to three days.

- **PRESCRIPTION MEDICATION:** Physician prescribed medications can only be given at school with completion of the appropriate medication form that includes both parent and physician signature.
- **NON-PRESCRIPTION MEDICATION:** Any medication dispensed must be provided by the parent. This medication can only be given with the completion of the appropriate medication form that is signed by the parent.
- All students requesting to be excused from physical education classes must bring a signed note from their doctor. If it is a one day excuse it must be given to the P.E. instructor. Excuses for more than one day need to be given to the nurse. The nurse will then provide an “Excused from P.E.” pass for the student.
- If your child is ill and needs to stay in for recess – he / she must have a note from a physician for each day of the request.
- All students will be required to have a signed medical form on file in the school office.
- If a student requires more than basic first aid - 911 may be called.
- **IMMUNIZATION:** According to Ohio law the following immunizations need to be on file before a student will be allowed to enter kindergarten:
 - 5 or more doses of DTP, DT, or DtaP vaccine unless fewer doses are medically recommended.
 - 4 or more doses of polio vaccine unless fewer doses are medically recommended.
 - 2 doses of measles/mumps/rubella (MMR) vaccine – 1st dose given after one year of age.
 - 3 doses of Hepatitis B vaccination for all children.
 - 2 doses of the Varicella (Chickenpox) vaccine

Students whose immunization records are not complete by September 17, 2023 will be excluded from school.

- **HEAD LICE:** If a student is found to have head lice or nits, he/she will be excluded from school until the condition is treated with an over the counter or prescription lice shampoo. Additional environmental control measures should be followed according to the guidelines of the Ohio Department of Health. Before returning to school, the student must be re-examined by the school nurse and determined to be nit / lice free.
 - Letters will be sent home notifying parents that a student in their child’s classroom has lice/nits.
 - The school nurse will conduct head checks on all students on a regular basis.

When school resumes in August we would like parents to know that students are welcome to wear masks to school, but they will not be mandatory. We know that this is a

difficult decision, and will expect all students and staff to respect the choice made by each individual or family.

PERMISSION NOTES

Early Dismissal: All notes from home requesting the early dismissal of children should be handled through the school office.

Bus Changes:

- Shared parenting schedules must be in writing and shared at the beginning of the school year. Families must provide the school with a written schedule if students are to go to a babysitter on a GV bus.
- Bus changes are only permitted for childcare/ babysitting purposes.
- No bus changes will be allowed for other purposes.

INDIVIDUALS WITH DISABILITIES

The Americans with Disabilities Act (A.D.A.) and Section 504 of the Rehabilitation Act provide that no individual will be discriminated against on the basis of a disability. This protection applies not just to the student, but to all individuals who have access to the District's programs and facilities.

A student can access special education services through the proper evaluation procedures. Parent involvement in this procedure is important and required by Federal (IDEA) and State law. Contact the GVES office for more information.

TITLE I

Grand Valley Elementary School has a federally funded Schoolwide Title I program for students who demonstrate difficulty in language arts and/or math in grades K-2. These students work with teachers who are trained to meet the specific needs of these learners. For more information on our Title I program, please contact Dr. Winer.

STUDENT FEES AND FINES

Students will be provided necessary textbooks and materials for courses of instruction without cost. In accordance with State law, Grand Valley Elementary School charges a fee of **\$30.00**. **The school fee will be reduced to \$15.00 for those students who enter the district during the 2nd semester. In accordance with Ohio HB1, students who receive FREE lunches do not need to pay school fees. Students who pay REDUCED fees for lunch, do pay the school fee. You will need to let the office know if you qualify for a fee waiver due to qualifying for free lunch.**

Charges may also be imposed for loss, damage or destruction of school apparatus, equipment, musical instruments, library materials, textbooks and for damage to

school buildings or property. Students using school property and equipment can be fined for excessive wear and abuse of the property and equipment.

Fees may be waived in situations where there is financial hardship. Our school secretaries can provide the forms needed for this.

Failure to pay fines, fees, or charges may result in the withholding of report cards.

STUDENT VALUABLES

NO outside items will be brought into school at any time.

Students are not to bring items of value to school. Items such as:

- jewelry
- expensive clothing and shoes
- electronic toys and equipment (including cell phones, MP3s and DSs)
- trading cards (including Pokemon)

No Toys will be brought to school for recess without teacher approval. **Grand Valley Elementary School will not be liable or responsible for any loss or damage to personal valuables.**

CELL PHONES ARE NOT PERMITTED TO BE BROUGHT IN BY STUDENTS PRE-K-4TH GRADE AT ANY TIME.

BREAKFAST AND LUNCH PROGRAM

Free and reduced priced meals are available to those students whose families qualify. Applications are on final forms.

There is no place students reveal their manners and reflect the training they have received at home more obviously than in the lunchroom. We urge all students to use the lunchroom as a place for pleasant conversation, relaxation and leisurely eating. All students are to remain at their lunchroom table during their assigned lunch period until excused. Students are expected to leave their table area clean and orderly. Food and beverages are not permitted outside of the cafeteria.

SCHOOL INSURANCE

An optional school insurance policy is offered to families who want it. Information will be sent home and is available at the school office. Coverage does not begin until the fee is received.

EMERGENCY CLOSING AND DELAYS

Grand Valley Local Schools uses SchoolConnects, an electronic notification system, to inform families about school closings and other pertinent school information. **FAMILIES MUST COMPLETE THE FORMS in FINAL FORMS IF THEY ARE TO BE NOTIFIED BY THIS SYSTEM.**

If the School must be closed or the opening delayed because of inclement weather or other conditions, the School will notify the following local radio and television stations: WFUN AM 970, WZOO FM 102, WGAR FM 99.5 and WMJI FM 105.7; and TV channels 3, 5, 8, 19 and 43. Notices will be placed on Facebook as well.

VISITORS AND VOLUNTEERS

Visitors and volunteers must have an appointment approved by their classroom teacher and the office staff.

SCHOOL PARTIES and BIRTHDAYS

GVES will have parties for the following holidays Halloween/ Fall, Christmas, and Valentines Day. Teachers and Parents will collaborate to plan each party.

Students can opt to bring a birthday treat in to celebrate their birthday. We encourage pre-packaged treats. Please give teachers notice that the parent/ caregiver will be sending in treats.

Parents may call the food service department to order “treats”.

FIELD TRIPS

Field Trips will be organized by your child’s grade level teachers. All field trips are approved by the administration at GRAND VALLEY Local Schools.

FAMILY RESOURCE ROOM

Our Family Resource Room (FRR) is located in a room off the library. The FRR is designed to be used as a resource center and meeting place. Materials such as books and educational equipment are available to borrow. It is the home of our PTO. Information about PTO meetings, adult learning programs and fundraising will be posted on the bulletin board in the FRR. **The Lost and Found box is located in the FRR.**

USE OF THE LIBRARY

The library is available to students at certain times during the school day. Books may be checked out for a period of one week. There will be a fee for books that are damaged or not returned.

