

USD 330 Mission Valley
Final Request for PDC Points used for Salary Progression
(To be completed after activity)

Name of Staff:		Date Submitted:	
Name of Activity		Date of Activity	
Time of Activity		# of Activity Hours	
# of PDC Points Requested		Total # of credits requested	
What did you learn from this activity?			
Was activity attendance on non-contracted time? *Negotiated Master Agreement (II-5-D) Workshops and inservice used for salary progression must be attended after regular teaching hours (or use discretionary days).		YES	NO
Was a district vehicle used or mileage reimbursement received? *Negotiated Master Agreement (II-5-D) Fees are the responsibility of the teacher.		YES	NO
Did the district pay for registration costs? *Negotiated Master Agreement (II-5-D) Fees are the responsibility of the teacher.		YES	NO
*Please attach verification of attendance/completion--			
*Points must be used within 5 years of final approval. *Final approval of submitted points must be approved by the Superintendent or the Board of Education.			
Teacher Signature: Date Submitted:			
<i>OFFICE USE ONLY--must be signed by one or both</i>			
Date Received:			
Supervising Administrator Signature: Request Approved {YES} {NO} Date:			
Board of Education Representative Signature: Request Approved {YES} {NO} Date:			