

**Policy Number:**

**331**

**Title:**

**Curriculum Guides**

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Curriculum guides shall be planned, developed, and provided for all subject areas. The guides shall contain an adequate outline of the content, evaluation measures, resources, and activities in the course of study.

The Director of Teaching and Learning is responsible for coordinating the development of 4K-12 curriculum guides within the District.

Curriculum guides shall be designed to assist users in implementing a common philosophy regarding the teaching of a course. To the extent possible, guides should include instruction alternatives, individualization patterns, and variations of methods, materials, and resources. Curriculum guides are to serve as a framework from which the teacher will develop individual lesson plans for day-to-day instruction within the classroom.

Curriculum guides are best developed by the staff. Principals and other supervisors are responsible for monitoring instruction to make certain that curriculum guides are being utilized in daily teaching. Sufficient latitude shall be permitted in order to provide motivation in the learning process through creativity, imagination, and ingenuity.

On a regular basis, curriculum guides will be reviewed, revised, and approved according to established procedures.

Copies of all approved curriculum guides shall be available for review.

LEGAL REF: Wisconsin Statutes Section 118.01, Section 118.30, Section 121.02(1)(k)

Policy Adopted: April 13, 2015