USE OF SCHOOL EQUIPMENT AND FACILITIES

Students must receive teacher permission before using any equipment or materials in the classroom. Students and parents must seek permission from the Principal prior to using any other school equipment or facility. Students and parents are responsible for the proper use and protection of any equipment or facility they are permitted to use.

LOST AND FOUND

The lost and found area is in the Family Resource Room and in the cafeteria. Students who have lost items should check both of those areas. Unclaimed items will be given to charity or kept at school in our spare clothing closet and used when children need clean clothes or coats.

USE OF TELEPHONES

Office telephones are not to be used for personal calls. Except in an emergency, students will not be called to the office to receive a telephone call. Cell phone use is prohibited during the school day and on buses. **STUDENTS SHOULD NOT BRING CELLPHONES TO SCHOOL. Confiscated cell phones are kept in the elementary office until a parent/ guardian can pick it up.**

GRADES

Grand Valley Elementary School has a standard grading procedure, as well as additional notations that may indicate work in progress or incomplete work. Grades indicate the extent to which the student has acquired the necessary learning. In general, students are assigned grades based upon test results, homework, projects, and classroom participation. Each teacher may place a different emphasis on these areas when determining a grade and will inform the students at the beginning of the course. If a student is not sure how his/her grade will be determined, s/he should ask the teacher.

The School applies the following grading system:

90 to 100 = A = Excellent achievement

80 to 89 = B = Good achievement

70 to 79 = C = Satisfactory achievement

60 to 69 = D = Minimum-Acceptable achievement

F = Failure

O = Outstanding

I = Incomplete

S = Satisfactory

P = Acceptable achievement

U = Unsatisfactory

Students in grades 2-4 will receive report cards every nine weeks.

Students in Kindergarten and 1st grade will receive Progress Reports at the end of every nine week grading period. Progress reports will provide information to families concerning their child's progress in mastering the Ohio Learning Standards for Kindergarten and 1st grades.

HOMEWORK

We believe that homework should be used to improve academic performance and encourage parental involvement. Homework may be assigned at the discretion of the individual teacher.

Teacher Expectations:

- Teacher will explain the assignment to students
- Assignments will be checked by the teacher
- Parent will be contacted when a need arises

Student Expectations:

- Be responsible for taking and returning all necessary materials to and from school.
- To complete assignments and return on due date
- Complete assignments neatly and legibly
- Put forth best effort to follow directions and complete assignments

Parent Expectations:

- Establish a time and place to complete homework
- Will give assistance when necessary, and check for completeness and neatness
- Parents will not ask that students be excused from completing homework because of evening commitments.
- Parents should not request that a teacher keep a student in from recess for refusing to complete homework unless the parent and teacher have discussed this as a learning strategy.

Homework Hints

In addition to daily reading, if no homework is assigned, the following activities are suggested:

- Read with your child
- Study spelling
- Practice math facts
- Learning games
- Write letters or journal entries
- Review daily work with parent

COMPUTER TECHNOLOGY AND NETWORKS

Before any student may use the School's computer network and the Internet, s/he and his/her parents must sign an agreement that defines the conditions under which the student may use such equipment and services. Failure to abide by all of the terms of the agreement may lead to termination of the student's computer account and/or possible disciplinary action as outlined in the Student Code of Conduct or referral to law enforcement authorities. Copies of the School District's *Student Network and Internet Acceptable Use and Safety Policy* and the requisite student and parent agreement is in this handbook.

ATTENDANCE

Regular attendance is expected of all students and is a necessary factor in school success. Work missed can never be made up in a completely satisfactory manner when the value of class activities is missed.

Students who attend school regularly are more likely to achieve school success. A major factor in school failure is irregular attendance. Children who are chronically absent may fall "behind" their classmates academically which often results in a lowered self-concept and a negative attitude toward school.

School Attendance Policy

Truancy

Unexcused absence from school (truancy) is not acceptable. Grand Valley Schools has a clear attendance policy which is compliant with Ohio HB 410.

Excused Absences

Absences are excused in accordance with ORC 3313.66 and Ohio Department of Education Guidelines.

Tardiness

A student who is not in his/her assigned location by 9:00 shall be considered tardy. Any student arriving late to school is to report to the GVES office before going to class. Students arriving later than 10:00 will be marked as an AM absence.

Late night activities that cause a student to be tardy or absent are discouraged.

Vacations during the School Year

Parents are discouraged from taking their child out of school for vacations. Absences for vacations will be unexcused but not truant. When a family vacation must be scheduled during the school year, a request for absence must be made at least one week prior to leaving. It may be possible for the student to receive certain assignments that are to be completed during the trip. When a student is taken out of school without prior arrangement, the absence will be unexcused, considered truant and make-up work will not be provided.

Medical / Professional Appointments

Parents are encouraged to schedule these appointments AFTER school.

Notification of Absence

If a student will be absent, parents must notify the GVES office by 9:15 am. If prior contact is not possible, the parents should provide a written excuse as soon as possible after the student's absence. When no excuse is provided, the absence will be unexcused and the student will be identified as truant for that school day. If the offered excuse for a student's absence is questionable or if the number of student absences is excessive, the school staff will notify the parents of the need for improvement in the student's attendance.

Students with a health condition that causes repeated absences must provide the administration with an explanation of the condition from a registered physician.

Excessive absence or tardiness will result in one or more of the following:

- Written Notification in Compliance with HB 410.
- Reduced grades / subject or grade level failure
- Meetings with an Absence Intervention Team from GVES whose objective is to help families improve student attendance.
- Parent referral to Ashtabula County Juvenile Court and/or Mediation.

STUDENT CODE OF CONDUCT

Violation by a student of any one or more of the following rules, on school grounds or at school activities and events off school grounds may result in disciplinary action, including suspension, emergency removal from class at school, and /or expulsion. The administration reserves the right to use its discretion in enforcing rules and consequences. Due to a broad range of behaviors, mitigating circumstances, and a sincere desire to modify misbehavior rather than simply assign predetermined consequences, the administration will use discretion as it sees fit. All offenses of a severe nature may result in immediate suspension from school regardless of whether or not the infraction is a 1st offense.

1. **DISRUPTION IN SCHOOL:** A student will not, by use of violence, force, coercion, threat, harassment, insubordination, or repeated acts of misbehavior cause disruption or obstruction to the educational process.
2. **INSUBORDINATION:** A student will comply with directions of authorized school personnel during any period of time the student is properly under the authority of the school.
3. **FIGHTING, ASSAULT, AND/OR THREAT:** A student will not physically attack or threaten to attack any person.
4. **TRUANCY AND TARDINESS:** A student will comply with the compulsory school attendance laws. When a student is absent from school without a legal excuse, it constitutes truancy or tardiness. This includes unexcused absences from class or any other properly assigned activity. Repeated tardiness is also considered a serious offense.
5. **PROFANITY AND/OR OBSCENITY:** A student will not, by written, verbal, gesture, or other means, annoy or humiliate others or disrupt the educational process by using profanity or obscenity.

