

Policy Number:

171.1

Title:

Public Notification of Board Meetings

Public notice of all School Board meetings shall be published in the official District newspaper and given to other news media and persons who have filed a written request for such notice. In no case shall public notice be given less than two hours prior to the commencement of the meeting.

The District Administrator has been designated to give the required public notice of Board meetings.

Amended Noticed Board Meeting Agendas

In the event that a matter arises that is not included on the already distributed Board meeting agenda, and it is determined by the Board President with the advice of the District Administrator, that the matter should be included on the agenda, it will be necessary to amend the agenda with the additional matter.

To amend the meeting agenda, the District Administrator will give public notice of the amended agenda material at least 24-hours in advance of the meeting. When, for good cause, 24-hour notice of the amended material is impossible or impractical, shorter notice may be given, but the public notice must be given at least two hours in advance of the meeting.

Notice of the revised agenda will be given in the same manner as the original notice, unless such notice is unrealistic due to publication deadlines. In such cases, the revised agenda shall be posted on the front door of the district office, all school buildings, school website, and distributed to the District newspaper. The revised agenda will be posted at least two hours in advance of the meeting. All media and/or persons who have filed a written request for Board meeting notification shall be contacted regarding the revised agenda.

LEGAL REF: Wisconsin Statutes Sections 19.81, 19.84, 19.85, 19.86

CROSS REF: SCC District Policy 171.2, Agenda Preparation and Dissemination, 173, Closed Sessions, 187, Public Participation at Board Meetings (Open Forum)

Policy Adopted: January 5, 2015