6. **THEFT:** No student, while on school property or in attendance at any school-sponsored activity, shall steal or attempt to steal either private property or school property.
7. **DESTRUCTION OF SCHOOL OR PRIVATE PROPERTY:** A student will not cause or attempt to cause willful destruction or defacement of school or private property. This would include deletion of computer files as well as knowingly introducing a computer virus to any school program or misuse of the computer and the Internet. Students will be asked to pay damages for willful destruction or defacement of school or private property.
8. **DANGEROUS WEAPONS, INSTRUMENTS AND OBJECTS:** A student will not possess, handle, transmit, or conceal any object which might be considered a dangerous weapon or instrument capable of harming another person.
9. **FORGERY:** A student will not falsify in writing the name of another person, times, dates, grades, addresses or other data on school forms, or correspondence directed to the school. This also includes computer hacking or other unauthorized entry into computers or information databases
10. **INAPPROPRIATE DRESS:** A student will not dress or appear in a fashion that: (1) interferes with the student's health or welfare or that of others or (2) causes disruption or directly interferes with the educational process.
11. **HARASSMENT, SEXUAL HARASSMENT, INTIMIDATION, BULLYING:** Any intentional written, verbal, or physical act that a student has exhibited toward another particular student more than once and the behavior both (1) causes mental or physical harm to the other student, and (2) is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student. All instances will be documented.
12. **EXTORTION:** A student will not obtain or attempt to obtain another person's property, whether by implied or expressed threat.
13. **NARCOTICS, ALCOHOLIC BEVERAGES AND DRUGS:** A student will not possess, use, transmit, conceal, or be under the influence of any alcoholic beverage, vape, dangerous drug, narcotic or any substance that is classified as a look-alike drug or that causes physical or mental change.
14. **TOBACCO USE:** Students shall not be in possession of tobacco at school or any school function. Students will not be permitted to vape/ smoke/chew in school buildings or school grounds or at any school-related activity.

BULLYING / HARASSMENT

As a part of safe schools we are committed to providing an environment where students feel safe and secure. Therefore, bullying and harassing behavior are not tolerated at Grand Valley Elementary School. Strict adherence to the Grand Valley Local Schools Harassment Policy is maintained. The following are definitions of what constitutes bullying / harassment:

BULLYING: Bullying is unwanted, aggressive behavior among school aged children that involves a real or perceived power imbalance. The behavior is repeated, or has the

potential to be repeated, over time. Bullying includes actions such as making threats, spreading rumors, attacking someone physically or verbally, and excluding someone from a group on purpose.

DIRECT BULLYING: A negative action when somebody hits, pushes, kicks, pinches, or restrains another by physical contact. Direct bullying can also be carried out by words (verbally), by threatening, taunting, teasing, and calling names.

INDIRECT BULLYING: Making faces or dirty gestures, intentionally excluding someone from a group, spreading rumors, or refusing to comply with another person's wishes.

CYBER-BULLYING: Using electronic device mediums such as but not limited to computers or cell phones to bully (bullying defined above) others through methods such as posting comments or pictures on blogs or websites, text messaging, instant messaging and email. This cyber-bullying behavior is not to be confused with terroristic threats, which can be communicated through similar methods.

RELATIONAL AGGRESSION: Describes behavior which can undermine and destroy relationships and is often used when identifying "female" bullying. However, it should be noted that both genders can engage in direct or indirect bullying, and it can be either physical and/or psychological in nature. Bullying can be carried out by a single individual or by a group. The target/victim of bullying can be a single individual or a group of students. The behavior can be either overt or covert in nature utilizing various methods of communication. For example, the term 'cyber-bullying' is being used to describe behavior which occurs on the Internet. The term bullying should not be used when there is a mutual confrontation between two students or groups of students.

Behavior is clearly bullying when:

1. There is intent to harm. The perpetrator appears to find pleasure in taunting and continues even when the target's distress is obvious. Mutual "teasing" should not be confused with bullying behavior.
2. There is intensity and duration. The taunting continues over a period of time, and is not welcomed by the target.

SOCIAL MEDIA: Students in elementary school are discouraged from using social media. Please refrain from having your student on social media.

CHARACTER / BEHAVIOR / DISCIPLINE / DRESS CODE

Positive Behavior Intervention System (PBIS) - Six Pillars of Character

Our Positive Behavior Intervention System emphasizes six "Pillars of Character" throughout the year, through classroom activities and literature.

Character is what a person is inside. Our character is revealed by how we act. It is how we treat people. A person of character can distinguish right from wrong and has a strong commitment to do what is right even when it is inconvenient, uncomfortable, or personally costly. Character is moral strength.

Preparing students to make good ethical choices is a responsibility shared by school, family, and the greater community. GVES believes “All children are capable of successfully developing strong character.”

The Six Pillars of Character are core ethical values that are not religiously, politically, racially, or ethnically based or biased. They are:

Trustworthiness: A person of character lives with integrity; is honest, reliable, and loyal; has moral courage to stand up for what is right even when it’s hard to do; and does not cheat, steal, or lie.

Respect: A person of character values all persons; respects the dignity, privacy, and freedom of others; is courteous and polite to all; is tolerant and accepting of differences; and doesn’t resort to insults or bad language.

Responsibility: A person of character meets the demands of duty; is accountable; pursues excellence; practices self-control; and doesn’t give up easily, especially when others are counting on him or her.

Fairness: A person of character is fair, just and impartial; plays by the rules; listens and is open to different viewpoints; doesn’t seek to lay blame; and doesn’t take advantage of others.

Caring: A person of character is caring, compassionate, kind, loving, forgiving, and considerate; thinks about how his or her behavior affects others; and does a good deed without thought of reward.

Citizenship: A person of character is a good citizen, does his or her share, volunteers in the community, is a good neighbor, and respects just laws.

In addition to the Pillars, all GVES students and staff will fully implement the PAX Good Behavior Program. Information will be available throughout the school year.

Discipline Guidelines

The discipline guidelines we follow are:

1. No student will stop a teacher from teaching or prevent another student from learning
2. No student will engage in any behavior that is not in his or her best interest, or in the best interest of others.
3. A high standard of behavior and courtesy shall be practiced at all times within the classroom, in the school building, on the bus, on the school grounds, and at all school-related functions.

Expected Behaviors

Successful student behavior is a result of a partnership between the school staff, the student and the parents.

Expected Student Behaviors

1. Follow ALL directions.
2. Stay in assigned areas.
3. Keep hands, feet, and objects to oneself.
4. Use equipment and materials appropriately.
5. Be respectful.
6. Be present and prepared for ALL classes each day.

Expected Teacher Behaviors

1. Respect the individuality of each student and parent.
2. Clearly communicate class rules and expectations.
3. Expect and enforce appropriate behavior.
4. Enforce the rules and expectations consistently and fairly.
5. Communicate to parents both positive and inappropriate behavior.

Expected Parent Behaviors

1. Make sure the child attends school daily and is prepared to participate in all classes.
2. Respect class rules and expectations.
3. Expect and reinforce appropriate student behavior.
4. Communicate concerns to the teacher foremost.
5. Respect the individuality of each student and teacher.

It is our belief that all students can behave appropriately and should be held responsible for their actions.

Students are expected to respect the authority of all teachers and staff members.

Gum chewing is not permitted at school.

Behavior Guidelines

Each teacher will establish rules for their classroom utilizing the four basic principles of student behavior:

- Act in a safe and healthy manner.
- Treat all property with respect.
- Respect the rights and needs of others.
- Take responsibility for learning.

The major focus of our behavior plan will be the use of preventive interventions, positive reinforcement and parental involvement.

Parents will be kept informed of their child's behavior and will be asked to become involved in a partnership with the school in reaching desirable and acceptable behaviors and attitudes.

Discipline

We believe that effective discipline is a cooperative effort between home and school. Parental involvement in school is vital. Efforts will be made to inform parents of problems and to make them part of the behavior plan.

Our expectations and rules help guide behavior in school, on the playground, and on the bus. Re-directions and appropriate consequences will be applied when needed.

Disciplinary actions may include:

- Meeting with the teacher or principal.
- Loss of school privileges.
- Parent contact.
- Parent conference with the school staff.
- Financial restitution.
- Modified school program.
- Removal from class.
- In-school suspension.
- Out of school suspension

A number of factors must be considered in determining the degree of disciplinary action to be taken. These factors include the severity of the misbehavior, the age of the student, and the student's disciplinary history.

Severe misbehavior may be dealt with at the discretion of the principal.

Dress Code

We know that grooming affects the learning environment and the overall school climate. Please help us by sending your children to school neat, clean, and dressed for whatever activities the teachers plan for them as well as the weather.

Clothing must be in good taste and should follow community and school standards. Please adhere to the following rules when dressing for school:

- Sandals, flip flops, Crocs and shoes/ boots with high heels are prohibited. They pose a danger at recess. Tennis shoes are preferred.
- Shorts may be worn **from May 1st to October 1st**. (Note that these dates are different from GVMS and GVHS. Those students do not go outside for recess.)
- Shorts and skirts must be mid thigh in length.
- Low rise and/or ripped jeans are not acceptable.
- Ripped Jeans must have a solid layer behind the rip.
- Tank tops and camisole tops are not permitted.
- Tee shirts with a message incorporating profanity or promoting drugs, alcohol, tobacco are unacceptable.
- Hats, sunglasses and other clothing may only be worn in the classroom when specifically permitted by teachers.
- Clothing that is damaging to school property (for example: studded clothing, shoes with cleats) is not permitted.
- Sneakers with wheels are not permitted.
- Make-up and glue-on nails are not permitted.

Students wearing inappropriate clothing will be directed to rectify the matter. Such actions may include:

- Covering up inappropriate article (turning T-shirt inside out, etc)
- Changing into emergency clothing available at school
- Calling home for appropriate clothing

Students may be excluded from some or all school activities until appropriately dressed.

Mrs. Wayslaw shall determine if any item, not covered by this dress code, is disruptive to the learning environment or creates a safety concern. It shall be dealt with on an individual basis.

RECESS

Our students enjoy recess and will go outside when the weather is 32° or above and the wind chill is above 20°. Please be sure your child is dressed for the weather with snow pants, a warm jacket, boots, scarves, hat and gloves!

Please consider having an extra set of clothing in your child's bookbag, as we have limited extra clothing available. Please send back any clothing your child may borrow. Thank you!

BUS GUIDELINES

Student safety is a district priority. Adherence to the bus conduct rules will ensure a safe ride for all students.

- Students may only ride assigned buses and must board and depart from the bus at assigned bus stops
- Shared parenting schedules must be in writing and shared at the beginning of the school year.
- Families must provide the school with a written schedule if students are to go to a babysitter on a GV bus.
- Family emergency bus changes must be approved by the bus supervisor and administrator.
- Due to transportation regulations, bus changes will be assessed by a case by case situation. Any changes must have prior approval from the transportation supervisor and the elementary administration.
 - K-1 will enter/ exit through the office doors.
 - 2-4 will enter/ exit through the 3rd grade doors.

Students who are riding to and from school on transportation provided by the School are required to follow all basic safety rules. This applies to school-owned buses as well as any contracted transportation.

The driver may assign seating or direct students in any reasonable manner to maintain transportation safety.

Students must comply with the following basic safety rules:

Prior to loading (on the road and at school)

Each student shall:

- be on time at the designated loading zone (5- 10 minutes prior to scheduled stop)
- stay off the road at all times while walking to and waiting for school transportation
- line up single file off the roadway to enter
- wait until the school transportation is completely stopped before moving forward to enter
- refrain from crossing a highway until the driver signals it is safe to cross
- go immediately to a seat and be seated

It is the parents' responsibility to inform the bus driver when their child will not be aboard school transportation. Drivers will not wait for students who are not at their designated stops on time.

During the trip

Each student shall:

- remain seated while the school transportation is in motion
- keep head, hands, arms, and legs inside the school transportation at all times
- not litter in the school vehicle or throw anything from the vehicle
- keep books, packages, coats, and all other objects out of the aisle
- be courteous to the driver and to other riders
- Not eat or play games, cards, etc.
- not tamper with the school vehicle or any of its equipment

Exiting the school vehicle

Each student shall:

- remain seated until the vehicle has stopped
- cross the road, when necessary, at least ten (10) feet in front of the vehicle, but only after the driver signals that it is safe

- be alert to a possible danger signal from the driver

The driver will not discharge students at places other than their regular stop at home or at school unless s/he has proper authorization from school officials.

If a parent has any questions or concerns about the bus, please call the bus garage, 440-805-4568.

GRAND VALLEY LOCAL SCHOOL DISTRICT STUDENT NETWORK AND INTERNET ACCEPTABLE USE AND SAFETY AGREEMENT

Use of the Internet is a privilege, not a right. The Board of Education's Internet connection is provided for educational purposes only. Unauthorized and inappropriate use will result in a cancellation of this privilege.

The Board has implemented the use of a Technology Protection Measure which is a specific technology that will protect against (e.g., block/filter) Internet access to visual displays that are obscene, child pornography or harmful to minors. The Board also monitors online activity of students in an effort to restrict access to child pornography and other material that is obscene, objectionable, inappropriate and/or harmful to minors. Nevertheless, parents/guardians are advised that determined users may be able to gain access to information, communication and/or services on the Internet which the Board has not authorized for educational purposes and/or which they and/or their parents/guardians may find inappropriate, offensive, objectionable or controversial. Parents/Guardians assume this risk by consenting to allow their students to participate in the use of the Internet. Students accessing the Internet through the school's computers assume personal responsibility and liability, both civil and criminal, for unauthorized or inappropriate use of the Internet.

The Board has the right to monitor, review and inspect any directories, files and/or messages residing on or sent using the Board's computers/networks. Messages relating to or in support of illegal activities will be reported to the appropriate authorities.

By signing the student handbook as the parent/guardian of this student, I have read the Student Network and Internet Acceptable Use and Safety Policy and Guidelines, and have discussed them with my child. I understand that student access to the Internet is designed for educational purposes and that the Board has taken available precautions to restrict and/or control student access to material on the Internet that is obscene, objectionable, inappropriate and/or harmful to minors. However, I recognize that it is impossible for the Board to restrict access to all objectionable and/or controversial materials that may be found on the Internet. I will not hold the Board (or any of its employees, administrators or officers) responsible for materials my child may acquire or come in contact with while on the Internet. Additionally, I accept responsibility for communicating to my child guidance concerning his/her acceptable use of the Internet - i.e., setting and conveying standards for my daughter/son to follow when selecting, sharing and exploring information and resources on the Internet. I further understand that individuals and families may be liable for violations. To the extent that proprietary rights in the design of a web site hosted on the Board's servers would vest in my child upon creation, I agree to assign those rights to the Board.

By signing the student handbook as the parent/guardian of this student, I understand the district has new multimedia programs that involve technology. Interviews, projects, and events may be recorded or photographed. The student's image may be published online but will only include his/her first name except in the case of public events or sports where the entire name may be used.

You may decline these privileges by providing a written statement signed by the parent or guardian.

Technology staff, Teachers, Building Principals, and ultimately the Superintendent is responsible for determining what unauthorized or inappropriate use is. The principal may deny, revoke or suspend access to the Network/Internet to individuals who violate the Board's Student Network and Internet Acceptable Use and Safety Policy and related Guidelines, and take such other disciplinary action as is appropriate pursuant to the Student Code of Conduct.

Grand Valley Elementary School

SCHOOL-PARENT COMPACT

2023-24

Grand Valley Elementary School and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

School Responsibilities

The Grand Valley Elementary School will:

1. **Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:**
 - *Align all instruction and assessment to the Ohio Content and Common Core Standards.*
 - *Provide opportunities for intervention and remediation before, during and after school.*
 - *Utilize research based instructional strategies and techniques including differentiated instruction.*
 - *Help students to monitor and track their own learning.*
 - *Maintain high expectations for all students.*
 - *Maintain a clean and safe environment that is conducive to learning.*
 - *Staff will work closely with parents to keep them informed of their child's learning.*
2. **Hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement.** Specifically, those conferences will be held:

- *Two (2) conferences will be held each year in November (phone / Google meet conference) and February.*
 - *Parents are encouraged to contact teachers if a concern arises.*
3. **Provide parents with frequent reports on their children's progress.** Specifically, the school will provide reports as follows:
- *Report cards every nine weeks.*
 - *Interim reports for all students, not just those who are doing poorly.*
 - *More frequent correspondence when needed.*
4. **Provide parents reasonable access to staff.** Specifically, staff will be available for consultation with parents as follows:
- *Email on a daily basis*
 - *Regularly scheduled parent/teacher conferences*
5. *Conferences with individual teachers or grades can be arranged upon request.*
6. **Provide parents opportunities to volunteer and participate in their child's class and to observe classroom activities,** as follows:
- *Classroom Volunteers (Help with Centers)*
 - *Observations upon request*
 - *Family Nights*
 - *Meet the Teacher Night*

Expectations of Parents

We, as parents, will support our children's learning in the following ways:

- *Monitoring attendance.*
- *Ensuring that homework is completed.*
- *Monitoring the amount of television children watch.*
- *Participating, as appropriate, in decisions relating to my child's education.*
- *Promoting positive use of my child's extracurricular time.*
- *Participate or assist in school activities and projects.*
- *Check the school website regularly for activities and assignments.*
- *Check student Assignment Books regularly when applicable.*
- *Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.*
- *Participate, whenever possible, on school or district planning teams*

Expectations of Students

We, as students, will share the responsibility to improve our academic achievement and achieve the state's high standards. Specifically, we will:

- *Do my homework every day and ask for help when I need it.*
- *Read at least 20 minutes every day outside of the classroom.*
- *Give my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.*
- *Maintain my Assignment Book if applicable.*
- *Check my school websites for activities and deadlines.*

Grand Valley Local School District
Bylaws & Policies

2111 - PARENT INVOLVEMENT IN THE SCHOOL PROGRAM

The Board of Education believes that durable and significant learning by a student is more likely to occur when there is an effective partnership between the school and the student's parents. Such a partnership means a mutual belief in and commitment to significant educational goals for a student, a collaboration on the means for accomplishing those goals, cooperation on developing and implementing solutions to problems that may be encountered, and continuing communication regarding the progress in accomplishing the goals.

Relations with Parents

The Board feels that it is the parents who have the ultimate responsibility for their children's behavior, including the behavior of students who have reached the legal age of majority, but are still, for all practical purposes, under parental authority. During school hours, the Board, through its designated administrators, recognizes the responsibility to monitor students' behavior and, as with academic matters, the importance of cooperation between the school and the parents in matters relating to conduct.

For the benefit of the child, the Board believes that parents have a responsibility to encourage their child's career in school by:

A	supporting the schools in requiring their child observe all school rules and regulations, and by accepting their own responsibility for their child's willful in-school behavior;
B	sending their children to school with proper attention to his/her health, personal cleanliness, and dress;
C	maintaining an active interest in their child's daily work and making it possible for him/her to complete assigned homework by providing suitable conditions for study;

	D .	reading all communications from the school, signing, and returning them promptly when required;	
	E .	cooperating with the school in attending conferences set up for the exchange of information of their child's progress in school.	

R.C. 3313.472

Grand Valley Elementary Literacy Philosophy Applicable for Grades 3 and 4

We, the Grand Valley Elementary Staff, believe that all students will become self-directed, lifelong readers. Reading is a fundamental skill in the learning process and must be the focus of instruction in our elementary school.

We believe that all teachers are reading teachers. All teachers use a common reading language and possess the skills to teach reading. Teacher training is essential in establishing and maintaining a successful literacy program. Teachers and administrators collaborate to implement a comprehensive approach to literacy that aligns to the Ohio Academic Content Standards. This approach focuses on comprehension, phonemic awareness, phonics, fluency and vocabulary and is characterized by the following components:

• Interactive Read Aloud	• Word Study	• Modeled Writing
• Shared Reading	• Decoding	• Interactive Writing
• Guided Reading	• Phonics	• Shared Writing
• Independent Reading	• Spelling	• Guided Writing
	• Vocabulary	• Independent Writing

Students experience and explore a wide variety of literature based activities on a daily basis and are taught to use specific strategies when reading informational text, literary text and a variety of genres.

Our students are assessed on a regular basis both for learning and of learning. Assessments include teacher made, common nine-week assessments, Rigby benchmarking, State of Ohio Achievement tests and nationally standardized assessments.

Grand Valley Elementary School recognizes the vital role families have in promoting lifelong literacy. Cooperation between home, school and the community is essential in order for our students to be successful. The Grand Valley staff works collaboratively with families to promote home literacy programs.

Applicable for Grades 3 and 4 Only

Fountas & Pinnell

INSTRUCTIONAL LEVEL EXPECTATIONS FOR READING

	Beginning of Year (Aug.–Sept.)	1st Interval of Year (Nov.–Dec.)	2nd Interval of Year (Feb.–Mar.)	End of Year (May–June)
Grade K		C+	D+	E+
		B	C	D
		A	B	C
				Below C
Grade 1	E+	G+	I+	K+
	D / E	F	H	J
	C	E	G	I
	Below C	Below E	Below G	Below I
Grade 2	K+	L+	M+	N+
	J / K	K	L	M
	I	J	K	L
	Below I	Below J	Below K	Below L
Grade 3	N+	O+	P+	Q+
	M / N	N	O	P
	L	M	N	O
	Below L	Below M	Below N	Below O
Grade 4	Q+	R+	S+	T+
	P / Q	Q	R	S
	O	P	Q	R
	Below O	Below P	Below Q	Below R
Grade 5	T+	U+	V+	W+
	S / T	T	U	V
	R	S	T	U
	Below R	Below S	Below T	Below U
Grade 6	W+	X+	Y+	Z
	V / W	W	X	Y
	U	V	W	X
	Below U	Below V	Below W	Below X
Grade 7	Z	Z	Z+	Z+
	Y	Y	Z	Z
	X	X	Y	Y
	Below X	Below X	Below Y	Below Y
Grade 8	Z+	Z+	Z+	Z+
	Z	Z	Z	Z
	Y	Y	Y	Y
	Below Y	Below Y	Below Y	Below Y

KEY

Exceeds Expectations

Meets Expectations

Approaches Expectations:
Needs Short-Term Intervention

Does Not Meet Expectations:
Needs Intensive Intervention

The Instructional Level Expectations for Reading chart is intended to provide general guidelines for grade level goals, which should be adjusted based on school/district requirements and professional teacher judgement.

10/11/2012

Heinemann
DEDICATED TO TEACHERS

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Grand Valley Local School District
Bylaws & Policies

8330 - STUDENT RECORDS

In order to provide appropriate educational services and programming, the Board of Education must collect, retain, and use information about individual students. Simultaneously, the Board recognizes the need to safeguard students' privacy and restrict access to students' personally identifiable information.

Student "personally identifiable information" includes, but is not limited to: the student's name; the name of the student's parent or other family members; the address of the student or student's family; a personal identifier, such as the student's social security number, student number, or biometric record; other indirect identifiers, such as the student's date of birth, place of birth, and mother's maiden name; other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty; or information requested by a person who the District reasonably believes knows the identity of the student to whom the education record relates.

The Board is responsible for the records of all students who attend or have attended schools in this District. Only records mandated by the State or Federal government and/or necessary and relevant to the function of the School District or specifically permitted by this Board will be compiled by Board employees.

In all cases, permitted, narrative information in student records shall be objectively-based on the personal observation or knowledge of the originator.

Student records shall be available only to students and their parents, eligible students, designated school officials who have a legitimate educational interest in the information, or to other individuals or organizations as permitted by law. The term "parents" includes legal guardians or other persons standing in loco parentis (such as a grandparent or stepparent with whom the child lives, or a person who is legally responsible for the welfare of the child). The term "eligible student" refers to a student who is eighteen (18) years of age or older, or a student of any age who is enrolled in a postsecondary institution.

Both parents shall have equal access to student records unless stipulated otherwise by court order or law. In the case of eligible students parents may be allowed access to the records without the student's consent, provided the student is considered a dependent under section 152 of the Internal Revenue Code.

A school official is a person employed by the Board as an administrator, supervisor, teacher/instructor (including substitutes), or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the Board; a person or company with whom the Board has contracted to perform a special task (such as an attorney, auditor, or medical consultant); a contractor, consultant, volunteer or other party to whom the Board has outsourced a service otherwise performed by Board employees (e.g. a therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks (including volunteers).

"Legitimate educational interest" is defined as a "direct or delegated responsibility for helping the student achieve one (1) or more of the educational goals of the District" or if the record is necessary in order for

the school official to perform an administrative, supervisory, or instructional task or to perform a service or benefit for the student or the student's family. The Board directs that reasonable and appropriate methods (including but not limited to physical and/or technological access controls) are utilized to control access to student records and to make certain that school officials obtain access to only those education records in which they have legitimate educational interest.

The Board authorizes the administration to:

	A	forward student records, including disciplinary records with respect to suspensions and expulsions, upon request to a private or public school or school district in which a student of this District is enrolled, seeks or intends to enroll, or is instructed to enroll, on a full-time or part-time basis, upon condition that:
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	1	a reasonable attempt is made to notify the student's parent or eligible student of the transfer (unless the disclosure is initiated by the parent or eligible student; or the Board's annual notification - Form 8330 F9 - includes a notice that the Board will forward education records to other agencies or institutions that have requested the records and in which the student seeks or intends to enroll or is already enrolled so long as the disclosure is for purposes related to the student's enrollment or transfer);
	2	the parent or eligible student, upon request, receives a copy of the record; and
	3	the parent or eligible student, upon request, has an opportunity for a hearing to challenge the content of the record;

	B	provide "personally-identifiable" information to appropriate parties, including parents of an eligible students, whose knowledge of the information is necessary to protect the health or safety of the student or other individuals, if there is an articulable and significant threat to the health or safety of a student or other individuals, considering the totality of the circumstances;
	C	report a crime committed by a child to appropriate authorities, and, with respect to reporting a crime committed by a student with a disability, to transmit copies of the student's special education and disciplinary records to the authorities for their consideration;
	D	release de-identified records and information in accordance with Federal regulations;
	E	disclose personally identifiable information from education records, without consent, to organizations conducting studies "for, or on behalf of" the District for purposes of developing, validating or administering predictive tests, administering student aid programs, or improving instruction;
		Information disclosed under this exception must be protected so that students and parents cannot be personally identified by anyone other than representative of the organization conducting the study, and must be destroyed when no longer needed for the study. In order to release information under this provision, the District will enter into a written agreement with the recipient organization that specifies the purpose of the study. (See Form 8330 F14 .)
	F	disclose personally identifiable information from education records without consent, to authorized representatives of the Comptroller General, the Attorney General, and the Secretary of Education, as well as state and local educational authorities. The disclosed records must be used to audit or evaluate a federal or state supported education program, or to enforce or comply with federal requirements related to those education programs. A written agreement between the parties is required under this exception. (See Form 8330 F16)
		The District will verify that the authorized representative complies with FERPA regulations.
	G	request each person or party requesting access to a student's record to abide by Federal regulations and State laws concerning the disclosure of information.

The Board will comply with a legitimate request for access to a student's records within a reasonable period of time but not more than forty-five (45) days after receiving the request or within such shorter period as may be applicable to students with disabilities. Upon the request of the viewer, a record shall be reproduced, unless said record is copyrighted, or otherwise restricted, and the viewer may be charged a fee equivalent to the cost of handling and reproduction. Based upon reasonable requests, viewers of education records will receive explanation and interpretation of the records.

The Board shall maintain a record of each request for access and each disclosure of personally identifiable information. Such disclosure records will indicate the student, person viewing the record, their legitimate interest in the information, information disclosed, date of disclosure, and date parental/eligible student consent was obtained (if required).

Only "directory information" regarding a student shall be released to any person or party, other than the student or his/her parent, without the written consent of the parent; or, if the student is an eligible student, without the written consent of the student, except to those persons or parties stipulated by the Board's policy and administrative guidelines and/or those specified in the law.

DIRECTORY INFORMATION

Each year the Superintendent shall provide public notice to students and their parents of its intent to make available, upon request, certain information known as "directory information." The Board designates as student "directory information": a student's name; address; telephone number; date and place of birth; major field of study; participation in officially-recognized activities and sports; height and weight, if a member of an athletic team; dates of attendance; date of graduation; or awards received.

Directory information shall not be provided to any organization for profit-making purposes.

Parents and eligible students may refuse to allow the Board to disclose any or all of such "directory information" upon written notification to the Board within thirty (30) days after receipt of the Superintendent's annual public notice.

In accordance with Federal and State law, the Board shall release the names, addresses, and telephone listings of secondary students to a recruiting officer for any branch of the United States Armed Forces or an institution of higher education who requests such information. A secondary school student or parent of the student may request in writing that the student's name, address, and telephone listing not be released without prior consent of the parent(s)/eligible student. The recruiting officer is to sign a form indicating that "any information received by the recruiting officer shall be used solely for the purpose of informing students about military service and shall not be released to any person other than individuals within the recruiting services of the Armed Forces". The Superintendent is authorized to charge mailing fees for providing this information to a recruiting officer.

Whenever consent of the parent(s)/eligible student is required for the inspection and/or release of a student's health or education records or for the release of "directory information", either parent may provide such consent unless agreed to otherwise in writing by both parents or specifically stated by court order. If the student is under the guardianship of an institution, the Superintendent shall appoint a person who has no conflicting interest to provide such written consent.

The Board may disclose "directory information," on former students without student or parental consent, unless the parent or eligible student previously submitted a request that such information not be disclosed without their prior written consent.

The Board shall not permit the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing that information to others for that purpose).

The Superintendent is directed to prepare administrative guidelines so that students and parents are adequately informed each year regarding their rights to:

A	inspect and review the student's education records;
B	request amendments if the parent believes the record is inaccurate, misleading, or violates the student's privacy rights;
C	consent to disclosures of personally-identifiable information contained in the student's education records, except to those disclosures allowed by the law;
D	challenge Board noncompliance with a parent's request to amend the records through a hearing;
E	file a complaint with the United States Department of Education;
F	obtain a copy of the Board's policy and administrative guidelines on student records.

The Superintendent shall also develop procedural guidelines for:

A	the proper storage and retention of records including a list of the type and location of records;
B	informing Board employees of the Federal and State laws concerning student records.

The Board authorizes the use of the microfilm process or electromagnetic processes of reproduction for the recording, filing, maintaining, and preserving of records.

No liability shall attach to any member, officer, or employee of this Board as a consequence of permitting access or furnishing student records in accordance with this policy and regulations.

Any entity receiving personally identifiable information pursuant to a study, audit, evaluation or enforcement /compliance activity must comply with all FERPA regulations. Further, such an entity must enter into a written contract with the Board of Education delineating its responsibilities in safeguarding the disclosed information. Specifically, the entity must demonstrate the existence of a sound data security plan or data stewardship program, and must also provide assurances that the personally identifiable information will not be redisclosed without prior authorization from the Board. Further, the entity conducting the study, audit, evaluation or enforcement/compliance activity is required to destroy the disclosed information once it is no longer needed or when the timeframe for the activity has ended, as specified in its written agreement with the Board of Education. See [Form 8330 F14](#) and Form 8330 F16 for additional contract requirements

5630.01 - POSITIVE BEHAVIOR INTERVENTION AND SUPPORTS AND LIMITED USE OF RESTRAINT AND SECLUSION

The Board is committed to the District-wide use of Positive Behavior Intervention and Supports ("PBIS") with students. Student Personnel shall work to prevent the need for the use of restraint and/or seclusion. PBIS emphasizes prevention of student behavior problems through the use of non-aversive techniques, which should greatly reduce, if not eliminate, the need to use restraint and/or seclusion.

Professional staff members and support staff determined appropriate by the Superintendent are permitted to physically restrain and/or seclude a student, but only when there is immediate risk of physical harm to the student and/or others, there is no other safe and effective intervention possible, and the physical restraint or seclusion is used in a manner that is age and developmentally appropriate and protects the safety of all children and adults at school.

All restraint and seclusion shall only be done in accordance with this Policy, which is based on the standards adopted by the State Board of Education regarding the use of student restraint and seclusion.

Training in methods of PBIS and the use of restraint and seclusion will be provided to all professional staff and support staff determined appropriate by the Superintendent. Training will be in accordance with the State's Standards. Only school staff who are trained in permissible seclusion and physical restraint measures shall use such techniques.

Every use of restraint and seclusion shall be documented and reported in accordance with this Policy.

This Policy shall be made available to parents annually and shall be published on the District's website.

Please refer to Grand Valley Board Policy 5630.01 – POSITIVE BEHAVIOR INTERVENTION AND SUPPORTS AND LIMITED USE OF RESTRAINT AND SECLUSION for the complete policy which is located on the Grand Valley Local School's website or the Board of Education Office.

GVES STAFF DIRECTORY 2023-2024

Principal:	
Secretary: Mrs. Lori McElroy	Psychologist: Ms. Victory Smith Ms. Kayla Johnston
	School Nurse: Mrs. Liz Esquivel
Kindergarten:	1 st Grade
Mrs. Lisa Eason	Mrs. Rebecca Crouch
Mrs. Stephanie Morrone	Mrs. Liz Grier
Mrs. Kim Hein	Mrs. Amanda Mitchell
2 nd Grade	3 rd Grade
Mrs. Carrie Rowland	Mrs. Tracie Murduck
Ms. Alexa Lambert	Mrs. Krystal Force
Mrs. Becky Miller	Mrs. Kayla Ruebel
Mrs. Kaitlin McKnight	Mrs. Kaitlin McKnight
4 th Grade	
Mrs. Lori Ratchski	
Mrs. Jennifer Pocza	
Mrs. Sarah Wichert	Title I Teachers
	Mrs. Kendra Paul
	Mrs. Kathleen Pentek
Speech and Language: Mrs. Stacy Mate	OT- Mrs. Darlene Patton
ESC Programs: Pre-School- Mrs. Lisa Cermelj Autism Classes Mrs. Stacey Greco Mrs. Stacy Shamp	

	Custodians: Mrs. Deann Wendell Mrs. Kim Watson
	Special Education: Mrs. Randi Neuman Mrs. Erica Clason Ms. Sarah Novak
	Special Ed. Supervisor – Dr. Winer
	Specials: Library- Mrs. Barbara Rubosky Art-Mrs. Mrs. Beth Hylton Music- Mrs. Michelle Jones Physical Education- Mrs. Jennifer Hejduk

Grand Valley Local Schools

Breakfast and Lunch Charging Policy

The purpose of this policy is to establish consistent meal account procedures throughout the district. The goals of this policy are:

- To ensure that all students have a healthy meal and that no child goes hungry.
- To treat all students with dignity and confidentiality in the serving line regarding meal accounts.
- To support positive and clear communication among staff, administrators, teachers, students and parents/guardians.
- To establish fair practices that can be used throughout the school district.
- To encourage parents/guardians to assume the responsibility of meal payments and to promote self-responsibility of the student.
- To establish a consistent practice regarding charges and collection of charges.

The following policy will apply regarding meal charges:

- **Students may not charge more than \$15.00 to their account**
- **After their account is negative \$15.00, they will still receive a breakfast or lunch, a phone call will be made to the parent/guardian**
- **If the parent/guardian fails to provide the student with a bagged lunch or lunch money after their account is negative \$15.00, school district personnel may be asked to intercede on behalf of the student. The district may file a report with the Department of Child Protective Services or other appropriate agency.**
- At the end of the school year, a student's balance (whether positive or negative) will follow them to the next school year. Refunds of a positive balance for students leaving the district or graduating may be issued by making a request to the Food Service Supervisor.
- Cash and personal checks are accepted. To make a payment using ACH, credit card or debit card, please visit www.myschoolbucks.com.

- Parents may call the Food Service Supervisor at 440-805-4545 to check the balance of their student's account or the parent may go to www.myschoolbucks.com.
- Balance reports for students with negative account balances will be run monthly and mailed to the student's place of residence. Phone call reminders will be made monthly.
- Adults may not charge meals at any time.
- A la carte items may not be charged at any time.
- It is strongly encouraged that parents/guardians make meal payments in advance. We strongly discourage meal charges, but understand that an occasional emergency makes it necessary.

If you are unable to pay for school meals due to your economic situation, please contact Jeanette Bower, Food Service Supervisor, at 440-805-4545 option 6. Assistance may be available for you. Eligible recipients will receive the regular school breakfast and lunch for free or at a reduced cost.

Thank you. Jeanette Bower
Food Service Supervisor

GRAND VALLEY LOCAL SCHOOL DISTRICT

STUDENT NETWORK AND INTERNET ACCEPTABLE

USE AND SAFETY AGREEMENT

Use of the Internet is a privilege, not a right. The Board of Education's Internet connection is provided for educational purposes only. Unauthorized and inappropriate use will result in a cancellation of this privilege.

The Board has implemented the use of a Technology Protection Measure which is a specific technology that will protect against (e.g., block/filter) Internet access to visual displays that are obscene, child pornography or harmful to minors. The Board also monitors online activity of students in an effort to restrict access to child pornography and other material that is obscene, objectionable, inappropriate and/or harmful to minors. Nevertheless, parents/guardians are advised that determined users may be able to gain access to information, communication and/or services on the Internet which the Board has not authorized for educational purposes and/or which they and/or their parents/guardians may find inappropriate, offensive, objectionable or controversial. Parents/Guardians assume this risk by consenting to allow their students to participate in the use of the Internet. Students accessing the Internet through the school's computers assume personal responsibility and liability, both civil and criminal, for unauthorized or inappropriate use of the Internet.

The Board has the right to monitor, review and inspect any directories, files and/or messages residing on or sent using the Board's computers/networks. Messages relating to or in support of illegal activities will be reported to the appropriate authorities.

By signing the student handbook as the parent/guardian of this student, I have read the Student Network and Internet Acceptable Use and Safety Policy and Guidelines, and have discussed them with my child. I understand that student access to the Internet is designed for educational purposes and that the Board has taken available precautions to restrict and/or control student access to material on the Internet that is obscene, objectionable, inappropriate and/or harmful to minors. However, I recognize that it is impossible for the Board to restrict access to all objectionable and/or controversial materials that may be found on the Internet. I will not hold the Board (or any of its employees, administrators or officers) responsible for materials my child may acquire or come in contact with while on the Internet. Additionally, I accept responsibility for communicating to my child guidance concerning his/her acceptable use of the Internet - i.e., setting and conveying standards for my daughter/son to follow when selecting, sharing and exploring information and resources on the Internet. I further understand that individuals and families may be liable for violations. To the extent that proprietary rights in the design of a web site hosted on the Board's servers would vest in my child upon creation, I agree to assign those rights to the Board.

By signing the student handbook as the parent/guardian of this student, I understand the district has new multimedia programs that involve technology. Interviews, projects, and events may be recorded or photographed. The student's image may be published online but will only include his/her first name except in the case of public events or sports where the entire name may be used.

You may decline these privileges by providing a written statement to your building principal signed by the parent or guardian.

Technology staff, Teachers, Building Principals, and ultimately the Superintendent is responsible for determining what unauthorized or inappropriate use is. The principal may deny, revoke or suspend access to the Network/Internet to individuals who violate the Board's Student Network and Internet Acceptable Use and Safety Policy and related Guidelines, and take such other disciplinary action as is appropriate pursuant to the Student Code of Conduct.

GRAND VALLEY LOCAL SCHOOL DISTRICT

STUDENT NETWORK AND INTERNET ACCEPTABLE

USE AND SAFETY AGREEMENT

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The Board has the right to monitor, review and inspect any directories, files and/or messages residing on or sent using the Board's computers/networks. Messages relating to or in support of illegal activities will be reported to the appropriate authorities.

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Parent/Student Agreement

***Please sign this form and return to your classroom teacher
by September 9, 2023.***

My child and I have read this handbook and understand the following sections:

- ☐ Grand Valley Elementary School-Parent Compact
- ☐ Grand Valley Elementary Handbook sections pertaining to Student Code of Conduct, Bullying / Harassment, Behavior / Discipline / Dress Code Masks

- ☐ Grand Valley Local School District Student Network and Internet Acceptable Use and Safety
- ☐ Grand Valley Local Schools Bylaws and Policies 8330 regarding Student Records
- ☐ GVES Guidelines for Classroom Volunteers
- ☐ GVES Attendance Procedures
- ☐ GVES Breakfast/Lunch Charging Policy
- ☐ I give my permission for my child's photo to be used on the school website or any other school publication.

Student Signature

date

Parent Signature

date